

Certified Local Government Annual Report 2025

Name of Certified Local Government:

*Signature of person who completed this report*_____

I certify that a representative of the historic preservation commission has attended a public meeting and presented the details of this report to the city council (city CLG) or the Board of Supervisors (county CLG).

Date of public meeting:

Name of Mayor or Chairman of the Board of Supervisors:

Signature of Mayor or Chairman of the Board of Supervisors

Please upload this completed form with your annual report on SlideRoom. Thank you.



SHPO Certified Local Government Annual Report

* indicates a required field

Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the CLG program.

This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.

We look forward to hearing from each CLG this year!

Two questions on this form need attention.

Some required questions are incomplete: [28](#) and [29](#)

- 1. I am aware this report must be presented and reviewed by either the City Council or the Board of Supervisors prior to submission and requires a signature from either the mayor or the chair of the board of supervisors.**

The signature form is located here:

https://iowa1.sharepoint.com/:w:/s/PublicShares-SHPO2/EWJQyE84x5BEqsMBNQhGagMBGTwUBVRnzrokBawji6h_3w?e=08uYUM

☒ yes

[Clear Answer](#)

- 2. Name of the city, county, or land use district: ***

Please choose from the drop down list.

Bloomfield Historic Preservation Commission

- 3. Did your commission undertake any survey or identification projects during 2025? ***

CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:

The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.

☐ Yes

☒ No

☐ I don't know

We will perform surveys and/or identification projects as needed

4. Did your commission undertake any registration/nomination projects in 2025? *

The CLG reviews all National Register nominations for any resources that lies within the jurisdiction of the historic preservation commission.

☐ Yes

☒ No

☐ I don't know

☐ Other:

5. Within your local government's jurisdiction were any National Register of Historic Places listed properties moved or demolished in 2025? *

If you need a list of the properties that are listed on the National Register of Historic Places within your jurisdiction, please contact historic.preservation@iowaeda.com

☐ Yes

☒ No

☐ I don't know

6. Does your local government designate local landmarks or local districts? *

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowaeda.com before you complete this section.

☒ Yes

☐ No

☐ I don't know

6.1. What properties did your community place on its list of locally designated historic landmarks and/or historic districts?

Please attach a copy of the final designation nomination(s) and ordinance(s) for these properties.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

 Choose a file

6.2. Please include the name of the individual on your staff or commission that meets the Secretary of the Interior's Professional Qualifications? Please also

1 Forms**2** Portfolio**3** Submit**NEXT >**

N/A

7. Has your community passed any ordinances that directly or indirectly impact the preservation of historic resources? *

- ☐ Yes
- ☒ No
- ☐ I don't know

8. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in this calendar year? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do! *

Please check all that apply!

CLG Standards found in CLG Agreement and National Historic Preservation Act:

1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.

2) The CLG shall provide for adequate public participation in the local historic preservation programs.

- ☒ a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc.
- ☐ b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc.
- ☐ c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc.
- ☐ d. Develop design guidelines/standards
- ☐ e. None
- ☐ Other:

8.1. Describe your communities historic preservation planning activities in this calendar year.

Developed a work plan for 2025 and we accomplished nearly all of the items included i the plan (see supporting document). The work plan was shared among commissioners and presented to the City Council early in the year.

219 of 6000 characters

9. Were there any issues, challenges or successes your preservation commission encountered or accomplished this year?

1 Forms — **2** Portfolio — **3** Submit**NEXT** >

ownership.

313 of 7500 characters

10. What partnerships did your commission form or continue with other entities?

Examples include local main street office, local school, historical society, library, museum, service club, etc.

If none, enter N/A

Our commission and the City continues to utilize resources provided by the local and state Main Street programs, the Davis County Historical Commission, and the Davis County Historical Society. Numerous volunteers are involved in more than one organization. We are please that there remains a solid, symbolic relationship among the entities.

340 of 6000 characters

11. Did your historic preservation commission receive any grants (other than CLG) this year? If so, please describe. If none, enter N/A.

No

2 of 6000 characters

12. Does your Historic Preservation Commission have a website? *

- ☐ Yes
☒ No

13. List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled). *

CLG Standards found in CLG Agreement and National Historic Preservation Act:

- 1) The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- 2) The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- 3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- 4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

1 Forms**2** Portfolio**3** Submit**NEXT** ➤

5/12/25

6/26/25

8/6/25

8/21/25

9/17/25

10/15/25

11/10/25

98 of 6000 characters

14. Based on the work plan submitted last year for your commission please provide a self assessment of the progress your commission made on the initiatives and programs that were identified last year. *

We did a great job in 2025 accomplishing the tasks outlined in our work plans. The only task that was not utilized was the Vacant building window decals funding was reallocated to the new community project for the Pathfinders Daycare.

234 of 6000 characters

15. Where are your official CLG files located? *

Please describe where the paper or physical files are stored and where the digital records are being stored.

City Hall
111 W. Franklin Street
Bloomfield, IA 52537

55 of 6000 characters

16. In this calendar year, what was the dollar amount of the historic preservation commission's annual budget? *

We recommend that the local government provide the commission a minimum of \$750 annual budget to pay for training and other commission expense.

9550.00

17. Additional Budget information

This is an optional question, if there is any additional information you wish to share with the State Historic Preservation Office regarding your community's budget.

189 of 6000 characters

18. 2026 Work Plan *

Each Commission should develop an annual work plan for the upcoming year. Please include the project(s), initiatives and programs your commission plans to begin or complete.

 2026 Bloomfield HPC Work Plan.xlsx (7KB)



File	Size	Download	Preview	Share
2026 Bloomfield HPC Work Plan.xlsx	7 KB	Download	Preview	Share

19. Does your commission have any vacancies? If so, how many? If you have no vacancies please enter N/A. *

Please also use this field to describe any plans the commission has to fill those vacant positions.

Yes. (1)-early resignation. with the potential of 2 additional come March 31st.

80 of 6000 characters

20. Commission Members

Please include all commission members in this table.

If the commissioner represents a locally designated district please provide the district in their role field.

If the commissioner doesn't have an email address please enter a phone number.

For any new commissioners please include the biographical sketch in the following question.

First and Last
Name

Mailing Address

Email Address

Term

Role

Earl Howar

807 S Colum

earl.howard@

March 2021

City appoir



Haley Sarna

212 S Washi

sarna.haley@

April 2028

+ Add a row

21. Please attach biographical sketch or resume for any commissioners were appointed in last calendar year.

Please be sure newly appointed commissioners sign and date their statement.

 Haley Sarna BIO.pdf (1.9MB)



22. Which of your commission members, staff, and/or elected officials attended the 2025 Preserve Iowa Summit?

Now is also a good time to start planning to attend the 2026 Preserve Iowa Summit in Ankeny on June 2 & 3, 2026

None were able to attend due to illnesses

41 of 1000 characters

23. Commission Training Table

An important requirement of the Certified Local Government program is annual state-sponsored or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison.

In this table, please provide information about the commissioners' involvement in historic preservation training (beyond or instead of the Preserve Iowa Summit), listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Event	Sponsor Organization	Location	Date	Name of Attendees
---------------	----------------------	----------	------	-------------------

24. Chief Elected Official *

Did your communities Chief Elected Official (Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees) change in 2025?

- ☐ Yes
☒ No

25. Has the contact information for your communities staff liaison changed? *

If you have a new staff liaison please select yes.

- ☐ Yes
☒ No

26. What training topic would be most helpful for your Historic Preservation Commission? *

Window restoration

18 of 6000 characters

27. Suggestions for improvement *

The CLG program is here to support the Historic Preservation Commissions across Iowa. Do you have any suggestions for how we can improve our services to your commissions?

N/A

3 of 6000 characters

28. Authorized Official Signature *

https://iowa1.sharepoint.com/:w:/s/PublicShares-SHPO2/EWJOyE84x5BEqsMBNQhGagMBGTwUBVRnzrokBawjj6h_3w?e=HeBDdes

This question is required.

Choose a file

29. Agenda or minutes from the public meeting where this report was presented to the City Council or Board of Supervisors. *

This question is required.

Choose a file

1 Forms **2** Portfolio **3** Submit

NEXT ➤