



## Incentive Guidelines

1. Incentives are limited to available funds and applicants may not receive incentive payments if funds are no longer available.
2. Amounts are reserved on first-come-first-served bases. Incentive amounts are reserved for each project at the time an incentive application is approved and executed. Incentive amounts are returned to the general pool if the project is disqualified or not completed by the completion date, or completion date is not extended by the City Administrator.
3. The property must be within Bloomfield city limits.
4. The property must be new construction.
5. The incentive does not apply to additions, remodeling, or construction of accessory buildings/uses.
6. Only new single-family and two-family residential dwelling units with Certificates of Occupancy issued after January 1, 2019, are eligible for an incentive.
7. The home must be new construction and over 1,200 square feet of living space in size. Value of the home must be greater than \$150,000 (net of value).
8. The home must be completed within 12 months of incentive application approval.
9. Cash incentives will be to the owner of record for the parcel at the time the certificate of occupancy is issued.
10. All projects are expected to comply with federal, state, and local codes.
11. Homes must adhere to the currently adopted, Iowa state-wide residential energy code ([Summary](#)).
12. Four inspections must be made by the designated City inspector
  1. Plan review - must have blueprints
  2. Foundation Inspection - prior to when concrete is poured
  3. Framing
  4. Final - must have state electrical final inspections before the City final inspection
13. An award will not be granted if there are any outstanding charges or violations against the property.

**Submit completed Applications to Keelie Johnson at City Hall, 111 W Franklin St.**

**Applicant Initials \***

# Applicant Information

## Applicant Name \*

First Name

Last Name

## Applicant Address \*

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

## Applicant Phone Number \*

Area Code

Phone Number

## Applicant Email Address

example@example.com

## Contractor License Number

## Federal Tax ID Number

# Project Information

## Project Address \*

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

## Parcel ID \*

## Does the applicant own the property? \*

- Yes  
 No

## Living space (sqft) \*

## Estimated cost (\$) \*

- Contractors or persons acting as their own contractor are eligible for the Housing Incentive so far as they meet the requirements set by state and local building codes.
- This program is valid for contractors or owners using contractors that are licensed and in good standing with the Iowa Division of Labor, bonded, and insured.
- Amounts are reserved on a first come - first served bases. Incentive amounts are reserved for each project at the time the incentive application is approved and executed. Incentive amounts are returned to the general pool if the project is disqualified or not completed by the completion date, or the completion date is not extended by the City Administrator.
- All projects are expected to comply with federal, state, and local codes.
- Payments of the building incentive are to be made within 30 days after the certificate of occupancy is issued.

## Applicant Signature

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# Approvals

## Community Development Director

First

M. I.

Last

## CDD Signature

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## Date



Month

Day

Year

## City Administrator

First

M.I.

Last

## CA Signature

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## Date



Month

Day

Year

## Mayor

First

M.I.

Last

## Mayor Signature

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## Date



Month

Day

Year