

Unapproved

August 22, 2019

The Bloomfield City Council met in regular session at 7:00pm in the conference room of the Bloomfield Public Library with the following members present.

Mayor: Daniel Wiegand  
Council: Matt Cronin, Darin Garrett, Earl Howard, Scott Moore, Jack Woolard  
Attorney: Gayla Harrison  
DPW: Danny Simonson  
Deputy Clerk: Sandy Jones  
Finance Mgr: Brenda Johnson  
Police Chief: Shawn Armstrong  
Fire Chief: Jeff McClure

Mayor Wiegand called the meeting to order and welcomed those present.

Everyone stood and recited the Pledge of Allegiance.

Motion by Woolard, second by Garrett to approve the agenda.  
Motion carried.

#### Updates

- Fire Chief: The truck that is owned by City and Trustees is having problems. Estimate to fix the truck is \$8,500.
- Main Street: Would like to have a special meeting with Council on September 19 prior to Regular Council meeting to discuss the results of the Market Survey. Special meeting with Main Street from 5-7 and Regular Council meeting at 7:00pm.
- DCDC: Trying to recruit a business to go into the old Shopko building. Matt Cronin suggested dividing the building up and putting several businesses in the building.

#### Public Comments

- Nancy Deveroux: Neighborhood looks better with all the Ash trees taken down. She has spent \$3,000 to remove her own trees that were in the City's right-of-way. Stumps are still there. Wondering if City would be able to help her in any way.

Motion by Howard, second by Woolard to approve the consent agenda.  
Motion carried.

1. Consider Approval of Creation of Video for Governor's Hometown Pride Water Tower Contest
2. Consider Approval of City Council minutes, 6/20/2019
3. Consider Approval of City Council minutes, 7/9/2019
4. Consider Approval of City Council minutes, 7/11/2019
5. Consider Approval of City Council minutes, 7/16/2019

Motion by Howard, second by Garrett to set a Public Hearing for October 3, 2019 at 7:00pm to review an application for a State Revolving Fund loan and to make available to the public the contents of an environmental Information document and the project plan.  
Motion carried.

Motion by Howard, second by Woolard to approve the memorandum of understanding with SIEC, relieving the City of generator recertification for the current year.  
Motion carried.

Motion by Moore, second by Woolard to approve an amendment to the Master Agreement for Municipal Engineering Services for the 2019-20 Asphalt Paving Improvement in the amount of \$70,000. This is for design and bidding services. A resolution approving this will be presented at the next meeting.

Ayes: Howard, Garrett, Cronin, Woolard, Moore

Nays: None

Council discussed with HR Green the projects that they are currently working on.

Motion by Howard, second by Garrett to approve a Hedging Agreement with Public Energy Facilities Authority (PEFA).

Motion carried.

Motion by Howard, second by Moore to approve the adoption of the 2019 Gas Operations and Maintenance Plan and the Gas Emergency Plan and Procedures as Recommended by IAMU.

Motion carried.

Danny Simonson, DPW, informed the Council that 465 electric meters, 80 water meters and 80 gas meters are left to be installed before we close out the AMI project.

Council discussed street parking in the City, specifically the 200 block of West Locust. Mayor instructed Council to investigate and bring problem areas to the next Council meeting.

Motion by Moore, second by Woolard to approve purchase of a Duct Hunter traceable rod for the wastewater department in the amount of \$1,343.00.

Motion carried.

Motion by Woolard, second by Garrett to approve pay application to Drish Construction Inc for the Water/Sanitary Sewer CDBG - Division 2 - 18-WS-026 for the amount of \$47,475.24.

Motion carried.

Motion by Garrett, second by Woolard to approve payment of invoice from HR Green for engineering fees for the Wastewater Treatment Plant upgrade in the amount of \$47,345.00.

Motion carried.

Motion by Woolard, second by Garrett to approve payment of invoice from HR Green for general engineering services in the amount of \$10,674.31.

Motion carried.

Motion by Howard, second by Cronin to approve payment of invoice from HR Green for professional services for the CDBG Sanitary Sewer - East Street Box Culvert in the amount of \$2,951.00.

Motion carried.

Motion by Howard, second by Moore to approve adding the boring of a water services to the Water/Sanitary Sewer CDBG Division 1 in the amount of \$5,400.00.

Motion carried.

Motion by Garrett, second by Howard to approve adding storm sewer repair on Columbia Street to the Water/Sanitary Sewer CDBG Division 1 in the amount of \$11,450.00.

Motion carried.

Motion by Howard, second by Garrett to approve an agreement with Shermco to provide NETA certified technicians to perform substation transformer switching on T1 and T2 for the amount of \$2,500.00.

Motion carried.

Motion by Howard, second by Woolard to approve purchasing water meters for the AMI project from Municipal Supply for the amount of \$13,331.00.

Motion carried.

Motion by Cronin, second by Howard to approve payment to Fesler's Inc in the amount of \$3,293.22.

Motion carried.

Motion by Garrett, second by Woolard to approve payment to French-Reneker-Associates for services rendered in connection to the Water/Sanitary Sewer CDBG Division 1 - Water in the amount of \$13,432.04.

Motion carried.

Motion by Howard, second by Woolard to approve payment of \$1,22.40 to Municipal Supply.

Motion by Howard, second by Cronin to approve repairs on the Street Sweeper for an estimate of \$4,308.25.

Motion carried.

Motion by Howard, second by Woolard to approve payment to HR Green in the amount of \$2,332.66 for general engineering services.

Motion carried.

Motion by Woolard, second by Garrett to approve payment of \$4,664.98 to HR Green for services relating to CDBG Sanitary Sewer/East Street Bridge Project.

Motion carried.

Motion by Howard, second by Garrett to approve payment of \$1,351.50 to HR Green for General Services Rendered.

Motion carried.

Motion by Woolard, second by Garrett to allow the fire department to hold a cornhole tournament at the fire station and allow those present to consume alcohol.

Ayes: Garrett, Woolard

Nays: Howard, Cronin, Moore

Motion by Howard, second by Garrett to approve setting Trick or Treat night as Thursday, October 31st.

Motion carried.

Motion by Howard, second by Cronin to approve hiring reservists as temporary police officers and pay them \$15/hour while the department is short-staffed, if it is approved by IMWCA.

Motion carried.

Motion by Cronin, second by Woolard to sell the seized 20\_\_ Cadillac by sealed bid.

Motion carried.

Motion by Howard, second by Garrett to pay Chris Ball \$200 per meeting to facilitate staff meetings.

Motion carried.

Motion by Howard, second by Garrett to pay Brenda Johnson, Finance Manager and Sandy Jones, Deputy Clerk an extra 15% to compensate for all the extra duties due to the absence of the City Administrator.

Motion carried.

Financial Manager Johnson discussed with Council that the City has a few households that have not been charged for sewer service while receiving the service. Council approved Johnson to send a letter to those residences. The issue is tabled until the next meeting in order to do more research on the issue.

Johnson reviewed with the Council procedures that would eliminate issues of noncompliance on the City's 2018 Fiscal Year audit.

Motion by Howard, second by Cronin to approve claims list as presented.

Motion carried.

ADLM Environmental	License for Pool	165.00
Aflac	Insurance	475.06
Airgas USA LLC	Service	64.93
Bloomfield Auto Parts	Parts	1,686.66
Bloomfield Rent All	Supplies	99.80
Blfd True Value Hardware	Supplies	112.72
Blue Dental	Insurance	591.93
Center Point Publishing	Books	86.88
Cintas Corp #762	Services	146.03
Cintas First Aid & Safety	Supplies	162.42
Citibusiness Card	Books	503.77
City of Bloomfield	Utilities	708.64
Clayton Energy Corp	Purchased Gas	4,073.69
CMTEL	Services	255.11
Curt's Yard 'N' Gard 'N	Equipment	52.42
DC Auditor	Law Center Bills	1,627.07
DC Historical Society	Hotel/Motel Funding	4,000.00
DC Secondary Roads	Fuel	383.80
DC Tire	Repairs	431.50
EMC National Life Co	Insurance	134.00
Express Inc	Supplies	630.15
Fesler's Inc	Repairs	3,077.77
Fletcher-Reinhardt Co	Supplies	258.40
Floor to Ceiling	Window Treatments Library	1,692.18
Gingerich Logging	Equipment	149.00
Hamilton Produce	Supplies	389.60
Harrison Moreland Webber	Services	1,207.50
Heath Consultants Inc	Services	15,043.22
ICAP	Deductible	2,000.00
IA DNR	Application Fee	85.00
IA DOT	Supplies	585.60
IA Law Enforcement Academy	Instructor Recertification	150.00
ICMA	Retirement	526.62
Ingram Library Services	Books	373.21
IPERS	Employee Retirement	18,130.63
Jessie's Sewing Room	Services	326.00
Keith's Foods	Supplies	166.67
Keystone Labs Inc	Services	572.00
Kyle McClure	Reimbursement	125.28
Menards - Ottumwa	Supplies	77.92
MFA Oil Co	Fuel	2,239.10
Municipal Supply	Supplies	4,713.10
Ottumwa Courier	Subscription	228.83

Overdrive Inc	Subscription	635.00	
Pepsi Cola - Memphis Bottling	Credit on Account	(25.00)	
Postmaster	Postage	498.94	
Pulaski Lumber Co	Supplies	16.14	
Ramaker & Asso Inc	Software Support	350.00	
RESCO	Supplies		75.03
John Sample	Services	225.00	
Sensit Technologies	Supplies	87.96	
SMI-CARR Inc	Supplies	219.85	
So IA Elect Coop	Utilities	283.21	
SPEE*DEE	Services	225.23	
Staples Advantage	Supplies	1,294.97	
St Library of IA	Subscriptions	244.40	
DC Success Bank	FICA Tax	15,609.03	
Des Moines Register	Subscription	32.54	
Trans-IA Equipment Inc	Credit on Account	(100.20)	
Treasurer, St of IA	Withholding Tax	2,779.00	
USA Blue Book	Equipment	260.66	
VISA	Miscellaneous	2,962.17	
Robert VonBon	Reimbursement	188.03	
Wellmark BCBS	Employee Insurance	3,018.02	
Total		\$97,564.29	

#### Payroll Checks 8/15/2019

General	28,958.18
Water	2,541.14
Sewer	5,153.83
Electric	7,043.86
Energy Efficiency Dept	1,147.61
Gas	5,025.44
Total Payroll	\$52,570.06

#### Expenses by Fund

General	67,559.54
Road Use Tax	3,273.29
Employee Benefits	105.32
Hotel/Motel Tax	4,000.00
Trust & Agency	830.00
Water	17,085.41
Sewer	10,920.26
Sewer Plant Upgrade	85.00
Electric	14,248.07
Energy Efficiency Dept	2,187.72
Gas	29,839.74

#### Public Comments

- Brian Stevenson commented on the condition of Early Bird Drive.
- Jerry Kincart commented on the height difference between the street and driveways on S Columbia.

Motion by Garrett, second by Moore to move to closed session at 10:10pm pursuant to Iowa Code §21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Ayes: Cronin, Howard, Woolard, Garrett, Moore  
Nays: None

Motion by Garrett, second by Moore to return to open session at 10:26pm.

Ayes: Howard, Cronin, Woolard, Garrett, Moore  
Nays: None

Motion by Garrett, second by Howard to appoint Matt Cronin to negotiate with Brian Stevenson and Becky Bolin regarding Early Bird Drive.

Ayes: Woolard, Moore, Howard, Garrett  
Nays: None  
Abstain: Cronin

Motion by Howard, second by Moore to move to closed session at 10:29 pursuant to Iowa Code §21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Ayes: Cronin, Moore, Howard, Woolard, Garrett  
Nays: None

Motion by Howard, second by Garrett to return to open session at 10:45pm.

Ayes: Moore, Woolard, Cronin, Garrett, Howard  
Nays: None

Motion by Cronin, second by Moore to direct the city attorney to put together an agreement to acquire easement property on Goode Street/Jaguar Trail and to also acquire all Railroad right-of way property that is attached to the City.

Ayes: Garrett, Howard, Moore, Woolard, Cronin  
Nays: None

Motion by Howard, second by Woolard to adjourn at 10:49pm.

Motion carried.

---

Daniel Wiegand, Mayor

Attest:

---

Sandy Jones, Deputy Clerk

