

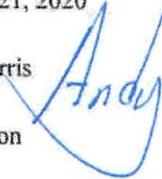
CITY OF BLOOMFIELD

Staff Summary

**\*\* ACTION ITEM \*\***

Council Meeting of: May 21, 2020

Prepared By: Andrew Morris



Department: Administration

Department Head: Andrew Morris

City Administrator Approval: Andrew Morris

AGENDA TITLE: COVID-19 Policies, and Practices

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\*\*Public hearing required if this line is checked.\*\*

**DISCUSSION:** Staff recommended a list of policies, programs and practices to combat COVID-19 as it relates to City Hall. Instead of developing a report and document, the Mayor and I were of the same accord to identify bullet points or practices to implement. Attached please find that list I developed with assistance from City Staff. Please feel free to share with us additional items or suggestions would like to see implemented.

**RECOMMENDATION:** .

Source of Funds: N/A

Budgeted Item: N/A

Budget Amendment Needed: N/A

## **COVID-19 Discussion Points**

- **Deep cleaning of city facilities, offices, bathrooms, common areas, countertops, touch screens.**
- **Temperature readings for city employees.**
- **Cover coughs and sneezes.**
- **Utilize hand sanitizers, wash hands frequently.**
- **Regularly clean and disinfect surfaces, equipment and other elements in your work environment.**
- **Report safety and health concerns**
- **Contact tracing**
- **Make masks available for all employees.**
- **Do not use other workers' phones, desks, tools, or equipment without first sanitizing, and sanitize when work is completed.**

Time	Description	\$ Amt		
6-7AM	Adult Water Aerobics - 9 people @ \$15/week	\$135.00		
7-8AM	Adult Water Aerobics - 9 people @ \$15/week	\$135.00		
8-12pm	Private lessons - 5 kids every 1/2 hour = 40 kids	\$600.00		
12-1pm	Adult lap swim - 10 people@\$15/wk	\$150.00		
1-6pm	Private lessons - 5 kids every 1/2 hour = 50 kids	\$750.00		
7-8pm	Adult Water Aerobics - 9 people @ \$15/week	\$135.00		
		<b>\$1,905.00</b>	<b>9 weeks</b>	<b>\$17,145.00</b>
<p>1. City will not pay lifeguards.</p> <p>2. City will pay Jill for 8-10 hrs per week to schedule, clean, open and close.</p> <p>3. Will use only the female side of the bath house - unisex bathroom.</p> <p>4. Jill will do all cleaning with chemicals and do the daily testing.</p> <p>5. City will probably have OT for Robbie to do the vacuuming.</p> <p>6. Will NOT use the slide or have concessions.</p> <p>7. Hours will be Monday - Friday. Saturday only for makeup lessons.</p>				
<b>Summer 2019 Utilities</b>				
	Water - 368,000 gallons	\$4,574.24		
	Electricity - 29,820	\$1,996.12		
	Gas - 302,900	\$2,026.55		
	Sewer - 368,000 gallons	\$2,762.72		
		<b>\$11,359.63</b>	<b>Utilities to fill pool and 2 months usage</b>	
	Jill's salary 10 hrs/wk x 9 weeks	<b>\$900</b>	<b>Jill's wages</b>	
	Robbie OT ??????????			
	Chemicals for the pool	<b>\$4,590.44</b>	<b>Start up chemicals and 2 months</b>	
	Cleaning supplies for the pool ???????????			
		<b>\$16,850.07</b>		
	<b>Estimated Revenue</b>	<b>\$17,145.00</b>		
	<b>Estimated Expenses</b>	<b>-\$16,850.07</b>		
	<b>Projected Income</b>	<b>294.93</b>		