

Unapproved

June 18, 2020

The Bloomfield City Council met in regular session at 7:00pm using electronic means due to the COVID-19 Pandemic.

Mayor Pro Tem: Darin Garrett  
Council: Jake Bohi, Matt Cronin, Earl Howard, Scott Moore  
City Administrator: Andrew Morris  
Attorney: Gayla Harrison  
City Clerk: Sandy Jones  
Finance Mgr: Tomi Jo Day  
Interim DPW: Richard Wilcox  
Police Chief: Shawn Armstrong  
Fire Chief: Jeff McClure

Mayor Pro Tem Garrett called the meeting to order and welcomed those present.

Motion by Howard, second by Bohi to approve the agenda.  
Motion carried.

Mayor Pro Tem Garrett announced this is the time and place fixed for a Public Hearing for the purpose of amending the FY2020 budget for the second time.

Motion by Bohi, second by Moore to open the Public Hearing.  
Ayes: Garrett, Howard, Bohi, Moore, Cronin  
Nays: None

The Mayor Pro Tem called for any public comments. No oral objections or comments were offered and the Clerk reported that no written objections or comments thereto had been filed.

Motion by Howard, second by Cronin to close the Public Hearing.  
Ayes: Moore, Garrett, Cronin, Bohi, Howard  
Nays: None

Motion by Howard, second by Moore to approve Resolution No. 2020-23 "A Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2020".  
Ayes: Moore, Garrett, Howard, Cronin, Bohi  
Nays: None

Motion by Howard, second by Bohi to approve Resolution No. 2020-24 "A Resolution Authorizing the City Administrator, City Clerk, or Finance Manager to Make the Appropriate Interfund Transfer of Sums and Record the Same in the Appropriate Manner for FY2020 for the City of Bloomfield, Iowa".  
Ayes: Bohi, Cronin, Howard, Moore, Garrett  
Nays: None

Mayor Pro Tem Garrett announced this is the time and place fixed for a Public Hearing for the purpose of entering into a development agreement with Craig A. Amstutz and Jacki M. Amstutz, and Amstutz Farms, Inc. d/b/a Essential Massage & Spa.

Motion by Bohi, second by Moore to open the Public Hearing.  
Ayes: Garrett, Howard, Bohi, Moore, Cronin  
Nays: None

The Mayor Pro Tem called for any public comments. No oral objections or comments were offered and the Clerk reported that no written objections or comments thereto had been filed.

Motion by Bohi, second by Garrett to close the Public Hearing.

Ayes: Moore, Garrett, Cronin, Bohi, Howard

Nays: None

Motion by Howard, second by Bohi to approve Resolution No. 2020-25, "A Resolution Approving and Authorizing Execution of a Development Agreement by and Among the City of Bloomfield, Craig A. Amstutz and Jacki M. Amstutz, and Amstutz Farms, Inc. d/b/a Essential Massage & Spa".

Ayes: Cronin, Moore, Bohi, Howard, Garrett

Nays: None

Mayor Pro Tem Garrett announced this is the time and place fixed for a Public Hearing for the purpose of amending Chapter 18A of the Bloomfield Code of Ordinances by removing all references to City Clerk.

Motion by Bohi, second by Moore to open the Public Hearing.

Ayes: Garrett, Howard, Bohi, Moore, Cronin

Nays: None

The Mayor Pro Tem called for any public comments. No oral objections or comments were offered and the Clerk reported that no written objections or comments thereto had been filed.

Motion by Howard, second by Moore to close the Public Hearing.

Ayes: Bohi, Cronin, Howard, Moore, Garrett

Nays: None

Motion by Howard, second by Garrett to approve the 1st reading of an Ordinance of the Bloomfield Code of Ordinances, Chapter 18A, City Administrator/Clerk by removing all references to City Clerk.

Ayes: Moore, Howard, Cronin, Bohi, Garrett

Nays: None

Motion by Bohi, second by Garrett to waive the 2nd and 3rd readings of an Ordinance of the Bloomfield Code of Ordinances, Chapter 18A, City Administrator/Clerk by removing all references to City Clerk.

Ayes: Bohi, Cronin, Howard, Moore, Garrett

Nays: None

Motion by Bohi, second by Moore to approve Resolution No. 2020-26, "A Resolution Adopting an Employee Handbook Governing All City Employees".

Ayes: Bohi, Cronin, Howard, Moore, Garrett

Nays: None

Motion by Howard, second by Cronin to Approve Resolution No. 2020-27, "A Resolution Accepting Public Improvements - Water Main and Wastewater Improvements - CDBG 18-WS-026 Division 1 - Bloomfield, IA - 2019 (18-071/19-033)".

Ayes: Moore, Cronin, Bohi, Howard, Garrett

Nays: None

Motion by Garrett, second by Moore to approve pay application #7 - final quantities, for Lawson Construction LLC in the amount of \$22,564.88 for work completed on the Water Main and Wastewater Improvements - CDBG 18-WS-026 Division 1 - Bloomfield, IA.

Ayes: Garrett, Moore, Bohi, Cronin, Howard

Nays: None

Motion by Bohi, second by Howard to approve pay application #8 - retainage, for Lawson Construction LLC in the amount of \$27,732.96 for work completed on the Water Main and Wastewater Improvements - CDBG 18-WS-026 Division 1 - Bloomfield, IA.

Ayes: Garrett, Moore, Howard, Cronin, Bohi

Nays: None

Motion by Howard, second by Bohi to approve an agreement with French-Reneker-Associates to conduct a boundary survey on a portion of the IOOF Cemetery.

Motion carried.

Motion by Howard, second by Moore to approve final payment of \$7,500 to Davis County for Phase 3 of the Davis County Trails Project, REAP 18-R4-EP.

Motion carried.

Item payment of HRGreen invoices totaling \$27,482.47 was tabled until the next meeting due to questions regarding the charges.

Motion by Garrett, second by Bohi to approve the following applications for retail sale of Cigarette/Tobacco/Nicotine/Vapor products for the period July 1, 2020 - June 30, 2021.

1. Casey's General Store
2. Dollar General
3. J's One Stop
4. Route 63 Quik Stop

Ayes: Cronin, Moore, Bohi, Garrett

Nays: Howard

Motion by Howard, second by Moore to approve a bid from Jerry Friesen, Friesen Concrete to dig nine holes as specified and fill with concrete, for the amount of \$1,175. Bid includes use of concrete equipment and labor.

Motion carried.

The proposed agreement with Liberty Line Builders for emergency electric assistance was tabled until more information can be obtained.

Motion by Moore, second by Cronin to allow the pool to open for parties during the month of July. City will hire life guards to work during these events.

Motion carried.

Motion by Bohi, second by Moore to approve claims.

Motion carried.

Acco Unlimited Corp	Chemicals	\$2,873.33
Aflac	Insurance	\$599.80
Airgas USA LLC	Supplies	\$66.96
Khaled Al-Khanfar	Reimbursement	\$271.33
Alan Environmental Products	Supplies	\$406.17

Americinn Ankeny	Services	\$283.96
Bailey Office Outfitters	Equipment	\$6,597.27
Barco Municipal Products Inc	Supplies	\$429.25
Bloomfield Auto Parts LLC	Parts	\$2,788.21
Bloomfield Communications	Services	\$680.68
Blfd True Value Hardware	Supplies	\$213.52
Blue Dental	Insurance	\$633.48
Boot Barn	Uniforms	\$89.99
Brad Johnson Trucking	Services	\$1,826.11
Adam Bridgman	Reimbursement	\$160.00
Casey's Business Mastercard	Fuel	\$283.96
Central Pump & Motor LLC	Parts	\$1,300.00
Cindy Kendall, MPA	Services	\$450.00
Cintas Corp #762	Services	\$155.34
Cintas First Aid & Safety	Supplies	\$142.80
City Of Bloomfield	Utilities	\$1,018.72
Clayton Energy Corporation	Services	\$3,910.68
Clemons Inc of Ottumwa	Services	\$891.37
CMTEL	Services	\$257.69
Crescent Electric Supply Co	Equipment	\$194.12
Curt's Yard'n' Gard'n	Services	\$758.13
DC Auditor	Services	\$3,452.25
DC Tire	Repairs	\$180.35
DC Treasurer	Fuel	\$78.65

Dell Catalog Sales, LP	Equipment	\$6,540.98
EMC National Life Co	Insurance	\$153.00
Equipment Management Co.	Equipment	\$590.00
Fletcher-Reinhardt Co.	Supplies	\$1,340.00
Gingerich Logging	Equipment	\$10,212.08
Graber Country Store	Uniforms	\$160.00
Barbara Gravett	Services	\$44.00
Hamilton Produce	Miscellaneous	\$2,452.09
Lisa Hastings	Reimbursement	\$349.52
Hickenbottom Inc	Supplies	\$1,367.20
Hotsy Cleaning Systems	Supplies	\$403.67
HR Green Inc.	Professional Fees	\$27,482.47
IA Dept Of Revenue & Finance	Taxes	\$12,042.96
IA League Of Cities	Membership	\$1,667.00
IAMU	Publication	\$253.37
Ideal Ready Mix Company, Inc	Services	\$906.50
Ingram Library Services	Supplies	\$208.56
Iowa Dept Of Transportation	Supplies	\$602.50
IPERS	Retirement	\$18,529.94
Karr Street Automotive	Services	\$115.00
Keystone Labs, Inc	Services	\$859.00
Lawson Construction L.L.C.	Services	\$50,297.84
Marlow Services	Services	\$825.00
Mark Mc Farland	Reimbursement	\$15.00
McKim Tractor Service	Repairs	\$624.80

Menards - Ottumwa	Equipment	\$271.92
MFA Oil Company	Fuel	\$1,312.17
Midwest Breathing Air LLC	Services	\$173.25
Russ Mikels	Rebate	\$50.00
Municipal Supply, Inc	Equipment	\$6,241.60
Parkside Animal Hospital	Services	\$130.00
Pathfinders RC&D, Inc.	Services	\$2,402.25
Phenova	Supplies	\$89.92
Postmaster	Postage	\$471.96
Pro-tech Company Inc	Supplies	\$35.58
John Sample	Services	\$575.00
Todd Schumaker	Reimbursement	\$160.00
Anita Shockley	Reimbursement	\$36.97
So. Iowa Electric Coop	Services	\$1,855.01
Spee*Dee	Services	\$213.02
Staples Advantage	Supplies	\$1,075.39
Steven Rupe Sr	Rebate	\$50.00
Success Bank	Taxes	\$12,621.99
The Des Moines Register	Subscription	\$34.44
Treasurer, St Of IA-payroll	Taxes	\$2,232.00
Tri-county Shopper Inc	Services	\$479.00
U.S. Bank	Services	\$3,257.48
Usborne & Kane Miller Books	Books	\$255.80
Visa	Training	\$1,158.79
Robert VonBon	Services	\$326.21
Brett Warning	Reimbursement	\$5,096.52

Wellmark Blue Cross & Shield	Insurance	\$3,937.16
Janet Woolard	Services	\$44.00
Yoder Lumber	Supplies	\$155.40
Yutzy Repair	Supplies	\$58.53
Accounts Payable Total		\$213,837.96
Payroll Checks		
General		\$20,563.97
Water		\$4,864.48
Sewer		\$4,615.03
Electric		\$4,905.72
Energy Efficiency Dept		\$973.98
Gas		\$4,462.85
Total Payroll Paid		\$40,386.03
Fund Name		
001 General		\$92,991.01
110 Road Use Tax		\$3,059.77
327 East St Bridge Project		\$20.21
328 CDBG Wa San Swr 2018		\$58,933.34
331 FY20 Street Improvement		\$9,629.47
600 Water		\$24,517.69
610 Sewer		\$13,795.74
611 Sewer Plant Upgrade		\$8,973.00
612 SRF Sponsored Project		\$244.50
630 Electric		\$20,241.70
633 Energy Efficiency Dept		\$1,721.36

640 Gas	\$20,096.20
Total Funds	\$254,223.99

Motion by Bohi, second by Cronin to adjourn the meeting at 8:16pm.  
Motion carried.

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Darin Garrett, Mayor Pro Tem

Attest:

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Sandy Jones, City Clerk