

Unapproved

August 6, 2020

The Bloomfield City Council met in regular session at 7:00pm using electronic means due to the COVID-19 Pandemic.

Mayor Pro Tem: Daniel Wiegand  
Council: Jake Bohi, Matt Cronin, Darin Garrett, Earl Howard, Scott Moore  
City Administrator: Andrew Morris  
Attorney: Gayla Harrison  
City Clerk: Sandy Jones  
Finance Mgr: Tomi Jo Day  
CEDD: Tammy Roberts  
Police Chief: Shawn Armstrong  
Fire Chief: Jeff McClure  
Rec Director: Taylor Sessions

Mayor Wiegand called the meeting to order and welcomed those present.

Motion by Garrett, second by Bohi to approve the agenda.  
Motion carried.

Motion by Bohi, second by Howard to approve the consent agenda.  
Motion carried.

1. Approve City Council minutes, 7/2/2020

Motion by Bohi, second by Garrett to bring back the proposed ATV/UTV ordinance for discussion.  
Motion carried.

Cronin and Bohi will set up a meeting with Chief Armstrong and Assistant Chief Dunlavy to rework the ordinance.

City Administrator was directed to bring the ordinance regarding residential swimming pools to the next meeting with recommended changes made. A public hearing will be held in September.

Motion by Garrett, second by Howard to approve pay application no. 2 for Davis County Excavating in the Amount of \$107,352.56 for work completed on the North Street Paving Project.  
Motion carried.

Motion by Garrett, second by Cronin to approve change order no. 3 for the North Street Paving Project, adding an additional \$18,600 to the project.  
Motion carried.

Motion by Garrett, second by Cronin to approve change order no. 4 for the North Street Paving Project, adding an additional \$1,384.11 to the project.  
Motion carried.

Motion by Garrett, second by Cronin to approve change order no. 5 for the North Street Paving Project, adding an additional \$2,700 to the project.  
Motion carried.

Motion by Howard, second by Bohi to approve pay application no. 3 to Woodruff Construction in the amount of \$805,870.87 for work completed on the sewer plant upgrade project.  
Motion carried.

Motion by Cronin, second by Moore to move into closed session at 8:00pm pursuant to Iowa Code §21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Ayes: Garrett, Bohi, Howard, Cronin, Moore

Nays: None

Motion by Garrett, second by Cronin to return to open session at 8:43pm.

Ayes: Moore, Bohi, Howard, Garrett, Cronin

Nays: None

Motion by Garrett to approve the following HRGreen invoices:

1. Invoice #136815 in the amount of \$2,667.50 for the Asphalt Paving Project
2. Invoice #136814 in the amount of \$13,492.63 for Professional Services for the North Street Paving Project
3. Invoice #136221 in the amount of \$17,840 for Professional Services for the Wastewater Treatment System Improvements
4. Invoice #136808 in the amount of \$159 for Professional Services
5. Invoice #136809 in the amount of \$240 for Professional Services for the CDBG Sanitary Sewer Project

Motion died for lack of a second.

Motion by Bohi, second by Cronin to table the HRGreen invoices until the next meeting. Councilman Cronin asked that the City Administrator, DPW, and Finance Director begin conducting vendor management and have questions answered prior to council meetings.

Motion carried.

Motion by Howard, second by Garrett to approve the joint-funding agreement for the operation and maintenance of streamgaging station on the Fox River in Bloomfield, Iowa, for the period October 1, 2020 through September 30, 2021.

Motion carried.

Motion by Cronin, second by Garrett to approve the City's Credit Card Policy.

Motion carried.

Motion by Moore, second by Cronin to amend the motion approving the Credit Card Policy to say, "Item no. 3 should be changed to say approve the credit card policy with the stipulation that all employees are authorized to use the credit cards."

Motion carried.

Motion by Moore, second by Garrett to approve the housing incentive for No. 7 Early Bird Drive.

Motion carried.

Motion by Bohi, second by Howard to approve the housing incentive for Parcel No. 01110003.

Motion carried.

The item to approve the request for TIF funding for 101 South Madison Street was incorrectly requested; therefore it will be added to the agenda for the next council meeting.

Motion by Garrett, second by Cronin to approve extending the cleanup deadline for 209 N East Street to June 30, 2021 at the request of Brett Warning.

Motion carried.

Motion by Bohi, second by Howard to approve setting aside \$10,000 to restore/re-level old monuments at IOOF Cemetery next summer.

Motion carried.

Motion by Howard, second by Bohi to approve July - September, 2020 funding for Main Street in the amount of \$16,750.  
Motion carried.

Motion by Moore, second by Cronin to approve purchase of a pad mount transformer from Automated Controls in the amount of \$13,195.00. This transformer will be used at the new sewer plant.  
Motion carried.

Motion by Garrett, second by Howard to accept the quote from Terracon Consultants, Inc. in the amount of \$5,500 for an asbestos inspection at 112-113 South Madison Street.  
Motion carried.

Motion by Garrett, second by Moore to approve the claims listing except for the invoices from HRGreen.  
Motion carried.

ACCO Unlimited Corp	Supplies	\$2,067.08
Bloomfield Auto Parts	Parts	\$502.85
Bloomfield Communications	Services	\$765.07
Bloomfield Rent All	Supplies	\$390.60
Blfd True Value Hardware	Supplies	\$201.30
Brad Johnson Trucking	Services	\$2,821.46
Adam Bridgman	Reimbursement	\$37.23
Brown Supply Co	Supplies	\$462.00
Cam's Lawn & Landscape	Services	\$3,451.67
Carroll Construction	Parts	\$62.15
Casey's Business Mastercard	Fuel	\$462.67
Cintas Corp	Services	\$339.39
Cintas First Aid & Safety	Supplies	\$215.21
City of Bloomfield	Utilities	\$13,795.75
Clemons Inc of Ottumwa	Parts	\$94.62
CMTEL	Services	\$1,187.14
Crescent Electric Supply	Parts	\$197.60
DC Excavation	Services	\$107,352.56
Tomi Jo Day	Reimbursement	\$50.09

DC Auditor	Services	\$3,047.19
DC Tire	Services	\$135.05
DC Treasurer	Fuel	\$52.80
Jeff Doss	Services	\$200.00
Employee Benefit Systems	Insurance	\$274.05
Electric Engineering & Equip	Parts	\$280.83
EMC National Life	Insurance	\$73.54
Gingerich Logging	Services	\$486.95
Gordon Flesch Company	Services	\$743.96
Graber Country Store	Uniforms	\$1,420.00
Barbara Gravett	Services	\$27.50
David Hall	Reimbursement	\$10.70
Hamilton Produce	Miscellaneous Supplies	\$1,140.76
Harris Construction	Services	\$800.00
Heartland Aviation	Fuel	\$49.87
Telethia Hess	Rebate	\$50.00
HR Green Inc	Services	\$34,399.13
ICAP	Insurance	\$300.00
IA Dept of Natural Resources	License	\$210.00
IA Dept of Revenue & Finance	Taxes	\$4,194.00
IA Dept of Revenue & Finance	Taxes	\$6,942.00
IA Dept of Revenue & Finance	Taxes	\$742.00
IA Dept of Transportation	Supplies	\$2,420.00
IA One Call	Services	\$50.40
IA Utilities Board	Services	\$1,290.20
Ideal Ready Mix	Services	\$1,268.25
IMWCA	Insurance	\$2,467.00

IA Workforce Development	Unemployment	\$3,170.00
IPERS	Retirement	\$9,175.03
ISU - Registration Services	Education	\$35.00
J's One Stop	Fuel	\$489.07
Jessie's Sewing Room	Services	\$140.00
John & Susan Howard	Rebate	\$50.00
Karcher North America	Supplies	\$72.95
Keystone Labs	Services	\$168.00
Matheson Tri-Gas	Services	\$19.85
Lincoln Lynch	Refund	\$111.19
Matt Parrott/Storey Kenworthy	Supplies	\$2,494.84
MFA Oil Company	Fuel	\$1,648.57
MPA Computers	Services	\$2,630.20
Neebz Graphix	Uniform	\$18.00
Northern Safety Co	Equipment	\$228.47
Plumb Supply Company	Parts	\$54.42
Postmaster	Postage	\$531.30
Power Line Supply	Equipment	\$116.12
Pro-Tech Company	Supplies	\$132.68
Purchase	Postage	\$600.00
RACOM Communications	Services	\$3,154.10
RRWA	Services	\$26,049.00
Reliance Standard	Insurance	\$768.59
Route 63 Quik Stop	Fuel	\$521.50
RT Auto	Services	\$75.00
John Sample	Services	\$1,075.00
Taylor Sessions	Reimbursement	\$105.28

Sinclair Tractor	Parts	\$257.50
SMI-Carr Inc	Supplies	\$357.98
SIEC	Services	\$168,465.37
Charles Anthony Spargur	Services	\$2,270.83
SPEE*DEE	Services	\$188.51
Success Bank	Taxes	\$13,466.47
Treasurer, State of IA	Taxes	\$2,414.00
Tri-County Shopper	Services	\$25.00
US Geological Survey	Services	\$2,160.00
US Cellular	Services	\$507.71
USA Blue Book	Supplies	\$191.09
USDI	Services	\$1,227.66
Verizon Wireless	Services	\$40.03
Waste Management	Services	\$16,714.34
Wellmark BCBS	Insurance	\$27,412.55
Richard Wilcox	Services	\$5,888.00
Winger Companies	Services	\$91.00
Woodruff Construction	Services	\$805,870.87
Janet Woolard	Services	\$27.50
Wortmann Machine	Services	\$120.00
Yutzy Repair	Services	\$34.92
Accounts Payable Total		\$1,298,898.11
Payroll Checks		
General		\$18,400.75
Road Use Tax		\$2,970.39
Water		\$5,107.79
Sewer		\$5,104.20

Electric	\$5,503.82
Energy Efficiency	\$1,003.63
Gas	\$5,080.27
Total Paid On: 7/30/20	\$43,170.85

Report Total \$1,342,068.96

FUND NAME

001 GENERAL	\$79,567.36
110 ROAD USE TAX	\$11,260.98
112 EMPLOYEE BENEFITS	\$14,775.74
328 CDBG WA SAN SWR 2018	\$240.00
331 FY20 STREET IMPROVEMENT	\$123,778.69
600 WATER	\$47,006.65
610 SEWER	\$22,840.10
611 SEWER PLANT UPGRADE	\$823,710.87
630 ELECTRIC	\$196,229.30
633 ENERGY EFFICIENCY DEPT	\$2,096.72
640 GAS	\$20,562.55

Motion by Garrett, second by Bohi to move to closed session at 9:49pm pursuant to Iowa Code §21.5(1)(j): to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Ayes: Garrett, Bohi, Howard, Cronin, Moore

Nays: None

Motion by Howard, second by Garrett to return to open session at 10:00pm

Ayes: Moore, Bohi, Howard, Cronin, Garrett

Nays: None

Motion by Garrett, second by Bohi to adjourn the meeting at 10:01pm

Motion carried.

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Daniel Wiegand, Mayor

Attest:

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Sandy Jones, City Clerk

Fund	Year-to-Date Actual Revenue	Year-to-Date Actual Expenses
001 - General	\$47,721.73	\$172,705.56
110 – Road Use Tax	\$44,385.93	\$15,452.47
112- Employee Benefits	\$0.00	\$30,766.46
119 – Emergency Fund Tax	\$0.00	\$0.00
121- LOST	\$25,756.36	\$0.00
122 – Hotel Motel Tax	\$0.00	\$5,300.00
125 - TIF	\$0.00	\$4,153.27
167-Trust & Agency	\$2.25	\$0.00
200- Debt Service	\$0.00	\$0.00
311 – Basketball Courts	\$0.00	\$0.00
316 – Airport Pond Removal	\$0.00	\$58,546.97
319 - E Franklin St Project	\$0.00	\$0.00
323 – CBDG Energy Efficiency	\$0.00	\$0.00
327 – East St Bridge Project	\$0.00	\$0.00
325 - Airport Study	\$0.00	\$0.00
328 – CBDG Water/Sewer	\$0.00	\$24,036.85
329 – Courthouse Square Lighting	\$0.00	\$0.00
330- New Housing Incentive	\$0.00	\$0.00
331- FY 20 Street Improvement	\$0.00	\$9,642.22

332 – Fire Fighter Assist Grant	\$0.00	\$0.00
333- DC Trails Phase 3	\$0.00	\$0.00
500 – Perpetual Care	\$320.00	\$0.00
501- Library Bequeath	\$0.00	\$0.00
600 - Water	\$102,269.30	\$90,128.79
604 – Water Bond Redemption	\$0.00	\$0.00
610 – Sewer	\$75,268.60	\$38,886.59
611 – Sewer Plant Upgrade	\$12.39	\$358,646.47
612 – SRF Sponsored Project	\$0.00	\$231.75
630 – Electric	\$258,792.86	\$211,385.49
632 – Vista Projects	\$0.00	\$0.00
633 – Energy Efficiency	\$0.00	\$5,306.50
640 – Gas	\$53,668.07	\$110,111.52
641- On Bill Financing	\$100.27	\$0.00
650- AMI Metering	\$0.00	\$0.00
810 – Spec Building	\$0.00	-\$1,800.15
814 – FD Community Grant	\$0.00	\$0.00
TOTALS	\$ 608,297.76	\$ 1,133,500.76