

August 20, 2020

The Bloomfield City Council met in regular session at 7:00pm using electronic means due to the COVID-19 Pandemic.

Mayor Pro Tem: Daniel Wiegand  
Council: Jake Bohi, Matt Cronin, Darin Garrett, Earl Howard, Scott Moore  
City Administrator: Andrew Morris  
Attorney: Gayla Harrison  
City Clerk: Sandy Jones  
Finance Mgr: Tomi Jo Day  
CEDD: Tammy Roberts  
DPW: Richard Wilcox  
Police Chief: Shawn Armstrong  
Fire Chief: Jeff McClure

Mayor Wiegand called the meeting to order and welcomed those present.

Motion by Garrett, second by Bohi to approve the agenda.

Motion carried.

Motion by Howard, second by Bohi to approve the consent agenda.

Motion carried.

1. Approve City Council minutes, 7/16/2020
2. Approve City Council minutes, 7/18/2020
3. Approve City Council minutes, 8/6/2020
4. Approve City Council Closed Session minutes, 8/6/2020

Motion by Garrett, second by Moore to approve payment of \$34,399.13 to HR Green for invoices numbered 136815 in the amount of \$2,667.50, 136814 in the amount of \$13,492.63, 136221 in the amount of \$17,840.00, 136808 in the amount of \$159.00, and invoice 136809 in the amount of \$240.00.  
Motion carried.

Council discussed proposed changes to chapter 75 of the Bloomfield Code of Ordinances. Mayor directed Councilman Bohi to make the discussed changes, send to Attorney Harrison for approval and City Clerk to set a public hearing at the next council meeting to approve the revised ordinance.

The item approving a Resolution to set a public hearing on the proposed sale of land was moved down on the agenda until after the closed session.

Motion by Garrett, second by Howard to approve "A Resolution Requesting Reimbursement from the Iowa Covid-19 Government Relief Fund".

Ayes: Cronin, Bohi, Howard, Moore, Garrett

Nays: None

Motion by Garrett, second by Bohi to approve Pay Estimate #1 from Norris Asphalt Paving Company in the amount of \$959,129.95 for work completed on the 2020 Asphalt Paving Project.

Motion carried.

Motion by Howard, second by Garrett to approve Pay Estimate #3 from Davis County Excavating in the amount of \$109,050.73 for work completed on the North Street Paving Project.

Motion carried.

Motion by Garrett, second by Howard to Approve Change Order #2 from Lawson Construction for the Proposed Water Main & Wastewater Improvements - Division 1.

Motion carried.

Motion by Bohi, second by Howard to approve a course of action for the buildings located at 112-113 South Madison Street, as recommended by Tammy Roberts, Community Development Director. Also to approve a quote by Tometich Engineering to develop shoring plans for the buildings.

Motion carried.

Council discussed conducting another big streets project next spring. Mayor instructed Finance Manager, Tomi Jo Day to move forward working with Northland Securities to have another bond issue to pay for the project.

Motion by Howard, second by Moore to give John Hilbert a one-time \$12,000 housing incentive to assist in the Homes for Iowa program which will address Iowa's housing shortage by building an affordable home in Bloomfield for low to moderate income families.

Motion carried.

Motion by Howard, second by Garrett to approve writing a letter of support for the chosen Challenge Grant application to be submitted to Main Street Iowa.

Motion carried.

Motion by Howard, second by Garrett to approve submission of \$12,500 to Pathfinders as the 50% city match for the Wellmark grant.

Motion carried.

Roberts presented Council with information on a rental inspection program and asked that they establish protocol for a program.

Motion by Garrett, second by Howard to approve the proposed changes to City Code 62.11 "Engine/Compression Brakes Prohibited". After approval by City Attorney, a public hearing will be held at the September 3rd meeting to change this ordinance.

Motion carried.

Motion by Bohi, second by Cronin to make a change to the Employee Handbook, Section 14, Hours of Work to include a statement that Public Works employees are expected to take a half hour lunch break.

Motion carried.

Motion by Cronin, second by Moore to reimburse Public Works employees \$25/month for use of their personal cell phones for City business; any other employees may be included at \$25/month if deemed necessary by the City Administrator. City Attorney will write a policy to be included in the Employee Handbook.

Motion carried.

Motion by Garrett, second by Howard to appoint Benjamin Bohi to the Bloomfield Volunteer Fire Department.

Motion carried with Council member Bohi abstaining.

Motion by Howard, second by Garrett to appoint Bailey Westfall to the Bloomfield Volunteer Fire Department.

Motion carried.

Motion by Garrett, second by Bohi to approve the employee wellness program for fall 2020 for all employees and spouses, and council members and spouses. This includes 6-month single membership to the MCC, lab work thru DCH at no cost to the employee, flu shots thru Wells Hometown Drug that will be billed to employee's health insurance.

Motion carried.

Motion by Howard, second by Garrett to approve claims as presented.

Motion carried.

Airgas USA, LLC	Services	\$66.96
American Electric Power	Services	\$21,199.50
Anderson, Larkin & Co	Services	\$7,150.00
Aries Industries Inc	Services	\$1,661.73
Belin McCormick	Professional Fees	\$2,595.50
Bentler Oil Inc	Fuel	\$840.54
Bloomfield Auto Parts LLC	Parts	\$413.64
Bloomfield Communications	Services	\$680.30
Bloomfield Main Street	Funding	\$16,750.00
Blfd True Value Hardware	Supplies	\$238.71
Burns Family Cemetery Service	Services	\$10,000.00
Center Point Publishing	Supplies	\$42.54
Cintas Corp #762	Services	\$141.17
City of Bloomfield	Utilities	\$10,710.49
Clayton Energy	Purchased Gas	\$10,067.85
CMTEL	Services	\$328.05
Coltrain Implement	Equipment	\$13,722.00
Nutrien Ag Solutions	Supplies	\$394.07

DC Excavation	Services	\$109,050.73
DC Auditor	Services	\$1,600.09
DC Recorder	Fees	\$22.00
DC Tire	Services	\$21.00
DC Treasurer	Taxes	\$1,710.00
Demco Educational Corp	Supplies	\$154.76
Barbara Gravitt	Services	\$33.00
David Hall	Reimbursement	\$42.31
Hamilton Produce	Miscellaneous	\$668.79
HR Green Inc	Services	\$34,399.13
Ingram Library Services	Supplies	\$489.45
J Leu Contracting	Services	\$816.50
Keelie Johnson	Reimbursement	\$8.56
Keystone Labs Inc	Services	\$587.00
Marlow Services	Services	\$660.00
Menards - Ottumwa	Supplies	\$76.09
MFA Oil Company	Fuel	\$1,787.29
MPA Computers	Equipment	\$6,000.00
Norris Asphalt Paving Co	Services	\$959,129.96
Official Pest Control Inc	Services	\$160.00
Ottumwa Courier	Subscription	\$61.53
Ottumwa Glass INC	Services	\$1,875.00
Pathfinders RC&D	Matching Funds - Wellmark Grant	\$12,500.00
Pepsi Cola Memphis Bottling	Supplies	\$93.60
Postmaster	Postage	\$485.76
RT Auto	Services	\$249.99

Anita Shockley	Reimbursement	\$60.20
Sinclair Tractor	Services	\$2,642.89
SIEC	Utilities	\$326.49
Staples Advantage	Supplies	\$307.72
State Fire Marshall	License	\$60.00
Success Bank	Taxes	\$13,782.39
Teubel Salvage	Parts	\$154.00
Des Moines Register	Subscription	\$67.63
Treasurer, St of IA	Taxes	\$2,461.00
US Bank	Services	\$13,869.15
Visa	Supplies	\$321.83
Robert VonBon	Services	\$180.00
Janet Woolard	Services	\$33.00
Zoro.com	Equipment	\$75.82
Accounts Payable Total		\$1,264,027.71
Payroll Checks		
General		\$18,537.79
Road Use Tax		\$2,866.96
Water		\$4,925.16
Sewer		\$4,796.85
Electric		\$6,359.78
Energy Efficiency		\$996.13
Gas		\$4,857.47
Total Paid On: 8/13/20		\$43,340.14
Report Total		\$1,307,367.85
Fund Name		

General	\$73,615.94
Road Use Tax	\$21,042.51
DC Trails - CAT	\$22.00
CDBG WA San Swr 2018	\$240.00
FY20 Sts Improvements	\$1,097,816.32
Water	\$10,485.70
Sewer	\$14,850.96
Sewer Plant Upgrade	\$18,432.57
Electric	\$35,383.68
Energy Efficiency	\$1,333.05
Gas	\$34,145.12

#### Staff/Council Comments

- Public Works is thinking of having an auction to sell scrap iron, vehicles, millings, etc. Mayor Wiegand stated we have a policy for that. Need to look that up.
- Council members have heard complaints regarding utility bills. Mayor stated we need to tighten the gap on meter reading days.
- Mayor asked how the properties we acquired behind the shop are zoned. Need to make sure they are correct as to how they are being used.
- City expects residents to tidy up their properties, City needs to tidy up our properties too.
- Attorney Harrison is going to check to see where we are with the easement transfer on property at Early Bird/Hickory Hollow.

Motion by Cronin, second by Garrett to move into closed session at 9:29pm pursuant to Iowa Code §21.5(1)(j): to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Ayes: Cronin, Howard, Bohi, Moore, Garrett

Nays: None

Motion by Howard, second by Cronin to return to open session at 9:43pm.

Ayes: Cronin, Howard, Bohi, Moore, Garrett

Nays: None

Motion by Garrett, second by Howard to move into closed session at 9:44pm pursuant to Iowa Code §21.5(1)(c): to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Ayes: Cronin, Howard, Bohi, Moore, Garrett  
Nays: None

Motion by Howard, second by Bohi to return to open session at 10:04pm.

Ayes: Cronin, Howard, Bohi, Moore, Garrett  
Nays: None

Motion by Garrett, second by Moore to moved into closed session at 10:04pm pursuant to Iowa Code §21.5(1)(i): to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Ayes: Cronin, Howard, Bohi, Moore, Garrett  
Nays: None

Motion by Garrett, second by Bohi to return to open session at 10:36pm.

Ayes: Cronin, Howard, Bohi, Moore, Garrett  
Nays: None

Motion by Cronin, second by Moore to adjourn the meeting at 10:37pm.  
Motion carried.

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Daniel Wiegand, Mayor

Attest:

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Sandy Jones, City Clerk