

Unapproved

September 3, 2020

The Bloomfield City Council met in regular session at 7:00pm using electronic means due to the COVID-19 Pandemic.

Mayor Pro Tem: Daniel Wiegand
Council: Jake Bohi, Matt Cronin, Darin Garrett, Earl Howard
City Clerk: Sandy Jones
Finance Mgr: Tomi Jo Day
CEDD: Tammy Roberts
DPW: Richard Wilcox
Police Chief: Shawn Armstrong
Fire Chief: Jeff McClure

Mayor Wiegand called the meeting to order and welcomed those present.

Motion by Cronin, second by Garrett to approve the agenda.

Motion carried.

Motion by Garrett, second by Cronin to approve the consent agenda.

Motion carried.

1. Approve City Council minutes, 8/20/2020
2. Approve Council closed session minutes, 8/20/2020
3. Approve City Council minutes, 8/24/2020
4. Approve Council closed session minutes, 8/24/2020

Motion by Howard, second by Bohi to approve the proposed ATV/ORV/Golf Cart Ordinance as presented.

Ayes: Howard, Bohi, Garrett

Nays: Cronin

Motion by Garrett, second by Bohi to approve the following points on Woodruff Construction's Change Order No. 1 for the WasteWater Treatment Plant Improvements.

- (1) Upgrade Door Hardware - \$860.64
- (2) Blower Room Electrical Modifications - (\$3,750.06)
- (4) Plumbing Modifications - \$620.66

Motion carried.

Motion by Garrett, second by Cronin to approve Woodruff Construction's pay application #4 for the wastewater treatment plant improvements for the amount of \$647,980.34.

Motion carried.

Motion by Garrett, second by Howard to approve Drish Construction's pay application #7 for the retainage for the CDBG Water/Wastewater Improvements - Division 2 in the amount of \$32,420.28.

Motion carried.

Motion by Cronin, second by Garrett to accept the resignation of City Administrator, Andrew Morris effective September 18, 2020.

Motion carried.

Finance Manager, Tomi Jo Day, presented information to the Council regarding adding debt for a FY2022 Street Project. Day recommended adding \$1.5 million. Council will discuss at the next council meeting.

Community Development Director, Tammy Roberts, presented Council with information from Hill Productions to develop a Dashboard for the City's website. Item tabled for more information.

Motion by Garrett, second by Bohi to approve fire chief ordering ice rescue equipment for approximately \$15,000.
Motion carried.

Motion by Howard, second by Garrett to approve searching for a full-time police officer.
Motion carried.

Mayor appointed Bohi and Cronin to work with Chief of Police Armstrong to investigate starting a police department reserve program.

Motion by Bohi, second by Cronin to approve an addition to the Employee Handbook entitled "Bring Your Own Device (BYOD)" as written by attorney Gayla Harrison. Policy states that effective 9/1/2020 selected employees would receive \$25/month on their payroll check for using their personal cell phone for city business. City Administrator would select those employees who would be eligible.
Motion carried.

Motion by Howard, second by Garrett to close the south side of the square on 9/26/2020 for the Big Pumpkin Weigh-Off.
Motion carried.

Motion by Howard, second by Garrett to approve the gas department's carbon monoxide policy.
Motion carried.

Motion by Howard, second by Garrett to approve the gas department's Public Awareness Plan.
Motion carried.

Motion by Garrett, second by Howard to approve the claims list.
Motion carried.

ADLM Environmental	Services	\$526.50
Aflac	Insurance	\$572.90
Ahlers & Cooney PC	Professional Services	\$20,000.00
Axon Enterprise Inc	Equipment	\$1,860.00
Bailey Office Outfitters	Supplies	\$202.97
Blackboard Printing Co	Supplies	\$115.00
Bloomfield Auto Parts LLC	Parts	\$430.92
Bloomfield Police Dept	Services	\$500.00
Blfd True Value Hardware	Supplies	\$271.52
Blue Dental	Insurance	\$696.70
Boot Barn Inc	Uniforms	\$225.19
Casey's Business MC	Fuel	\$520.20
Chem-Sult Inc	Supplies	\$800.00
Cindy Kendall MPA	Training	\$100.00
Cintas Corp #762	Services	\$162.16
Cintas First Aid Supply	Supplies	\$194.65
City of Bloomfield	Utilities	\$174.00
CMTEL	Services	\$1,293.15
Day's Heating & Air Cond	Services	\$85.00
DC Tire Inc	Repairs	\$394.75
DC Treasurer	Property Taxes	\$1,060.93
Drish Construction Inc	Services	\$32,420.28
Employee Benefit Systems	Services	\$283.50
EBS - DCH	Services	\$148.78

EBS - Heffron	Services	\$137.70
EBS - Employee	Services	\$99.31
EBS - Nichole Gevock	Services	\$54.90
EBS - Ottumwa Foot & Ankle	Services	\$32.90
EBS - River Hills	Services	\$90.40
EBS - Ron Graeff	Services	\$14.85
Electric Pump	Equipment	\$6,470.40
EMC National Life Co	Insurance	\$225.04
Floor to Ceiling	Supplies	\$717.24
Galls, LLC	Uniforms	\$339.99
Gingerich Logging & Supply	Supplies	\$73.49
Graber Country Store	Uniforms	\$320.00
Hamilton Produce Co	Misc Supplies	\$498.21
Harris Construction	Services	\$400.00
Harrison Moreland Webber	Professional Services	\$6,761.75
Mike Haskell	Reimbursement	\$112.78
Huggins Concrete	Services	\$574.69
IA Dept of Transportation	Supplies	\$610.00
IA One Call	Services	\$69.30
IAMU	Services	\$553.37
IMWCA	Insurance	\$2,467.00
IPERS	Retirement	\$19,133.02
J's One Stop	Fuel	\$561.93
Bethany Kanselaar	Rebate	\$100.00
Karr Street Automotive	Services	\$37.50
Keystone Laboratories	Services	\$58.00
KGM	Supplies	\$32.13
Matheson Tri-Gas Inc	Services	\$19.85
Lonny & Stacy Matheney	Rebate	\$200.00
Matt Parrott/Storey Kenworthy	Services	\$220.01
Jeff McClure	Reimbursement	\$98.28
Menards - Ottumwa	Supplies	\$126.67
Midwest Breathing Air LLC	Services	\$218.10
MPA Computers	Services	\$2,630.20
Municipal Supply Inc	Supplies	\$1,501.83
Official Pest Control Inc	Services	\$80.00
Parkside Animal Hospital	Services	\$130.00
Penguin Management Inc	Services	\$54.00
Pitney Bowes	Services	\$139.52
Plum Grove Investments Inc	Refund	\$103.53
Rathbun Regional Water Asso	Services	\$23,622.00
Reliance Standard	Insurance	\$793.67
John Sample	Services	\$600.00
Sandry Fire Supply LLC	Equipment	\$1,269.45
The Sherwin Williams Co	Supplies	\$115.52
SIEC	Services	\$121,162.73
Charles Anthony Spargur	Services	\$2,340.33
SPEE*DEE	Services	\$188.51
Staples Advantage	Supplies	\$216.08
Success Bank	FICA Tax	\$13,741.43
Treasurer State of Iowa	Payroll Tax	\$2,395.00
US Cellular	Services	\$542.71
USA Blue Book	Supplies	\$1,111.00

Verizon Wireless	Services	\$40.93
Waste Management	Services	\$16,550.19
Wellmark BCBS	Insurance	\$34,365.97
Shirley Willcoxson	Refund	\$224.39
Woodruff Construction LLC	Services	\$647,980.34
Zoro Tools Inc	Supplies	\$22.14
Accounts Payable Total		\$976,389.38
Payroll Checks		
General		\$20,799.25
Road Use Tax		\$2,748.09
Water		\$4,958.44
Sewer		\$4,834.41
Electric		\$5,715.25
Energy Efficiency		\$996.14
Gas		\$4,862.83
Total Payroll Paid		\$44,914.41
Report Total		\$1,021,303.79
Fund Name		
001 General		\$94,360.72
110 Road Use Tax		\$7,018.94
112 Employee Benefits		\$15,074.07
328 CDBG WA San SWR 2018		\$32,420.28
600 Water		\$40,788.94
610 Sewer		\$24,279.92
611 Sewer Plant Upgrade		\$647,980.34
630 Electric		\$139,749.08
633 Energy Efficiency		\$2,312.30
640 Gas		\$17,319.20

Motion by Garrett, second by Bohi to move to closed session at 9:12pm pursuant to Iowa Code §21.5(1)(i), to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Ayes: Bohi, Howard, Cronin, Garrett
Nays: None

Motion to adjourn the meeting.
Motion carried.

Daniel Wiegand, Mayor

Attest:

Sandy Jones, City Clerk