

November 19, 2020

The Bloomfield City Council met in regular session at 7:00pm in the Mutchler Community Center gymnasium and also by using electronic means due to the COVID-19 Pandemic.

Mayor: Daniel Wiegand (by phone)  
Mayor Pro Tem: Darin Garrett (conducting the meeting)  
Council: Jake Bohi, Matt Cronin, Earl Howard, Scott Moore  
City Attorney: Gayla Harrison  
Interim City Admin: Tomi Jo Day  
City Clerk: Sandy Jones  
CEDD: Tammy Roberts  
DPW: Richard Wilcox  
Asst Police Chief: Zach Dunlavy

Mayor Pro Tem called the meeting to order and welcomed those present.

Those present recited the Pledge of Allegiance.

Motion by Moore, second by Howard to approve the agenda.

Mayor Pro Tem Garrett announced this is the time and place fixed for a Public Hearing for the purpose of granting a driveway easement to MC3 Holdings, LLC.

Motion by Cronin, second by Howard to open the Public Hearing.

Ayes: Bohi, Moore, Garrett, Howard, Cronin

Nays: None

Mayor Pro Tem called for any public comments. No oral objections or comments were offered and the Clerk reported that no written objections or comments thereto had been filed.

Councilman Cronin stated that the Resolution is not ready because the City Attorney is working with the attorney for MC3 Holdings to work out the maintenance issues.

Motion by Howard, second by Bohi to close the Public Hearing.

Ayes: Moore, Cronin, Garrett, Bohi, Howard

Nays: None

Motion by Bohi, second by Howard to approve the consent agenda.

Motion carried.

1. Approve Council minutes, 10/15/2020
2. Approve Council minutes, 10/23/2020
3. Approve Council minutes, 10/30/2020

Motion by Howard, second by Moore to approve the second reading of an Ordinance amending the Code of Ordinances of the City of Bloomfield, Iowa, by amending provisions pertaining to rates for Sanitary Sewer Service, Section 99.01, Rates.

Ayes: Bohi, Cronin, Howard, Moore, Garrett

Nays: None

Motion by Bohi, second by Howard to approve the third and final reading of an ordinance amending the Code of Ordinances of the City of Bloomfield, Iowa by amending Chapter 165 in regard to Zoning Regulations - Swimming Pools.

Ayes: Moore, Garrett, Howard, Cronin, Bohi

Nays: None

Motion by Bohi, second by Garrett to approve the third and final reading of an ordinance amending Section 7.07 of the Ordinances of the City of Bloomfield by amending who is authorized to sign checks.

Ayes: Cronin, Howard, Garrett, Moore, Bohi

Nays: None

Larry Stevens, HR Green, presented information to Council regarding overages the company has experienced while completing the North Street and Asphalt projects. Council requested that Stevens submit an itemized list of the overages and it will be discussed at the next meeting, 12/3/2020.

Motion by Cronin, second by Howard to approve Resolution No. 2020-49, a Resolution appointing Felicia Walker to the Historic Preservation Commission.

Ayes: Moore, Bohi, Howard, Cronin, Garrett

Nays: None

Motion by Croni, second by Moore to approve payment of pay application #6 from Woodruff Construction in the amount of \$1,054,265.51 for work completed on the Wastewater Treatment Plant Upgrade project.

Motion carried.

Nolan Stewart was present and discussed with Council the proposed location of the tree dump. He presented approximate measurements to homes of the current location and the proposed location. He also presented information from the Iowa Administrative Code Chapter 23.2(3)(b) referencing burning of trees and tree trimmings. He noted that the issue is the smoke from burning the tree dump. Council members pointed out that City Staff do not burn the tree dump, it is people dropping off the waste who set it on fire. Cronin suggested using cameras, signage and issuing citations. Mayor Pro Tem instructed DPW to work with the Police department to come up with a solution.

Motion by Moore, second by Garrett to approve the route for the Ugly Sweater 5K to be held December 5th at 10am with a portion of West Locust Street being closed for the event.

Motion carried with Matt Cronin abstaining.

Motion by Garrett to approve a new Class B Native Wine permit for Image Shapers Boutique.

Motion died for lack of a second.

Motion by Garrett, second by Moore to approve the claims list with the removal of the warrant to AEP in the amount of \$10,555.61.

Motion carried with Matt Cronin abstaining.

Aflac	Employee Insurance	\$286.45
Airgas USA LLC	Services	\$66.96

Americinn Ankeny	Services	\$286.08
Archer Skid Loader Service	Services	\$1,007.50
Automated Controls & Engineering	Equipment	\$13,195.00
Belin McCormick PC	Professional Services	\$1,080.00
Blackboard Printing Company	Supplies	\$917.00
Bloomfield Auto Parts LLC	Parts	\$494.75
Bloomfield Communications	Services	\$1,175.34
Bloomfield True Value Hardware	Supplies	\$41.73
Blue Dental	Employee Insurance	\$289.04
Brad Johnson Trucking	Services	\$772.68
Bridgewell Resources LLC	Supplies	\$2,496.00
Brothers Market	Supplies	\$38.52
Casey's Mastercard	Fuel	\$93.99
Center Point Publishing	Books	\$71.30
Cintas Corp #762	Services	\$250.35
City of Bloomfield	Utilities	\$5,179.45
S&G Harvieux Inc	Services	\$35.00
Clayton Energy Corporation	Purchased Gas	\$11,301.70
Clemons Inc of Ottumwa	Services	\$735.39
CMTEL	Services	\$253.22
Davis Co Extension	Licensure	\$70.00
DC High School Yearbook	Advertising	\$30.00
Ear Nose & Throat of SE IA	Services	\$43.00
Electrical Engineering & Equip	Equipment	\$882.50
EMC National Life Co	Employee Insurance	\$75.00
French-Reneker Associates Inc	Professional Services	\$3,364.27
Gingerich Logging & Supply	Services	\$151.44
Gordon flesch Company Inc	Services	\$830.91
Groebner & Associates Inc	Equipment	\$5,724.42
Hamilton Produce Company	Supplies	\$1,188.74
Iowa One Call	Services	\$93.70
Iowa Utilities Board	Services	\$2,395.00
Ideal Ready Mix Company Inc	Supplies	\$420.00
Ingram Library Services	Supplies	\$486.16
Iowa MS Inc	Services	\$1,468.00
IPERS	Retirement	\$9,520.12
Izaak Walton League of America	Membership	\$372.00
J's One Stop	Supplies	\$34.20
Cody Kerby	Rebates	\$100.00
Keystone Laboratories Inc	Services	\$581.00
Kollision Korner	Repairs	\$285.53
Loktronics Security Corp	Services	\$80.00
Marlow Services	Services	\$660.00
MFA Oil Company	Fuel	\$2,115.18
Micromarketing LLC	Supplies	\$326.92
Mid America Testing & Supply	Services	\$390.70
Mid Iowa Environmental	Services	\$19,250.00
Megan Archer	Services	\$980.00

Municipal Supply Inc	Supplies	\$42.00
Milton Roy-YZ Systems Inc	Parts	\$469.43
Postmaster	Services	\$691.38
Purchase Power	Services	\$600.00
Route 63 Quik Shop	Fuel	\$466.59
RT Auto	Services	\$385.65
John Sample	Services	\$1,100.00
Todd Schumaker	Reimbursement	\$901.60
ServPro	Services	\$600.00
Sinclair Tractor	Supplies	\$21.59
Sirchie FingerPrint Lab, Inc	Supplies	\$18.40
Southern Iowa Electric Cooperative	Utilities	\$361.35
Staples Advantage	Supplies	\$369.70
Success Bank	FICA tax	\$13,345.47
The Public Safety Store LLC	Equipment	\$156.78
Tometich Engineering Inc	Professional Services	\$3,091.00
Treasurer State of Iowa	Payroll Taxes	\$2,320.00
US Bank	Services - PEFA	\$6,934.58
USA Blue Book	Supplies	\$249.35
USDI	Services	\$1,778.16
VISA Card	Miscellaneous	\$185.43
Wellmark BCBS	Employee Insurance	\$1,926.32
Woodruff Construction LLC	Services	\$1,054,265.51
Zoro Tools Inc	Equipment	<u>\$25.75</u>
Accounts Payable Total:		\$1,182,292.28

#### Payroll Checks Issued 11/19/2020

General Fund	\$17,788.17
Road Use Tax	\$3,280.01
Water Fund	\$4,606.17
Sewer Fund	\$4,562.70
Electric Fund	\$4,800.42
Energy Efficiency Fund	\$1,194.01
Gas Fund	<u>\$5,837.75</u>
Total Payroll Paid	<u>\$42,069.23</u>
REPORT TOTAL	\$1,224,361.51

#### Public Comments:

- Karen Spurgeon - Please consider hosting ZOOM meetings until COVID subsides. In-person meetings are not safe. Council should consider the public's safety while giving the people access to Council meetings.

#### Administrative Reports and Discussion

##### Interim City Administrator, Tomi Jo Day

- Everything is on track to purchase the bonds.
- Interest rates are still low. I contacted all the banks in town to see what kind of interest rates we could get. Success Bank would increase our interest rate on the money market account if we moved more money into it. I will consider doing that.

- Our renewal health insurance premiums are decreasing 7.5% at our January renewal. I am going to bring proposals to you for vision insurance.
- I spoke with Teresa at HR Green regarding the SRF Sponsored Project. She said there is still time to get it done. I am meeting with HRG next week to get this moving forward.
- We have a 28E agreement with the Mutchler Commission regarding the director's salary and benefits. This needs to be updated. Scott Moore volunteered to work with Tomi Jo to update the agreement.
- A draft RFQ for City Attorney was presented to the Council. Tomi Jo requested them to review it and get back to her.  
Motion by Cronin, second by Moore to approve the RFQ for City Attorney.  
Motion carried.
- Tomi Jo notified Council that at the 12/3 meeting she would be requesting the Council give staff December 24 and 25 off since Christmas day is on Friday.

Director of Public Works, Richard Wilcox

- Staff has started catch basin repair on East Franklin Street.
- We will be having the final walk-thru on the streets projects.
- Construction is 1 month behind schedule on the wastewater treatment plant project.
- We are ready to hire new staff members next week.
- City auction is on-line and bidding will close on December 2nd.

Community Development Director, Tammy Roberts

- Tammy presented information on the rental inspection program. Councilman Cronin directed City Attorney Harrison to write an Ordinance for the program.
- Scaffolding has begun inside the Madison Street buildings. Roberts reported that the "good" side has been completed.
- The RFP to sell the buildings has been published in the Bloomfield Democrat and it has also been placed on the Dodge Report. Decision is set to be made on 12/3/2020.
- Continuing with Code Enforcement.

Motion by Bohi, second by Cronin to adjourn the meeting at 8:05pm.  
Motion carried.

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Darin Garrett, Mayor Pro Tem

Attest:

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Sandy Jones, City Clerk