

Michael D. Craver, Partner
Bradley M. Grothe, Partner
Edward E. Cox, Partner
Nicole L. Cox, Associate

303 West State Street
Centerville, IA 52544
o 641.856.2244
f 641.856.2707



CRAVER GROTHE & COX

106 West Locust Street
Suite 210
PO Box 36
Bloomfield, IA 52537
o 641.664.2040
f 641.664.3040

January 3, 2021

City of Bloomfield, Iowa
Attn: Tomi Jo Day, Interim City Admin/Finance manager
111 West Franklin Street
Bloomfield, IA 52537

Delivered via E-mail to: tomijo.day@cityofbloomfield.org

Re: Response to Request for Qualifications for City Attorney Position

Dear Ms. Day,

In response to your December 3, 2020 correspondence requesting qualifications for the position of City Attorney, please find attached a copy of my resume for the Bloomfield City Council's review and consideration. Our firm has extensive experience with municipal matters and our expertise will allow us to serve the City of Bloomfield well as City Attorney.

While I will be the main contact at our firm for the City and providing the majority of services, all attorneys at our firm will be available to provide counsel and representation. In addition to municipal matters, our attorneys have extensive experience in real estate transactions, civil litigation, contracts, transactional law, and probate matters. Our current municipal clients are the cities of Centerville, Cincinnati, Keosauqua, Milton, Moulton, Lovilia, Exline, Bussey, and Moravia.

With regard to the other specific issues mentioned in your request, our fees for legal services are based on time spent at an hourly rate of \$165.00 per hour for each attorney rather than a monthly or yearly retainer. Additionally, if matters involving municipal bonds or labor unions arise, we work closely with specialized legal counsel to ensure our municipal clients receive the best representation possible.

If there are any questions or if I can provide any further information, please do not hesitate to contact me at the phone number listed above, or by e-mail at nicole.cox@cravergrothecox.com. Thank you for your time and consideration.

Very truly yours,

Nicole L. Cox