

January 7, 2021

The Bloomfield City Council met in regular session at 7:00pm at the Mutchler Community Center. A Zoom meeting was also held for residents who do not want to attend in person due to Covid-19.

Mayor Pro Tem: Darin Garrett
Council: Jake Bohi, Matt Cronin, Earl Howard, Scott Moore
City Attorney: Gayla Harrison
City Administrator: Tomi Jo Day
City Clerk: Sandy Jones
CEDD: Tammy Roberts
DPW: Richard Wilcox
Asst. Police Chief: Zach Dunlavy
Fire Chief: Jeff McClure

Mayor Pro Tem Garrett called the meeting to order and welcomed those present.

Those present stood and recited the Pledge of Allegiance.

Motion by Howard, second by Cronin to approve the agenda.

Motion carried.

Garrett read and signed a proclamation entitled “Bloomfield School Choice Week”. Updates:

Police Department

- Department has received five applications for Reserve Officers.
- Working on an ordinance establishing the program.
- ATV/ORV registrations are going smooth.

Fire Department

- Working on a grant for the townships.
- 4-H clubs have begun using the fire station for their meetings.

Main Street

- The application for accreditation with the state has been submitted.
- Main Street is willing to help in any way with 112-113 S Madison. You just need to ask.

DCDC

- Pointed out advantages to living in Davis County.
- One problem with Davis County is that we are not investing back into our communities.
- Shroeder and Cronin had discussion over several points.

Motion by Howard, second by Cronin to approve the Consent Agenda.

1. Acknowledged receipt of the Historic Preservation Commission minutes from 12/8/2021.

Motion carried.

The item “Consider Amending Prizes for the Christmas Lighting Contest Sponsored by Main Street” was removed from the agenda at the direction of the Mayor.

Motion by Howard, second by Cronin to approve an amendment to the HR Green Master Agreement for

Municipal Engineering Services regarding overages in the North Street Paving Project and authorizing a payment of \$6,000.

Motion carried.

Motion by Howard, second by Moore to approve an amendment to the HR Green Master Agreement for municipal engineering services regarding overages in the Asphalt Paving Project and authorizing a payment in the amount of \$12,000.

Motion carried.

The City received three proposals from attorneys interested in providing legal services for the City. Discussion and decision was tabled until January 21st in order for Council to have more time to review.

A decision on the Professional Services Agreement with HR Green for the Sanitary Sewer Master Plan was tabled until January 21st.

Motion by Howard, second by Moore to approve Change Order #3 from Woodruff Construction for the Wastewater Treatment Facility Project. The change order will add \$13,937.25 to the project. Motion carried.

Motion by Bohi, second by Howard to approve Pay Application #8 from Woodruff Construction in the amount of \$431,561.19 for work completed on the Wastewater Treatment Facility Project. Motion carried.

Motion by Moore, second by Garrett to approve payment of \$17,840 to HR Green for work on the Wastewater Treatment Facility Project.

Motion carried.

A decision on the Professional Services Agreement with HR Green for the SRF Sponsored Project Design, Bidding and Construction Services was tabled until January 21st.

Motion by Howard, second by Bohi to approved pay request #6 (final) from DC Excavation in the amount of \$22,124.49 for work completed on the North Street Paving Project.

Motion carried.

Motion by Cronin, second by Howard to approve Resolution No. 2021-01, "A Resolution Accepting the North Street Project as Completed" and the Statement of Final Completion and Owner's Acceptance of Work.

Ayes: Moore, Howard, Bohi, Cronin, Garrett

Nays: None

Motion by Moore, second by Bohi to approve Resolution No. 2021-02, "A Resolution Amending Rates for Services Associated with the Bloomfield IOOF Cemetery and Bloomfield South Cemetery". Ayes:

Howard, Bohi, Cronin, Garrett, Moore

Nays: None

Motion by Howard, second by Bohi to approve Resolution No. 2021-03, "A Resolution Authorizing City Clerk to Pay Certain Warrants Prior to Council Approval".

Ayes: Cronin, Moore, Howard, Bohi, Garrett

Nays: None

Approval of the 28E agreement for the Recreation Director was tabled until the City Attorney can review it.

Motion by Bohi, second by Moore to approve claims as presented.
Motion carried.

Ahlers & Cooney PC Services \$380.00 Bailey Office Outfitters Supplies \$18.90
Bloomfield Auto Parts Parts \$302.71 Bloomfield Communications Services \$75.00
Bloomfield Public Library Postage \$118.37 Bloomfield Rent-All Rental Fees
\$127.12 Bloomfield True Value Hardware Supplies \$164.64 Brad Johnson Trucking
Services \$1,038.39 Charlie's Repair Services \$86.79 Cintas Corp #762 Services
\$111.69 Cintas First Aid & Safety Supplies \$269.01 City of Bloomfield Utilities
\$8,020.64 S&G Harvieux Inc Services \$35.00 Clayton Energy Corporation
Purchased Gas \$11,119.60 CMTEL Services \$1,366.85 Davis County Excavation
Services \$56,042.81 Davis County Hospital Services \$33.00 Davis County Auditor
Services \$42.84 Davis County Recorder Services \$39.00 Davis County Sheriff
Services \$500.20 Dept of the Treasury FICA Tax \$700.13 EBS - Mercy Clinic Inc
Medical Reimbursement \$71.40 Andy Funk Services \$500.00 Stacey Garmon
Rebate \$100.00 Groebner & Associates Inc Equipment \$120.00 Hall's Safety
Equipment Inc Uniforms \$429.30 Hamilton Produce Equipment \$1,986.99 Heath
Consultants Inc Services \$546.16 Hickenbottom Inc Supplies \$1,687.91 Hill
Productions & Media Grp Services \$49
HR Green Professional Services \$35,840.00 IA Dept of Revenue & Finance Taxes
\$11,483.96 IA Dept of Transportation Supplies \$610.00 Iowa League of Cities
Training \$496.00 Imprints Label & Decal Supplies \$162.00 IMWCA Insurance
\$2,467.00 Independent Salt Co Supplies \$1,673.43 IPERS Retirement \$10,284.30
Keystone Laboratories Inc Services \$670.40 Lawson Products Inc Supplies \$643.92
Matheson Tri-Gas Inc Services \$19.85 M3 Fabrication LLC Services \$175.00 Mast
Overhead Doors Services \$172.53 Menards - Ottumwa Supplies \$1,194.46
Mike's Parts & Service Parts \$235.21 MPA Computers Services \$2,630.20 Municipal
Supply Inc Supplies \$19.82 Neebz Graphix Shop with a Cop \$96.00 On Target
Ammunition LLC Supplies \$1,698.69 Parker Flags & Pennants Inc Supplies \$462.50
Lesa Prevo Rebate \$100.00 Professional Computer Solutions Services \$40.00 Racom
Communications Services \$3,045.85 Rathbun Regional Water Asso Purchased Water
\$16,854.00 Ray O'Herron Co Inc Equipment \$990.00 RESCO Supplies \$61.65 Route
#63 Quik Shop Services \$102.00 RT Auto Services \$89.99 John Sample Services
\$1,200.00 SIEC Purchased Electricity \$140,750.04 Charles Anthony Spargur Services
\$2,270.83 Staples Advantage Supplies \$82.59 Success Bank Taxes \$15,170.85
Sullivan & Ward PC Services \$1,735.00 Macqueen Equipment Supplies \$280.00
Treasurer State of Iowa Taxes \$2691.00 US Bank Services \$21,637.36 US Cellular
Services \$1,319.37 Verizon Wireless Services \$40.03 Waste Management Services
\$16,580.55 Winger Companies Services \$174.99 Woodruff Construction LLC
Services \$431,561.19 Wortmann Machine & Welding Services \$156.20

Total Accounts Payable \$814,052.71

Payroll Checks

General Fund \$19,448.66
Road Use Tax \$3,090.34

Water \$4,977.13
Sewer \$5,187.83
Electric \$6,519.13
Energy Efficiency \$793.47
Gas \$6,889.06

Total Payroll 12/31/2020 \$46,905.62 Report Total \$860,958.33

Fund Overview

General Fund \$63,127.40
Road Use Tax \$11,042.60
Employee Benefits \$2,039.90
Trust and Agency \$96.00
FY20 Street Improvements \$74,042.80
Water \$30,711.00
Sewer \$15,771.10
Sewer Plant Upgrade \$449,401.10
Electric \$164,996.50
Energy Efficiency \$1,325.90
Gas \$48,403.60

Administrative Reports

Interim City Administrator

- Have been working on the FY2022 budget. Cindy Kendall will be on site February 3 and 4. She will attend Council meeting and discuss budget with Council. Goal is to have budget finished by end of February.

Director of Public Works

- Matt Walker, French-Reneker-Associates, was present to discuss the 2020-21 street project with Council.

Community Development

- Currently conducting an LMI survey which is required for CDBG grants.

Motion by Howard, second by Bohi to approve a \$100 credit on a utility bill as an incentive prize for residents to turn in their survey by February 10th.

Motion carried.

Council Updates

- Councilman Garrett reported that Dave Schwab from Waste Management will bring down additional garbage totes.

Motion by Bohi, second by Moore to adjourn the meeting at 9:07pm.

Motion carried.

Daniel Wiegand, Mayor

ATTEST:

Sandy Jones, City Clerk