

Approved 3/18/2021

February 4, 2021

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor: Daniel Wiegand
Council: Jake Bohi, Darin Garrett, Earl Howard
City Attorney: Gayla Harrison
City Administrator: Tomi Jo Day
City Clerk: Sandy Jones
CEDD: Tammy Roberts
DPW: Richard Wilcox
Asst. Police Chief: Zach Dunlavy
Fire Chief: Jeff McClure

Mayor Wiegand called the meeting to order and welcomed those present.

Those present stood and recited the Pledge of Allegiance.

Motion by Bohi, second by Garrett to approve the agenda after removing item K from New Business, "Approve Purchase of Mini Excavator".

Motion carried.

REPORTS:

Police Department - Zach Dunlavy

- Received six applications for the Reserve Program.
- Chief Armstrong will be back for the next meeting.
- Several investigations are happening at this time.

Fire Department - Jeff McClure

- Doing spring cleaning at the fire department right now.
- The grant application for the Trustee's fire truck has been submitted.
- Ice rescue training is coming up.

Motion by Bohi, second by Garrett to approve the Consent Agenda.

Motion carried.

- Approve City Council minutes, 1-7-2021
- Approve City Council minutes, 1-14-2021

Council discussed the 28E agreement with Davis County for the Recreation Director position. Attorney Harrison clarified that the Mutchler Center cannot be a signatory on the agreement; only the underlying entities, county and city, are actually in the agreement. However, that does not mean the MCC cannot be involved and give their approval of the agreement.

Motion by Garrett, second by Howard to approve the 28E Agreement with Davis County for the Recreation Director position.

Motion carried.

Motion by Bohi, second by Howard to approve Resolution No. 2021-07 "a Resolution Adopting

Revisions to the Employee Handbook”.

Ayes: Garrett, Howard, Bohi

Nays: None

Cindy Kendall, CKendall Consulting, discussed initial budget numbers with the Council. Kendall recommended that the Council look into raising Gas rates as that department is struggling. She also recommended that the Council not issue the \$1,500,000 in bonds for another street project unless they call in and pay off the bonds issued for the 2014 Franklin Street project.

Chris Ball, President Bloomfield Main Street and Brad Grefe, Senior Planner at Area 15 Regional Planning Commission presented information regarding CDBG Facade Improvement Projects. The City would be the applicant and Main Street would be available to help. The grant would pay for 50% of the project; building owners 25% and the City would kick in 25%. Council made no decision on the project. It will be brought back for further discussion.

Motion by Garrett, second by Bohi to approve Resolution No.: 2021-08, a resolution approving the Official Statement for the issuance of not to exceed \$1,500,000 General Obligation Capital Loan Notes.

Ayes: Howard, Garrett, Bohi

Nays: None

Motion by Garrett, second by Howard to approve Pay Application #9 from Woodruff Construction in the amount of \$82,842.88 for work completed on the wastewater treatment plant project. Motion carried.

Motion by Howard, second by Garrett to approve payment of an invoice from HR Green in the amount of \$9,665.00 for services provided on the Wastewater Treatment Plant Project.

Motion carried.

Motion by Bohi, second by Howard to approve payment to Davis County Development Corporation for January-March 2021 funding in the amount of \$3,750.00.

Motion carried.

Motion by Garrett, second by Bohi to approve payment to Brett Warning in the amount of \$3,500 for demo of a derelict house at 209 North East Street.

Motion carried.

Motion by Garrett, second by Howard to approve issuance of a Quit Claim Deed to Brett Warning for property at 209 North East Street.

Motion carried.

Motion by Howard, second by Bohi to approve a draft Cemetery Ordinance which transfers duties from the Council to the Cemetery Board of Trustees.

Motion carried.

Motion by Garrett, second by Bohi to approve the Gas Public Awareness Policy and Statement of Support.

Motion carried.

Motion by Howard, second by Bohi to approve claims as presented.

Motion carried.

Aflac	Employee Insurance	\$846.34
Bailey Office Outfitters	Office Supplies	\$106.15
Barco Municipal Products Inc	Signs	\$1,562.71
Bloomfield Auto Parts LLC	Parts	\$1,100.94
Bloomfield Rent All	Equipment Rental	\$290.00
Blfd True Value Hardware	Miscellaneous	\$310.83
Brad Johnson Trucking	Services	\$1,310.61
Adam Bridgman	Reimbursement	\$53.93
Brown Supply Co	Parts	\$1,721.00
Cam's Lawn & Landscape	Services	\$3,451.67
Carroll Construction Supply	Parts	\$8.00
Cedar Rapids Tire	Supplies	\$391.02
Cintas Corp #762	Services	\$122.55
City of Bloomfield	Utilities	\$9,081.57
S & G Harvieux Inc	Annual Fees	\$420.00
CMTEL	Services	\$1,341.14
Curt's Yard'n' Gard'n	Parts	\$295.58
DC Hospital	Services	\$159.00
DC Auditor	Services	\$36.72
DC Development Corp	Funding	\$3,750.00
DC Sheriff's Office	Garnishment	\$518.96
Employee Benefit Systems	Services	\$339.24
Electrical Engineering & Equip	Supplies	\$160.53
Elliott Bulk Services, L.L.C.	Bulk Fuel	\$16,617.39
Firehouse	Subscription	\$39.95
French-Reneker Associates Inc.	Services	\$1,534.36
Galls, LLC	Supplies	\$385.74

Gingerich Stoves & Plumbg	Supplies	\$90.71
Julie Glosser	Rebates	\$100.00
Hall's Safety Equipment Inc	Uniforms	\$1,222.10
Hamilton Produce Co.	Supplies	\$651.42
Hickenbottom Inc	Supplies	\$1,060.04
Horn's Sales & Service	Supplies	\$904.50
HR Green Inc.	Services	\$9,665.00
IA Firefighters Assoc	Membership	\$221.00
IA Prison Industries	Signs	\$1,294.25
ICAP	Dues	\$190.00
IMFOA	Dues	\$100.00
Independent Salt Co	Supplies	\$1,741.11
IA Public Airports Assoc	Membership	\$100.00

IPERS	Retirement	\$23,023.13
J's One Stop	Fuel	\$1,161.61
KGM	Supplies	\$70.53
Lincoln Financial Group	Employee Insurance	\$2,883.50
Matheson Tri-Gas Inc.	Services	\$19.85
Mast Overhead Doors	Services	\$473.60
Menards - Ottumwa	Miscellaneous	\$472.21
MFA Oil Co	Credit on Account	-\$23.78
Mid American Research Chemical	Supplies	\$371.04
Mid America Testing & Supply	Supplies	\$336.00
Mike's Parts & Service	Services	\$1,119.02
Mincks Heating & AC	Parts	\$68.00
MPAComputers	Services	\$2,630.20

National Pen Co LLC	Supplies	\$187.94
Rathbun Regional Water Assoc.	Purchased Water	\$17,088.00
Ray O'herron Co. Inc.	Uniforms	\$2,739.95
Resco	Supplies	\$48.55
RT Auto	Parts	\$321.87
Sinclair Tractor	Services	\$5,637.47
Smith Fertilizer & Grain	Supplies	\$1,794.00
Southern Iowa Electric Coop	Purchased Electricity	\$136,482.91
Charles Anthony Spargur	Services	\$2,270.83
Spee*Dee	Services	\$198.56
Spilman Auto Parts Inc	Services	\$100.00
Staples Advantage	Supplies	\$928.25
Success Bank	Taxes	\$14,265.57
The University Of Oklahoma	Education	\$645.00
Tometich Engineering Inc.	Services	\$1,526.00
Traffic & Transportation	Services	\$350.00
Treasurer, St Of Ia-payroll	Taxes	\$2,398.00
U.S. Bank	PEFA	\$12,613.13
US Cellular	Services	\$509.50
Vermeer Sales & Service Inc	Parts	\$109.00
Jeremy Walker	Reimbursement	\$63.23
Brett Warning	Demo Rebate	\$3,500.00
Waste Management	Services	\$16,580.55
Wellmark Blue Cross & Shield	Employee Insurance	\$32,456.02
Winger Companies	Supplies	\$760.00
Woodruff Construction Llc	Services	\$82,842.88
Yoder Lumber	Supplies	\$62.10

Accounts Payable Total		\$432,380.28
------------------------	--	--------------

Payroll Checks		
General		\$18,021.07
Road Use Tax		\$3,293.57
Water		\$4,816.10
Sewer		\$4,921.45
Electric		\$6,861.88
Energy Efficiency Dept		\$782.60
Gas		\$6,188.27
Total Payroll Paid		\$44,884.94
Report Total		\$477,265.22
Fund Name		
001 General		\$77,777.57
110 Road Use Tax		\$24,028.25
112 Employee Benefits		\$15,017.10
316 Airport Pond Removal		\$1,534.36
600 Water		\$32,564.63
610 Sewer		\$18,684.99
611 Sewer Plant Upgrade		\$94,274.22
630 Electric		\$177,384.29
633 Energy Efficiency Dept		\$1,809.21
640 Gas		\$34,190.60

REPORTS

Interim City Administrator - Tomi Jo Day

- Waste Management contract is up in March 2021.
- Asked if Council wanted \$50,000 left in the budget for the IOOF entrance off of Hwy 63. Council directed her to leave it in the budget.

DPW - Richard Wilcox

- Matt Walker, French-Reneker, is putting together a list of streets for this year's street project. He will have it ready for the next meeting.
- Franklin Street has been reopened.

Motion by Garrett, second by Bohi to advertise for the 2nd streets position.

Motion carried.

Council Updates - Earl Howard

Earl Howard reported that he spoke with M3 Holdings regarding the "abandoned well on the property in question. After talking with Mark McFarland, it turns out that the abandoned well is actually the shut off for the water tower. Nothing we can change there.

Attorney Updates - Gayla Harrison

- Gayla Harrison advised Council she has approved two contracts with HR Green. All issues have been ironed out and HRG will draft new contracts.
- The Rental Inspection Program is close to being finished.

Motion by Bohi, second by Howard to adjourn the meeting at 8:59pm

Motion carried.

Daniel Wiegand, Mayor

Attest:

Sandy Jones, City Clerk