

November 18, 2021

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor Pro Tem: Darin Garrett  
Council: Jake Bohi, Darin Garrett, Earl Howard, Josh Husted, Scott Moore  
City Attorney: Gayla Harrison  
City Administrator: Tomi Jo Day  
UB Clerk: Kyle McClure  
Police Chief: Shawn Armstrong  
Asst, Police Chief: Zach Dunlavy  
CDD: Tammy Roberts

Mayor Pro Tem Garrett called the meeting to order and welcomed those present.

Everyone stood and recited the pledge of allegiance.

New Council Member Josh Husted was sworn in by Darin Garrett, Mayor Pro Tem.

Motion by Howard, second by Moore to approve the agenda.  
Motion carried.

Updates:  
Police

- Started Thanksgiving Surprise random stops to give citizens rewards.

Fire/Code Enforcement:

- Had first rental inspection. There were a few minor deficiencies, but it went pretty smoothly. Getting lots of good questions from landlords. May try to have one more Town Hall Meeting.
- Trying to help landlords with getting fire extinguishers and ladder letdowns.
- It has been a busy month with fires.

Main Street:

- Judy Dorman is helping until a new director is hired.
- There are 10 new members.
- Planning for Hometown Christmas is underway. They are seeking volunteers for the celebration. Tammy Roberts is helping with the 5k.

Motion by Bohi, second by Moore to approve the consent agenda. (Approve City Council minutes, 11/4/2021)  
Motion carried.

Motion by Bohi, second by Moore to approve "An Ordinance amending Chapter 69 parking regulations, by amending the restriction on parking, repealing all ordinances in conflict and establishing an effective date of January 1, 2022.

Ayes: Bohi, Garrett, Husted, Moore

Nays: Howard

Motion carried.

Tomi Jo Day updated progress on the Interconnection Policy. The policy was accepted by council. Denny Puckett says that our policy mirrors IUB policies. The council would like to see one reimbursement method to be used for all interconnection accounts. UB Clerk will prepare an example of both reimbursement methods for the next council meeting.

Legal Council, Nicole Cox, states that it is not the City's responsibility to extend the tube on Parkview Avenue. Don Walton will work with the Trails Board and County to figure out who will extend the tube.

Matt Wildman from HR Green presented the Sanitary Sewer Master Plan and requested approval to submit the plan to EPA and DNR. Motion by Garrett, second by Howard to approve HR Green to submit the plan to EPA and DNR.

Motion carried.

Motion by Howard, second by Moore to approve Woodruff Change Order #7.

Motion carried.

Motion by Moore, second by Bohi to approve Woodruff Pay Request #15 in the amount of \$9,912.48 for work completed on the Wastewater Treatment Plant Project.

Motion carried.

Motion by Moore, second by Bohi to approve the Wastewater Treatment Plant Certificate of Substantial Completion and Punch List.

Motion carried.

Matt Wildman reported that the contractor did not install the 50ft maintenance loop that was originally designed for the project; only 10-15ft was installed. Council gave direction to have the loop replaced to the originally specified 50ft.

Motion by Howard, second by Husted to approve payment of the following HRGreen Invoices Totaling \$33,290.56

1. Invoice #147456 in the Amount of \$11,406.56 for Sponsored Project Design
2. Invoice #147786 in the Amount of \$1,784.00 for Wastewater Treatment System Project
3. Invoice #147787 in the Amount of \$20,100.00 for Sanitary Sewer Master Plan

Motion carried.

Motion by Howard, second by Bohi to approve Resolution No. 2021-38 approving the Annual Financial Report for FY2021.

Ayes: Bohi, Garrett, Howard, Husted, Moore

Nays: None

Motion carried.

Motion by Howard, second by Moore to approve Resolution No. 2021-39 approving the Streets Financial Report for FY2021.

Ayes: Moore, Garrett, Howard, Bohi, Husted

Nays: None

Motion carried.

Motion by Howard, second by Bohi to approve Resolution No. 2021-40 approving the Urban Renewal Report for FY2021.

Ayes: Howard, Husted, Moore, Bohi, Garrett

Nays: None

Motion carried.

Motion by Howard, second by Bohi to approve sending in a pre-application for the Iowa Water Quality Grant for the Downtown Sidewalks, and to approve Pathfinders to Write the Pre-Application.

Motion carried.

Motion by Moore, second by Bohi to approve payment of \$27,245 to ACCO Unlimited for Pool Grant Expenses.

Motion carried.

Motion by Bohi, second by Garrett to approve renewal of Special Class C Liquor License for Cobblestone Inn & Suites.

Ayes: Bohi, Garrett, Husted, Moore

Nays: Howard

Motion carried.

Motion by Bohi, second by Husted to approve renewal of Class B Native Wine Permit for Image Shapers.

Motion carried.

Motion by Bohi, second by Howard to approve funding for Main Street; October - December 2021 and Matching Funds.

Motion carried.

Motion by Moore, second by Bohi to approve the claims as presented.

Motion carried.

<a href="http://1000Bulbs.com">1000Bulbs.com</a>	Christmas Lights	\$318.10
ACCO Unlimited Corp.	Supplies	\$27,282.06
ACME Tools Des Moines	Parts	\$28.23
AFLAC	Tax	\$758.62
Airgas USA LLC	Rental Fee	\$69.80
Bailey Office Supply	Supplies	\$332.88
Bloomfield Auto Parts LLC	Supplies	\$182.41
Bloomfield Communications	Public Notices	\$743.93
Bloomfield Main Street	Funding	\$15,300.50
Blfd True Value Hardware	Parts	\$168.76
Boot Barn Inc.	Clothing	\$134.99
Brown Supply Co	Parts	\$2,140.00
Central Pump & Motor LLC	Services	\$2,995.00
Cintas Corp #762	Uniforms	\$31.90
City of Bloomfield	Utilities, Payroll	\$681.63
S & G Harvieux Inc	Services	\$455.00

CMTEL	Phone	\$258.73
Cody's Tree Service	Professional Labor	\$18,206.00
Craver Grothe & Cox	Professional Fees	\$1,089.00
DC Auditor	Law Center Bills	\$1,570.45
DC Extension	Classes	\$70.00
Demco Inc.	Supplies	\$119.41
Ditch-Witch-Iowa	Services	\$461.31
Electric Pump	Services	\$1,198.90
Fletcher-Reinhardt Co.	Supplies	\$108.47
French-Reneker Associates Inc	Cemetery Project	\$4,230.00
Gordon Flesch Company INC	Services	\$1,143.63
Barbara Ann Gravett	Services	\$74.25
Grobner & Associated Inc	Parts	\$312.78
Hall's Safety Equipment Inc	Over Charge	-\$94.65
Hamilton Produce Co.	Supplies	\$881.82
Harrison Moreland & Webber PC	Professional Services	\$1,665.00
Hill Productions & Media Group	Professional Services	\$99.00
Horn's Sale and Services	Parts	\$48.12
HR Green Inc.	Projects	\$33,290.56
Iowa Utilities Board	Professional Fees	\$2,461.00
Ideal Ready Mix	Services	\$597.13
Imprints Label & Decal	Supplies	\$265.00
IMWCA	Insurance	\$3,153.00
Industrial Sales	Parts	\$4,210.00
Ingram Library Services	Library Media	\$253.67
Integrity Surveillance Group	Services	\$499.00
IPERS	IPERS	\$20,577.89
J'S One Stop	Fuel	\$1,131.18
Keystone Laboratories Inc.	Services	\$717.40
Kissflow Inc.	User Fees	\$161.00
Kunes Auto Group	Equipment	\$69,392.00
LED Lighting Solutions	Stop Signs	\$6,893.61
Lincoln Financial Group	Insurance	\$855.23
Matt Parrott/Storey Kenworthy	Utilities	\$1,239.50
MFA Oil Co	Fuel	\$2,066.62
Miracle Recreation Equip Co.	Parts	\$656.89
Municipal Supply, Inc	parts	\$3,253.19
Mutchler Recreation Center	Wellness	\$540.00
Neebz Graphix	Uniforms	\$55.00

Ottumwa Courier	Subscription	\$61.53
Postmaster	Postage	\$680.23
John Sample	Services	\$650.00
Sinclair Tractor	Parts	\$435.38
Southern Iowa Electric Coop	Utilities	\$114,560.48
DC Success Bank	Taxes	\$14,750.93
Macqueen Equipment	Equipment	\$3,818.79
Treasurer, State of Iowa	Payroll Tax	\$2,524.00
First Unum Life Ins Co	Insurance	\$186.04
USDI	Gas Mailing	\$1,233.58
Visa	Supplies	\$1,427.09
Robert Von Bon	Services	\$130.00
Wellmark Blue Cross & Shield	Insurance	\$3,834.27
Wells Drugtown	Wellness	\$136.00
Woodruff Construction Co	Services	\$9,912.48
Janet E Woolard	Services	\$41.25
Zoro Tools, Inc.	Parts	\$477.90
Accounts Payable Total		\$390,204.07
Payroll Checks		
General		\$20,747.10
Road Use Tax		\$4,234.59
Water		\$4,705.28
Sewer		\$4,723.57
Electric		\$7,492.33
Gas		\$4,865.24
Total Payroll Paid		\$46,768.11
Report Total		\$436,972.18
FUND NAME		
001 General		\$98,307.08
110 Road Use Tax		\$32,118.84
112 Employee Benefits		\$1,074.88
167 Trust and Agency		\$136.96
335 Capital ARPA Funds		\$312.78
600 Water		\$24,745.37
610 Sewer		\$30,249.21
611 Sewer Plant Upgrade		\$43,203.04
630 Electric		\$190,632.40
640 Gas		\$16,191.62

Reports:

City Administrator:

- Meeting with DOT, HR Green regarding east side of square. Planning on resurfacing highway and redoing existing sidewalks. Parking spaces will not be included. If City wants pavers, they will have to pay that portion.
- Columbia Street Culvert Project is complete. County and City worked together to complete Project. Tomi Jo Day thanked Bruce Piper for the clay used in the project.
- Family Dollar/Dollar Tree is requesting a letter of support to build. They will build to our ordinances.
- Council gave direction to City Administration to talk to Tequila Grill about getting a firm opening date.

Community Development Director:

- Tammy Roberts reports that it will cost \$7500 - \$10000 to have an attorney submit to get Right of Way (ROW). There will still not be any guarantee that the request will be accepted.
- Council gave direction to Tammy to send a letter to the residents to see if anyone would like to voluntarily annex their properties.

Motion by Bohi, second by Howard to adjourn meeting at 8:22pm.

Motion carried.

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Darin Garrett, Mayor Pro Tem

ATTEST:

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Kyle McClure, UB Clerk