

February 3, 2022

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

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| Mayor | Chris Miller |
| Council | Jeff Anderson, Jake Bohi, Josh Husted, Don Walton |
| City Administrator | Tomi Jo Day |
| DPW | Rusty Sands |
| UB Clerk | Kyle McClure |
| Police Chief | Shawn Armstrong |
| Asst. Police Chief | Zach Dunlavy |
| Fire/Code Enforcer | Jeff McClure |
| Comm. Develop | Tammy Roberts |
| MCC Director | Taylor Sessions |
| City Attorney | Gayla Harrison |

Mayor Miller called the meeting to order and welcomed those present.
Everyone stood and recited the pledge of allegiance.

Motion by Bohi, second by Husted to approve the agenda.
AYE: Anderson, Bohi, Howard, Husted, Walton NAY: None
Motion carried.

Updates

Police: Have teamed up with Lexipol to update policies, look at new law enforcement trends, and changing rules. Officer Wittmaack has started and is doing well.

Fire: Finished annual fit testing this week. Friends of the Fire Department are hosting a soup supper and raffle. Guns and other misc raffle items will be at the supper on March 11.

Code Enforcement: Asked for input on 4 ordinances. Will bring back proposals for the council regarding house numbers, snow removal, Fire Department fees and Building Permits.

Main Street: Has started the annual Investment Drive. They are looking to replace Christmas lights around the square. Will be doing a Spring Fashion show.

DCDC: Reported that property valuation has risen in the past year for the industrial area. Is hoping this will help with the funding of DCDC.

Motion by Bohi, second by Walton to approve consent agenda.

1. Approve City Council Minutes 1/20/2022

AYE: Walton, Anderson, Bohi, Husted NAY: None Motion carried.

Sandy Pumphrey from HR Green gave an update on the SRF Projects. We have \$765,000 to use in the four areas.

1. Bioretention Area on Davis Street is ready to go out for bid.
2. Bioretention Area at the school is ready to go out for bid.
3. Permeable Pavement is currently slated for Locust Street, but the City is working with the School District to look at the South Parking Lot as an alternative site.
4. Soil Quality Area should be an ongoing project.

The outstanding balance on the loan determines the amount of money we can use on the projects. The first payment is due in the middle of the year, so HR Green suggests that we get the projects started soon.

Hotel/Motel Tax Funds were reviewed by Council and were awarded as follows:

1. Tourism: \$10,000
 - a. Pottorff Standard Station \$1000
 - b. Davis County Tourism \$4000
 - c. Davis County Historical Society \$5000
2. Economic Development: \$10,000
 - a. Bloomfield Main Street Hairy Nation Day Event \$2000
 - b. Bloomfield Main Street Christmas Lights \$3000
 - c. Davis County Agricultural Society \$5000
3. Recreation: \$20,000
 - a. Mutchler Community Center \$5000
 - b. Davis County Lanes \$6000
 - c. Davis County Trails \$9000

Motion by Anderson, second by Bohi to approve Hotel/Motel Tax Fund Awards as listed.

AYE: Husted, Walton, Anderson, Bohi NAY: None Motion carried.

Matt Walker from French-Reneker-Associates presented information on the Sidewalk Project on the square. The project will include permeable pavers and concrete sidewalks. They will also include eight 6000feet of parking space to make the parking ADA compliant.

Motion by Bohi, second by Anderson to Approve service agreement with French-Reneker-Associates for the Sidewalk Project on the North, West, and South sides of the Square.

AYE: Husted, Walton, Anderson, Bohi NAY: None Motion carried.

Motion by Bohi, second by Anderson to approve Resolution #2022-12 Setting Public Hearing to Vacate a Portion of South Street from the Western Boundary of Drake Street to the Eastern Boundary of the Norfolk Southern Railway Right-of-Way.

AYE: Walton, Bohi, Anderson, Husted NAY: None Motion carried.

Motion by Bohi, second by Anderson to approve Resolution #2022-13 Setting Public Hearing to Vacate the East Half of the Street Lying Between Lot Eleven and Lot Twelve in Block One of Elson's Second Meadow Acres Addition.

AYE: Anderson, Walton, Bohi, Husted NAY: None Motion carried.

Motion by Anderson, second by Bohi to approve Resolution #2022-14 Appointing Kyle McClure as Deputy Clerk.

AYE: Bohi, Husted, Anderson, Walton NAY: None Motion carried.

Motion by Anderson, second by Bohi to approve Resolution #2022-15 Providing for Financial Support for Area 15 Regional Planning Commission.

AYE: Walton, Anderson, Husted, Bohi NAY: None Motion carried.

Motion by Bohi, second by Walton to approve Resolution #2022-16 (after amending Asst Police Chief salary) Setting Salaries for Non-Union Employees Effective July 1, 2022

AYE: Anderson, Walton, Husted, Bohi NAY: None Motion carried.

Motion by Walton, second by Bohi to approve Resolution #2022-17 Setting a Public Hearing to Dissolve the Parks and Rec Board.

AYE: Husted, Bohi, Anderson, Walton. NAY: None Motion carried.

Motion by Bohi, second by Anderson to approve Purchase of Two Cars for Police Department in the Amount of \$84,584.00.

AYE: Walton, Husted, Anderson, Bohi NAY: None Motion carried.

Motion by Bohi, second by Anderson to approve Appointment of Volunteer Firefighter.

AYE: Bohi, Anderson, Husted, Walton NAY: None Motion carried.

A discussion regarding the amount of input that the council should have in Personnel matters followed a question posed by Walton. The city went away from the Council/Mayor making personnel decisions when the Employee Handbook was created. The City Administrator has the authority to make these decisions, but can invite council members and/or the Mayor for input when needed.

Don Walton will reach out to the County Supervisors and Sheriff regarding expenses incurred by new Police Officer to see if an agreement on Academy Training expenses can be reached.

Motion by Walton, second by Anderson to approve purchasing "Make My Move" program to utilize for recruiting purposes.

AYES: Bohi, Husted, Walton, Anderson NAY: None Motion carried.

Motion by Bohi, second by Anderson to approve claims as presented.

AYES: Bohi, Anderson, Husted, Walton NAY: None Motion carried.

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| <u>1000Bulbs.com</u> | Supplies | \$194.82 |
| AFLAC | Insurance | \$859.06 |
| Ahlers & Cooney, p.c. | Professional Fees | \$47.00 |
| Amazon Capital Services | Supplies | \$1,887.95 |
| Area XV Regional Planning | Services | \$1,367.82 |
| Bloomfield Auto Parts LLC | Supplies | \$524.13 |
| Blfd True Value Hardware | Supplies | \$159.92 |
| Bradley Johnson Trucking | Services | \$1,724.19 |
| Chasity Bridgeman | Refund | \$1.94 |
| Brown Supply Co. | Supplies | \$403.00 |
| Cam's Lawn & Landscape | Services | \$3,513.15 |
| Cemetery Preservation LLC | Services | \$650.00 |
| Cintas Corp #762 | Supplies | \$235.71 |
| City of Bloomfield | Payroll | \$119.00 |
| S & G Harvieux Inc | Services | \$185.00 |
| CMTEL | Telephone | \$1,415.78 |
| Employee Benefit System | Insurance | \$1,183.90 |
| EF Technologies, Inc | Services | \$561.47 |
| Essential Massage | TIF Rebate | \$1,283.24 |
| Hall's Safety Equipment Inc | Supplies | -\$94.65 |
| Hamilton Produce Co. | Supplies | \$243.87 |
| Hanna Instruments Inc. | Equipment | \$458.00 |

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| Heath Consultants Inc | Services | \$409.11 |
| Horn's Sales & Services | Supplies | \$1,419.36 |
| I. C. A. P. | Insurance | \$75.00 |
| Treasurer State of Iowa | Taxes | \$14,469.00 |
| IA ONE CALL | LOCATES | \$100.50 |
| IA Prison Industries | Equipment | \$341.00 |
| Independent Salt Co | Supplies | \$3,571.44 |
| IPERS | Payroll | \$24,401.30 |
| Thomas G.Juhl OD | Supplies | \$50.00 |
| Karr Kollision Center | Supplies | \$776.50 |
| Keystone Laboratories Inc | Services | \$63.00 |
| Kissflow Inc | Services | \$110.00 |
| Lincoln Financial Group | Insurance | \$1,657.67 |
| Matheson Tri-Gas Inc | Supplies | \$20.85 |
| Menards-Ottumwa | Supplies | \$4,444.00 |
| MFA Oil Co | Invoice Refund | -\$23.78 |
| MPA Computer | Services | \$2,630.20 |
| Mutchler Center | Wellness | \$160.00 |
| Northern Safety Co Inc | Uniforms | \$621.34 |
| Northern Tools & Equipment | Supplies | \$379.99 |
| Omni-Site | Services | \$2,208.00 |
| Debra Saner | Services | \$650.00 |
| Ramaker & Associates Inc | Services | \$650.00 |
| Rathbun Regional Water | Water | \$20,144.25 |
| Route 63 Quik Shop | Fuel | \$178.32 |
| Todd Schumaker | Supplies | \$186.80 |
| SIEDA | LIHEAP Refund | \$226.29 |
| Southern Iowa Electric Coop | Electricity | \$145,731.96 |
| Charles Anthony Spargur | Services | \$2,500.00 |
| Staples Advantage | Supplies | \$296.09 |
| DC Success Bank | Taxes | \$16,816.91 |
| The Hitching Post | Supplies | \$160.00 |
| Traffic & Transportation | Equipment | \$1,322.42 |
| Treasurer State of Iowa | Taxes | \$2,930.00 |
| Tri-County Grain Corp | Supplies | \$1,166.62 |
| First Unum Life Ins Co | Insurance | \$671.24 |
| U.S. Bank | PEFA 2021 | \$12,613.13 |
| US Cellular | Cell Services | \$541.39 |
| Verizon Wireless | Cell Services | \$40.01 |
| Mark Wagler | Supplies | \$219.25 |
| Waste Management | Services | \$18,735.44 |

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| Wellmark Blue Cross & Shield | Insurance | \$39,264.96 |
| Accounts Payable Total | | \$339,853.86 |
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| Payroll Checks | | |
| General | | \$20,093.02 |
| Road Use Tax | | \$5,134.79 |
| Water | | \$5,546.51 |
| Sewer | | \$6,266.17 |
| Electric | | \$8,277.84 |
| Gas | | \$7,926.20 |
| Total Payroll Paid | | \$53,244.53 |
| Report Total | | \$393,098.39 |
| | | |
| FUND NAME | | |
| 001 GENERAL | | \$70,502.04 |
| 110 ROAD USE TAX | | \$17,445.12 |
| 112 EMPLOYEE BENEFITS | | \$16,794.68 |
| 125 TIF | | \$1,283.24 |
| 334 FY21 STREET IMPROVEMENT | | \$47.00 |
| 600 WATER | | \$41,378.25 |
| 610 SEWER | | \$25,489.74 |
| 630 ELECTRIC | | \$177,982.88 |
| 640 GAS | | \$42,175.44 |

Jeff McClure informed the Council that the School is looking for projects for the trades program to participate in. He asked to keep the students in mind if there are any projects that need done around the City.

Reports

City Administrator: Cindy Kendal will be here for two days to help finalize the budget. Reminded Council of the Public Hearing for the Maximum Tax Levy on 2/10/2022 at 7pm.

Director of Public Works: Working on cost analysis for installing meters. Will present information at next meeting. Had Safety Meeting for February and will be having one monthly. The IDOT will be giving DPW bids on the storm drains that will be affected with the new Highway Project. The DNR will be in town to inspect the location of the new Tree Dump. Any burning (if approved by DNR) will be coordinated with Izaak Walton so that there should not be any smoke issues. The new Tree Dump will be fully visible.

Community Development Director: Gave updates on the grants that are still outstanding. The County Supervisors will be the applicant for the broadband grant.

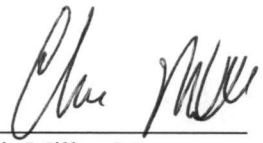
There was a discussion regarding what projects are still needed to get the pool ready for the summer. Mainly, the pool needs to be painted, and that is planned. It is being paid for with grant money.

Motion by Anderson, second by Bohi to adjourn the meeting at 9:10pm.
AYE: Walton, Bohi, Husted, Anderson. NAY: None Motion carried.

ATTEST:



Kyle McClure, Deputy Clerk



Chris Miller, Mayor