

APPROVED 2/3/2022

January 20, 2022

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

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| Mayor | Chris Miller |
| Council | Jeff Anderson, Jake Bohi, Earl Howard, Josh Husted, Don Walton |
| City Administrator | Tomi Jo Day |
| DPW | Rusty Sands |
| UB Clerk | Kyle McClure |
| Asst. Police Chief | Zach Dunlavy |
| Fire/Code Enforcer | Jeff McClure |
| Comm. Development | Tammy Roberts |
| City Attorney | Gayla Harrison |

Mayor Miller called the meeting to order and welcomed those present.

Everyone stood and recited the pledge of allegiance.

Motion by Bohi, second by Walton to approve the agenda.

AYE; Anderson, Bohi, Husted, Walton, Howard. NAY; None. Motion carried.

Updates

Police: Very busy month with investigations.

Fire: Three new candidates for the Fire Department. Will bring names to next council meeting. Has met with the Assistant State Fire Marshal regarding Sprinklers and Fire Ladders. Will pass information to Landlords and homeowners during inspections. There are new fees available to bill for, Is getting that set up.

Code Enforcement: Requested guidance on how to proceed with snow removal infractions. Item will be added to next meeting agenda. Would like to make the building permit fees based on project value. Will look into the Vendor/Peddler's Permit to see if there is a fee attached to those also.

Main Street: Miller welcomed the new Main Street Director Jennifer Cutler. She introduced herself and stated that this was her first week. She is very excited to be in her new position.

DCDC: John Schroeder presented the council with a "This is Iowa" magazine that had an article about Davis County. Schroeder expressed the need to work on communication between DCDC and the City of Bloomfield. He said that although he can not often discuss things that are in the works, he will keep the council informed on items after they have happened.

Motion by Howard, second by Bohi to approve consent agenda.

Approve City Council Minutes 1-6-2022

Approve City Council Minutes 1-12-2022

AYE: Bohi, Howard, Walton, Anderson, Husted NAY: None Motion carried.

The Police Force has been checking on the concerns of Jason Werts and the parking situation by his house and Subway. There does not seem to be enough concern to warrant installing any signs restricting parking opposite his driveway. He was told by the officer to call anytime that he needed a car to move and an officer would come to ask the driver to move the vehicle.

Motion by Anderson, second by Walton to Approve Resolution #2022-03 of the City of Bloomfield, Iowa Authorizing Key Staff Members (Chris Miller, Sandy Jones, Kyle McClure to have Signatory Authority on City Bank Accounts.

AYE: Anderson, Bohi, Howard, Husted, Walton NAY: None Motion carried.

Motion by Howard, second by Anderson to Set Public Hearing for the Maximum Property Tax Dollars for February 10, 2022 7pm.

AYE: Bohi, Howard, Walton, Anderson, Husted NAY: None Motion carried.

Motion by Bohi, second by Walton to approve hiring Full-Time Police Officer at \$25.51 with a start date of January 31, 2022.

AYE: Walton, Anderson, Howard, Husted, Bohi NAY: None Motion carried.

Motion by Howard, second by Bohi to approve amended minutes of 10-21-2021. Added Citizens Participation Meeting.

AYE: Howard, Walton, Josh, Jeff, Jake NAY: None Motion carried.

Discussed Ordinance 165.06, 165.07, 165.08, and 165.09 regarding people living in trailer campers in driveways. Council directed the Code Enforcement Officer to begin enforcing this ordinance that is already in place. There will be a 45 day grace period due to the cold weather.

Motion by Walton, second by Anderson to Support GoodHill Company for the CDBG Upper Story Housing Grant.

AYE: Husted, Howard, Bohi, Walton, Anderson NAY: None Motion carried.

Motion by Anderson, second by Bohi to Approve Renewing Liquor License for American Legion.

AYE: Anderson, Bohi, Husted, Walton NAY: Howard Motion carried.

Motion by Howard, second by Anderson to Approve Quarterly Funding for DCDC in the Amount of \$2,500.00

AYE: Bohi, Howard, Walton, Anderson, Husted NAY: None Motion carried.

Motion by Howard, second by Walton to approve signing Statement of Support for Gas Public Awareness Plan.

AYE: Walton, Anderson, Howard, Husted, Bohi NAY: None Motion carried.

Motion by Howard, second by Walton to Approve Mayor Appointments: Police Chief: Shawn Armstrong. Mayor Pro Tem: Jeff Anderson. City Clerk: Sandy Jones. Fire Chief: Jeff McClure. Official Newspaper: Bloomfield Democrat.

AYE: Walton, Anderson, Howard, Husted, Bohi NAY: None Motion carried.

Motion by Bohi, second by Howard to approve Board Liaisons: Library Board: Josh Husted, Chris Miller. Historic Preservation Commission: Earl Howard, Chris Miller. Parks & Recreation Board: Mayor asked Council to think about disbanding this board. Will be addressed at the next Council meeting. Mutchler Center Commission: Jeff Anderson, Chris Miller. Airport Commission: Jeff Anderson, Chris Miller (as a citizen). Main Street Board of Directors: Don Walton, Chris Miller. DCDC Board: Jake Bohi, Chris Miller. DCDC Revolving Loan Committee: Jake Bohi, Chris Miller. DC E911 Board: Shawn Armstrong, Earl Howard, Alternates: Zach Dunlavy, Jake Bohi. Area XV Regional Planning Committee: Jeff Anderson, Chris Miller. DC Regional Service Agency: Josh Husted, Chris Miller.

AYE: Husted, Howard, Bohi, Walton, Anderson NAY: None Motion carried.

Motion by Howard, second by Anderson to approve Department Liaisons: Water: Don Walton. Wastewater: Don Walton. Police: Earl Howard. Fire: Jeff Anderson Electric: Chris Miller. Gas: Howard. Streets: Jeff Anderson.

AYE: Bohi, Howard, Walton, Anderson, Husted NAY: None Motion carried.

Motion by Howard, second by Walton to approve Internal Committees: Audit Committee: Don Walton, Josh Husted. EL Distribution Apprenticeship: Rusty Sands, Jake Bohi, Chris Miller. Union: Jeff Anderson, Chris Miller. Safety Committee: Rusty Sands, Jeff McClure, Chris Miller.

AYE: Anderson, Bohi, Howard, Husted, Walton NAY: None Motion carried.

Motion by Walton, second by Bohi to approve appointing Chris Miller to the Airport Commission in the capacity of citizen.

AYE: Husted, Howard, Bohi, Walton, Anderson NAY: None Motion carried.

Motion by Howard, second by Walton to approve appointing Rusty Sands to the Board of Adjustment According to City of Bloomfield Ordinances, Chapter 165.29, Term Expires 12/31/2026.

AYE: Bohi, Walton, Anderson, Husted, Howard NAY: None Motion carried.

Mayor Miller requested that the 3 appointments to the Park and Recreation Board be put on the next meeting's agenda. He would like the Council to consider dissolving this board.

Motion by Anderson, second by Bohi to approve the claims as presented.

AYE: Howard, Anderson, Husted, Bohi, Walton NAY: None Motion carried.

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| 1000Bulbs.com | Supplies | \$41.06 |
| 2T Motors | Service | \$20.95 |
| Airgas USA LLC | Service | \$69.80 |
| Amazon Capital Services | Supplies | \$1,038.81 |
| American Electric Power | Solar | \$6,229.02 |
| Bailey Office Outfitters | Supplies | \$176.85 |
| Bloomfield Auto Parts LLC | Supplies | \$1,628.26 |
| Bloomfield Communications | Publications | \$958.61 |
| Bloomfield Police Department | Supplies | \$500.00 |
| Blfd True Value Hardware | Supplies | \$1,085.15 |
| C & H Sales & Service Co Inc | Services | \$1,910.00 |
| Carroll Construction Supply | Supplies | \$1,994.10 |
| Cemetery Preservation LLC | Services | \$300.00 |
| CINTAS CORP #762 | Uniforms | \$31.90 |
| CINTAS First Aid & Safety | Supplies | \$120.69 |
| City of Bloomfield | Payroll/Utilities | \$9,518.97 |
| S & G Harvieux Co | Services | \$175.00 |
| Clayton Energy Corp | Gas | \$41,729.73 |
| CMTEL | Telephone | \$259.59 |
| Craver Grothe & Cox | Professional Services | \$589.56 |
| Curt's Yard'n Gard'n LLC | Parts | \$73.96 |
| DC Auditor | Services | \$841.31 |
| DC Development Corp. | Funding | \$2,500.00 |
| Davis County Tire | Services | \$21.00 |

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| DC Tourism | Membership | \$25.00 |
| DC Treasurer | Fuel | \$298.21 |
| French-Reneker Associates | Services | \$620.00 |
| Galls LLC | Uniforms | \$399.34 |
| Gingerich Logging & Supply | Maintenance | \$249.48 |
| Grain Train Express LLC | Equipment | \$70.00 |
| Barbara Ann Gravett | Services | \$27.50 |
| Hall's Safety Equipment Inc | Supplies | -\$94.65 |
| Hamilton Produce Co | Supplies | \$383.98 |
| Hanna Instruments Inc | Supplies | \$116.76 |
| Haskel Susan | Rebate | \$50.00 |
| Hill Productions & Media Group | Services | \$97.50 |
| Horn's Sales & Services | Supplies | \$766.48 |
| Daniel Hull | Rebate | \$150.00 |
| IAMU | Training | \$4,460.00 |
| Ingram Library Services | Services | \$16.90 |
| Iowa Ms Inc | Services | \$2,836.50 |
| Karr Street Auto | Equipment | \$391.20 |
| Keystone Laboratories | Services | \$939.00 |
| KIOWA Line Builders Inc | Services | \$68,480.00 |
| Menards-Ottumwa | Supplies | \$92.93 |
| Merschman Fertilizer LLC | Supplies | \$8,082.00 |
| MFA Oil Co | Fuel | \$2,616.61 |
| Megan Archer | Services | \$115.00 |
| Municipal Supply Inc | Supplies | \$3,029.45 |
| Northern Tool & Equipment | Supplies | \$2,444.86 |
| Otis Elevator Company | Maintenance | \$1,075.32 |
| Plumb Supply Company | Supplies | \$674.35 |
| Postmaster | Postage | \$664.43 |
| RESCO | Supplies | \$105.30 |
| Rusty Sands | Meals | \$52.92 |
| Schroeder Graphics & Sign | Services | \$165.00 |
| Sensus USA Inc | Services | \$1,949.94 |
| Sinclair Tractor | Supplies | \$27.30 |
| Smi-Carr Inc | Supplies | \$254.53 |
| Southern Iowa Electric | Utilities | \$631.38 |
| Spee Dee | Services | \$269.40 |
| Spilman Auto Parts Inc | Parts | \$70.00 |
| Staples Advantage | Supplies | \$197.51 |
| D C Success Bank | Taxes | \$17,396.49 |
| The Des Moines Register | Services | \$22.32 |
| Traffic & Transportation | Equipment | \$1,322.42 |
| Macqueen Equipment | Equipment | \$89,628.00 |
| Treasurer, State of IA-payroll | Taxes | \$2,761.00 |

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| Tri-County Shopper Inc | Advertising | \$248.58 |
| USA Blue Book | Supplies | \$34.20 |
| Visa | Supplies/Services | \$1,051.03 |
| Robert VonBon | Services | \$40.00 |
| Waste Management | Services | \$18,735.44 |
| Kayla Willis | Supplies | \$135.56 |
| Janet E Woolard | Services | \$27.50 |
| Wortmann Machine & Welding | Supplies | \$460.00 |
| Ziegler Inc | Services | \$3,775.15 |
| Accounts Payable Total | | \$310,229.66 |
| Payroll Checks | | |
| General | | \$32,590.78 |
| Road Use Tax | | \$4,540.46 |
| Water | | \$5,066.67 |
| Sewer | | \$5,346.65 |
| Electric | | \$7,613.07 |
| Gas | | \$5,157.18 |
| Total Payroll Paid | | \$60,314.81 |
| Report Total | | \$370,544.47 |
| Fund Name | | |
| 001 General | | \$82,870.69 |
| 110 Road Use Tax | | \$20,921.54 |
| 112 Employee Benefits | | \$70.00 |
| 167 Trust and Agency | | \$580.95 |
| 329 Courthouse Square | | \$620.00 |
| 335 Capital ARPA Funds | | \$89,628.00 |
| 600 Water | | \$11,874.67 |
| 610 Sewer | | \$14,342.34 |
| 630 Electric | | \$92,849.73 |
| 640 Gas | | \$56,786.55 |

Reports

City Administrator:

- Cindy Kendell was present via Google Meet to help with any questions regarding the budget and Tax Levy. Day presented the budget worksheet and answered any questions the council had. The final budget will be presented to the Council in Feb. There will not be anymore purchases this year, but the Sewer Dept will be getting a mower. The Police vehicles that were planned to be purchased this year instead since COVID money can be used for that.
- Day asked that the council consider adding 1 block of Columbia between Franklin and Walnut (\$30,000) and Rebbeca/Neville (\$110,000) to the Streets Project. This will be addressed at the next Council Meeting.
- The Housing Incentive Program will be addressed at the next meeting. The City Administrator asked the Council if they would like to continue this and at what level.

Motion by Bohi, second by Anderson to publish the Maximum Tax Levy **will increase** no more than \$1.
 AYE: Howard, Husted, Walton, Bohi, Anderson NAY: None Motion carried.

DPW:

- Reported that snow removal was successful. Thanked Police Department for getting cars off the square in a very timely manner.
- Lane is in the Lineman Apprentice Program, Trent is in Wastewater School, classes, Jared and Micha will be attending Electric Bootcamp in April.
- Asked for guidance on how the City would like to proceed with the square water valves and coal chutes along Hwy 63. Need to get this addressed before the DOT begins work on the road.
- Sands is looking at the cost of installing larger meters in residential homes. It was discussed whether or not to charge the resident for anything over the regular sized meters. He will review the current ordinance and bring an update with more information on this subject.

Community Development Director:

- If we get the WQI grant, we will be the only county in IA to have fiber optics for all residents.
- There is a Strategic Planning Meeting on Jan 21, 2022 at 11:30am in the library.

Motion by Anderson, second by Bohi to enter into closed session at 8:58pm pursuant to Iowa Code 21.5 (1)(c): to discuss strategy with council in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation.

AYE: Anderson, Husted, Bohi, Walton, Howard NAY: None Motion carried.

Motion by Bohi, second by Anderson to return to open meeting at 9:20pm.

AYE: Walton, Husted, Anderson, Howard, Bohi NAY: None Motion carried.

Motion by Walton, second by Anderson to close tree dump immediately (1/21/2022 am) and let DNR know that it is closed and there will be no burning at the current site.

AYE: Anderson, Husted, Bohi, Walton, Howard. NAY: None Motion carried.

Gayla Harrison will contact DNR and report back to Council.

Motion by Walton, second by Bohi to adjourn at 925pm.

AYE: Howard, Bohi, Husted, Anderson, Walton NAY: None Motion carried.

Chris Miller, Mayor

ATTEST:

Kyle McClure, UB Clerk

