

Task	Date Due	Date Completed	Person Responsible	Cost	Notes
Present 2023 Budget Request to City	1/24/2022	1/19/2022	Diana; Earl	0	Emailed to Tomi Jo
Prepare & Submit Annual CLG Report	2/28/2022		Diana	0	Must obtain Mayor's signature prior to submission
Discuss appointments for term beginning 2022	2/14/2022		All		
Present Annual CLG Report to City Council	2/17/2022		Diana	0	
Ordinance amendment recommendations to City attorney	3/1/2022		Diana	0	
Ordinance amendment recommendation to City Council	3/1/2022		Diana	0	
Elect commission Chair, Vice Chair and Sec.	3/14/2022		All	0	Diana up for term reappointment
Create & Distribute Annual Letter to Business/Building Owners	3/31/2022		Felicia; Kerry	Unknown	
Mayor proclaim May as Preservation Month	4/19/2022		Felicia	0	Mayor has agreed
Create & Distribute info flyer and Annual Letter re: HPC to district businesses/building owners	4/30/2022		Felicia; Kerry	150	Goal: Increase public awareness about HPC and how we can be a resource to them (also where do they find things they need?)
Apply for HRDP grant (tentative)	5/2/2022		TBD	0	Education: Historic District Design Guidelines Book Creation & Marketing Plan
Promote and celebrate Preservation Month	5/31/2022		Felicia; Kerry	500	2022 marks 31 years of Bloomfield as a CLG
Attend Preserve Iowa Summit	6/4/2022		All	1250	At least one person needs to attend.
Apply for CLG grant (tentative)	9/1/2022		TBD	0	
Molly Myers Naumann Preservation 101 Workshop (tentative)	9/17/2022		All	1000	
Annual ordinance review - Ch. 24	9/30/2022		All	0	
Apply for Davis County Community Foundation grant	11/1/2022		TBD	0	
Design Guidelines Development (pending budget allowance)	Ongoing	Ongoing into 2023	All	23,000	Working with RDG, to begin tentatively in March 2022. Nathan and Diana will lead the charge on this effort.
Create and implement Historic District Revitalization Grant Program (pending budget allowance)	Ongoing		All	7500	Incentive program, joining with other prospective partners to help implement period-appropriate signage and building improvements within district