

APPROVED 3/17/2022

March 3, 2022

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor	Chris Miller
Council	Jeff Anderson, Jake Bohi, Earl Howard, Don Walton
City Administrator	Tomi Jo Day
DPW	Rusty Sands
UB Clerk	Kyle McClure
Asst. Police Chief	Zach Dunlavy
Fire/Code Enforcer	Jeff McClure
Comm. Develop	Tammy Roberts
City Attorney	Gayla Harrison

Mayor Miller called the meeting to order and welcomed those present. Everyone stood and recited the pledge of allegiance.

Motion by Howard, second by Bohi to approve the agenda.  
AYE: Anderson, Howard, Bohi, Walton NAY: None Motion carried.

Motion by Bohi, second by Anderson to open Public Hearing on a Proposal to Convey to Jack and Beverly Woolard, the East Half of the Street Lying Between Lot Eleven (11) and Lot Twelve (12) in Block One (1) of Elson's Second Meadow Acres Addition to the City of Bloomfield, Iowa.  
AYE: Bohi, Howard, Walton, Anderson NAY: None Motion carried.

There were no public comments received by City Hall or during the Public Hearing.  
Motion by Bohi, second by Anderson to close the Public Hearing.  
AYE: Anderson, Walton, Howard, Bohi NAY: None Motion carried.

Motion by Howard, second by Walton to Approve Resolution #2022-23 Entitled "A Resolution Authorizing Conveyance of the East Half of the Street Lying Between Lot Eleven (11) and Lot Twelve (12) in Block One (1) Of Elson's Second Meadow Acres Addition to the City of Bloomfield, Iowa"  
AYE: Howard, Walton, Bohi, Anderson NAY: None Motion carried.

Motion by Bohi, second by Anderson to open Public Hearing on a Proposal to Convey to John Garnett all that Portion of South Street From the Western Boundary of Drake Street to the Eastern Boundary of the Norfolk Southern Railway Company Right-of-Way, all in Drake's First Addition to the City of Bloomfield, Iowa.  
AYE: Walton, Bohi, Howard, Anderson NAY: None Motion carried.

There were no public comments received by City Hall or during the Public Hearing.  
Motion by Bohi, second by Anderson to close the Public Hearing.  
AYE: Howard, Anderson, Walton, Bohi NAY: None Motion carried.

Motion by Howard, second by Walton to Approve Resolution #2022-24 Entitled “A Resolution Authorizing Conveyance of all that Portion of South Street From the Western Boundary of Drake Street to the Eastern Boundary of the Norfolk Southern Railway Company Right-of-Way, all in Drake's First Addition to the City of Bloomfield, Iowa”

AYE: Bohi, Howard, Walton, Anderson NAY: None Motion carried.

## **UPDATES**

### **Police:**

- Will receive the new PD cars in May and June. Will need to be picked up from Nashville.
- Jacob is at Narcotics class this week.
- The department has two interns riding with officers this week.
- The Federal Government is giving a Peace Officer Retention Bonus to all officers that apply. The officers will be receiving a \$1000 bonus in the near future.

### **Fire:**

- There have been seven fires in the last 48 hours and one car accident,
- The department has had 3 applicants come in for applications.

### **Code Enforcement:**

- Gave an update on the concerns of work being done without the proper permits in place. Rusty and Jeff spoke with the homeowner and the contractor about issues. The Water Department confirmed that the utilities under the newly poured concrete (that was not on the permit) are intact and safe. The DNR is taking care of the creek that was rerouted.

### **Main Street:**

- Investment Drive will be finished by end of March.
- Working on getting the Farmer's Market going for this season. Are going to trial a Thursday evening time slot.
- Are working on getting the back offices rented out.
- Have been doing Business Spotlights on Facebook.

Motion by Anderson, second by Bohi to approve consent agenda.

A. City Council Minutes, 2/17/2022

AYE: Bohi, Anderson, Howard, Walton NAY: None Motion carried.

Motion by Howard, second by Bohi to Approve Second Reading of “An Ordinance Amending the Code of Ordinances of the City of Bloomfield, Iowa, By Deleting Chapter 23, Parks and Recreation Board, and Disbanding the Parks and Recreation Board”

AYE: Anderson, Howard, Walton, Bohi NAY: None Motion carried.

Matt Walker from French-Reneker gave an update on the Cemetery Access Drive. The project is slated to start in April and will most likely be done by the end of May. They are waiting on the weather to get started.

Matt Walker from French-Reneker gave an update on the CBBG-CV grant for the sidewalks project. The original bio retention cells were not large enough to qualify for the grant. He reworked the drawings and presented the updated plan to the Council. The new plan will eliminate four parking spaces around the square. Council gave Matt direction to go ahead with the planning process.

A committee was formed to review the existing Net Metering Policy for Solar Power produced by customers of the City. They will make recommendations as to how to proceed in the future to make the Policy accurate and consistent. The committee is Rusty, Anderson, and Howard.

The sole bid for mowing of IOOF Cemetery was opened and discussed. The 3 year contract from Cam's Lawn and Landscape was for \$45,617.94 with a 2% increase for the second and third year. The contract includes mowing and trimming, tree maintenance, landscaping maintenance, and flower/decoration clean up three times a year.

Motion by Anderson, second by Walton to award the contract for the IOOF Cemetery to Cam's Lawn and Landscape.

AYE: Howard, Walton, Anderson, Bohi NAY: None Motion carried.

Motion by Bohi, second by Anderson to Approve Resolution #2022-25 "A Resolution Authorizing The Mayor To Sign And Submit The Community Development Block Grant Application For The City Of Bloomfield Public Facilities/Public Spaces Lower Playground And Courts Project And, If Funded, To Sign All Contract Related Documents"

AYE: Howard, Walton, Anderson, Bohi NAY: None Motion carried.

Motion by Howard, second by Bohi to Approve Resolution #2022-26 "A Resolution Authorizing The Mayor To Sign And Submit The Community Development Block Grant Application For The City Of Bloomfield Public Facilities/Public Spaces City Park Project And, If Funded, To Sign All Contract Related Documents"

AYE: Anderson, Walton, Bohi, Howard NAY: None Motion carried.

Motion by Walton, second by Howard to Approve Resolution #2022-27 "A Resolution Authorizing The Mayor To Sign And Submit The Community Development Block Grant Application For The City Of Bloomfield Public Facilities/Public Spaces Mutchler Community Center New Hvac System And, If Funded, To Sign All Contract Related Documents"

AYE: Anderson, Walton, Howard, Bohi NAY: None Motion carried.

Matt Wildman from HR Green reviewed the Service Agreement for Lift Station #1 Modifications and Sanitary Sewer Study. There may be a possibility of using the generator and pump that we already have. He is checking on that. There are four other areas that present concerns from the Sewer study. They are dead-ended areas that do not have a lot of flow. Matt will have an update on that later.

Motion by Bohi, second by Anderson to approve the Professional Services Agreement with HR Green for Lift Station #1 Modifications and Sanitary Sewer Study.

AYE: Anderson, Walton, Howard, Bohi NAY: None Motion carried.

Request for forgiveness of Sewer Charge was presented to Council. The Homeowner is a traveling nurse and the water pipes burst while out of town. Since it was in the yard, and no water went into the sewer system, the owner asked to have the majority of the sewer charges forgiven.

Motion by Walton, second by Howard to forgive sewer charges over the minimum charge forgiven in the amount of \$1092.50.

AYE: Anderson, Bohi, Walton, Howard NAY: None Motion carried.

Eric Piper is requesting to have a 50 ft easement from the City for an Entrance Gate at Southwest End of Piper Property off East Street. Rusty will speak with the neighboring business to make sure that it will not interfere with their traffic flow. He will report back at the next regular meeting and a decision will be made at that time.

Motion by Howard, second by Walton to approve the Street Improvements to Neville Avenue and Rebecca Drive.

AYE: Howard, Anderson, Bohi, Walton NAY: None Motion carried.

Motion by Walton, second by Howard to approve the Columbia Street Improvements between Franklin and Walnut.

AYE: Anderson, Walton, Howard, Bohi NAY: None Motion carried

Motion by Walton, second by Bohi to Approve Liquor License Renewal for Bloomfield Country Club.

AYE: Bohi, Anderson, Walton NAY: Howard Motion carried.

Motion by Howard, second by Bohi to approve claims as presented.

AYE: Walton, Howard, Anderson, Bohi NAY: None Motion carried.

AFLAC	Insurance	\$859.06
Ahlers & Cooney	Professional Fees	\$62.50
Alisha Rook	Supplies	\$47.75
Amazon Capital Services	Supplies	\$688.98
Blackboard Printing Company	Supplies	\$38.00
Bloomfield Auto Parts LLC	Parts	\$503.21
Bloomfield Public Library	Postage	\$125.93
Bloomfield Rent-All	Rental	\$265.00
Blfd True Value Hardware	Supplies	\$1,629.86
Bradley Johnson Trucking	Services	\$1,138.97
Cam's Lawn & Landscaping	Services	\$3,513.15
Cemetery Preservation LLC	Services	\$1,325.00
Cintas Corp #762	Uniforms, Supplies	\$258.87
City of Bloomfield	Payroll, Utilities	\$10,703.24
Clayton Energy Corp	Gas	\$43,306.69
CMTEL	Telephone	\$1,424.02
Craver Grothe & Cox	Professional Fees	\$297.00
DC Hospital	Vaccine	\$225.00
Davis County Tire Inc	Repairs	\$408.40

Employee Benefit Services	Insurance	\$400.92
Galls, LLC	Uniforms	\$110.63
Gingerich Stoves & Plumbing LLC	Supplies	\$259.93
Grainger	Supplies	\$1,655.45
Hall's Safety Equioment Inc	Supplies	-\$94.65
Hamilton Produce Co.	Supplies	\$162.67
Hill Productions & Media Group	Services	\$3,121.75
Hydrofit	Services	\$250.00
I. C. A. P.	Insurance	\$1,334.00
Treaurer State of Iowa	Taxes	\$15,932.00
IA Prison Industries	Supplies	\$2,116.20
IAMU	Services	\$723.37
IPERS	Insurance	\$22,441.15
Lincoln Financial Group	Insurance	\$2,057.91
Matheson Tri-Gas Inc	Rental	\$20.85
Menards	Parts	\$341.11
MFA Oil Co	Invoice	-\$23.78
Mid American Research Chemical	Supplies	\$243.12
MPA Computers	Services	\$2,630.20
Municipal Supply	Equipment	\$4,928.00
NFPA	Dues	\$175.00
Official Pest Control	Services	\$260.00
Pitney Bowes	Postage	\$120.00
Debra Saner	Services	\$600.00
Quality Mark	Tif Rebate	\$3,974.50
Rathbun Regional Water	Water	\$18,002.25
Roto Rooter	Equipment	\$3,700.00
Route #63 Quik Stop	Fuel	\$269.70
Royal Portable Toilets	Rent	\$216.00
Sandry Fire Supply	Repairs	\$143.05
Schroeder Signs	Supplies	\$964.00
Snap on Tools	Supplies	\$570.50
		\$124,181.98
Southern Iowa Electric	Power	8
Charles Anthony Spargur	Services	\$2,500.00

Staples	Supplies	\$172.20
DC Success BAnk	Taxes	\$14,759.24
Andy/Brandy Summers	Rebate	\$400.00
The Hitching Post	Clothing	\$37.45
Treasurer State of Ia	Taxes	\$2,557.00
Tri-County Grain	Services	\$351.96
Uline Inc.	Supplies	\$954.63
First Unum Life Ins. Co.	Insurance	\$720.84
U.S. Bank	Services	\$22,785.11
US Cellular	Cellphone	\$467.64
Verizon Wireless	Cellphone	\$40.01
Voltmer	Services	\$1,752.30
Waste Management	Services	\$18,735.44
Wellmark Blue Cross & Shield	Insurance	\$49,067.64
Bruce Wortman	Services	\$80.00
Accounts Payable Total		\$393,989.90
Payroll Checks		
General		\$20,883.48
Road Tax Use		\$4,113.02
Water		\$5,388.32
Sewer		\$5,410.20
Electric		\$7,241.31
Gas		\$6,544.34
Total Payroll Paid		\$49,580.67
Report Total		\$443,570.57
FUND NAME		
001 General		\$83,078.36
110 Road Tax Use		\$12,467.07
112 Employee Benefits		\$19,544.99
128 TIF Rebates		\$3,974.50
600 Water		\$45,250.33
610 Sewer		\$28,060.96
630 Electric		\$158,314.2

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640 Gas		\$92,880.11

## REPORTS

### City Administrator:

1. Budget is entered on the website. It will be approved in the 3/17/2022 meeting, so if there are any issues, they need to be taken care of this week.
2. Need to make a decision regarding reimbursement for the Police Academy for the new Officer.

Motion by Bohi, second by Walton to reimburse Officer in the amount of \$6650 for Police Academy expenses. This will be paid directly to the County Sheriff's department, and the new Officer will sign the City's repayment plan.

3. City is waiting on legal counsel to determine if there needs to be a formal survey regarding the land swap on the NE corner of the cemetery. City Administrator Day is also waiting for a reply from the homeowner. French-Reneker will look to see if they have a legal description of the land also.

### Director of Public Works:

1. Two of the guys from the Electric Department will be attending Transformer School next month.
2. After speaking with the DNR, and finding out that the fence has to be extended further than it is currently, It was decided that there will be gates where they were previously. Bruce Piper did not want to use the old gates, so he is buying new ones.

### Community Development Director:

1. The City was awarded the WQI grant for the sidewalk project on the square.
2. There have been some changes in the CDBG-CV Facade Grant Requirements and Policies. It has changed from a non matching, \$50,000 maximum amount grant to a 10% matching grant with a \$100,000 maximum amount awarded. Tammy and Ahsley from Pathfinders have spoken with all of the owners that this affects. All new information will be presented at the 3/10/2022 meeting.

### Council Updates

- Walton informed Council that the Bloomfield Sign on Hwy 2 is back up.

Motion by Anderson second by Walton to enter into a Closed Session Pursuant to Iowa Code §21.5(1)(c): To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

AYE: Howard, Walton, Anderson, Bohi NAY: None Motion carried.

## CLOSED SESSION

Motion by Bohi, second by Anderson to return to open meeting.

AYE: Howard, Anderson, Bohi, Walton NAY: None Motion carried.

Motion by Bohi, second by Walton to Authorize Entering in Agreement with DNR and Payment of Civil Penalty.

AYE: Anderson, Bohi, Howard, Walton NAY: None Motion carried.

Motion by Walton, second by Bohi to adjourn at 8:26pm.

AYE: Walton, Anderson, Bohi, Howard NAY: None Motion carried.

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Chris Miller, Mayor

ATTEST:

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Kyle McClure, Deputy Clerk