

UNAPPROVED

February 17 , 2022

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor	Chris Miller
Council	Jeff Anderson, Jake Bohi, Earl Howard, Josh Husted, Don Walton
City Administrator	Tomi Jo Day
DPW	Rusty Sands
Deputy Clerk	Kyle McClure
Police Chief	Shawn Armstrong
Fire/Code Enforcer	Jeff McClure
MCC Director	Taylor Sessions
City Attorney	Gayla Harrison

Mayor Miller called the meeting to order and welcomed those present.  
Everyone stood and recited the pledge of allegiance.

Motion by Bohi, second by Husted to approve the agenda.

AYE: Bohi, Anderson, Howard, Husted, Walton NAY: None Motion by Motion carried.

Motion by Anderson, second by Bohi to open the Public Hearing on the Proposal to Vacate the East Half of the Street Lying Between Lot Eleven (11) and Lot Twelve (12) in Block One (1) of Elson's Second Meadow Acres Addition to the City of Bloomfield, Iowa.

AYE: Anderson, Husted, Bohi, Walton, Howard NAY: None Motion carried.

There were no public comments received by City Hall or during the Public Hearing.

Motion by Walton, second by Bohi to close the Public Hearing.

AYE: Husted, Walton, Anderson, Bohi, Howard NAY: None Motion carried.

Motion by Howard, second by Anderson to approve the First Readings of Ordinance #720 "An Ordinance Providing for the Vacation of the East Half of the Street Lying Between Lot Eleven (11) and Lot Twelve (12) in Block One (1) of Elson's Second Meadow Acres Addition to the City of Bloomfield, Iowa"

AYE: Bohi, Howard, Husted, Walton, Anderson NAY: None Motion carried.

Motion by Howard, Second by Anderson to to Waive the Second and Third Readings of "An Ordinance Providing for the Vacation of the East Half of the Street Lying Between Lot Eleven (11) and Lot Twelve (12) in Block One (1) of Elson's Second Meadow Acres Addition to the City of Bloomfield, Iowa"

AYE: Walton, Anderson, Howard, Bohi, Husted NAY: None Motion carried.

Motion by Anderson, second by Howard to Approve Resolution #2022-19 "Setting Public Hearing on a Proposal to Convey to Jack and Beverly Woolard, the East Half of the Street Lying Between Lot Eleven (11) and Lot Twelve (12) in Block One (1) of Elson's Second Meadow Acres Addition to the City of Bloomfield, Iowa"

AYE: Howard, Bohi, Walton, Husted, Anderson NAY: None Motion carried.

Motion by Bohi, second by Walton to open Public Hearing on the Proposal to Vacate all that Portion of South Street From the Western Boundary of Drake Street to the Eastern Boundary of the Norfolk Southern Railway Company Right-of-Way, all in Drake's First Addition to the City of Bloomfield, Iowa  
AYE: Howard, Walton, Bohi, Husted, Anderson NAY: None Motion carried.

There were no public comments received by City Hall or during the Public Hearing.

Motion by Bohi, second by Anderson to close Public Hearing.  
AYE: Anderson, Howard, Husted, Walton, Bohi NAY: None Motion carried.

Motion by Howard, second by Anderson to Approve First Reading of Ordinance #721 "An Ordinance Providing for the Vacation of all that Portion of South Street From the Western Boundary of Drake Street to the Eastern Boundary of the Norfolk Southern Railway Company Right-of-Way, all in Drake's First Addition to the City of Bloomfield, Iowa"  
AYE: Husted, Walton, Bohi, Anderson, Howard NAY: None Motion carried.

Motion by Howard, second by Anderson to Waive the Second and Third Readings of "An Ordinance Providing for the Vacation of all that Portion of South Street From the Western Boundary of Drake Street to the Eastern Boundary of the Norfolk Southern Railway Company Right-of-Way, all in Drake's First Addition to the City of Bloomfield, Iowa"  
AYE: Anderson, Howard, Husted, Bohi, Walton NAY: None Motion carried.

Motion by Bohi, second by Walton to Approve Resolution #2022-20 "Setting Public Hearing on a Proposal to Convey to John Garnett all that Portion of South Street From the Western Boundary of Drake Street to the Eastern Boundary of the Norfolk Southern Railway Company Right-of-Way, all in Drake's First Addition to the City of Bloomfield, Iowa"  
AYE: Bohi, Husted, Anderson, Walton, Howard NAY: None Motion carried.

Motion by Bohi, second by Anderson to open Public Hearing to Amend the Bloomfield Code of Ordinances by Deleting Chapter 23, Parks and Recreation Board, and Disbanding the Parks and Recreation Board.  
AYE: Husted, Howard, Bohi, Anderson, Walton NAY: None Motion carried.

There were no Public Comments received by City Hall or during the Public Hearing.

Motion by Anderson, second by Bohi to close the Public Hearing.  
AYE: Bohi, Walton, Anderson, Husted, Howard NAY: None Motion carried.

Motion by Howard, second by Husted to Approve the First Reading of "An Ordinance Amending the Bloomfield Code of Ordinances by Deleting Chapter 23, Parks and Recreation Board, and Disbanding the Parks and Recreation Board"  
AYE: Husted, Howard, Bohi, Anderson, Walton NAY: None Motion carried.

## **Updates**

**Police:** The new Police cars will be here in May. Jacob Davidson will be attending a Narcotics class.

**Fire:** Getting all of the equipment repaired. Having a HazMat training on Tuesday the 22nd in the evening for the department and any City crew that would like to attend.

**Code Enforcement:** Will begin working with Lynch Realty for the code inspections next week.

**Recreation Director:** Was approached by a Boy Scout who would like to do his Eagle Scout Project in Weaver Park. It would be a bench around the cost of \$2000. Taylor Sessions will get more information and pictures for Tomi Jo Day to send to the council for approval.

Motion by Anderson, second by Bohi to approve 1/20/2022 Amended Council Minutes  
AYE: Walton, Bohi, Anderson, Howard, Husted NAY: None Motion carried.

Motion by Walton, second by Anderson to approve 2/3/2022 Council Minutes  
AYE: Anderson, Howard, Bohi, Walton, Husted NAY: None Motion carried.

Motion by Husted, second by Anderson to approve 2/10/2022 Council Minutes  
AYE: Bohi, Howard, Anderson, Husted, Walton NAY: None Motion carried.

Council discussed the New Housing Incentive Program. The 12 month time frame for completion will begin on the date of Council approval of application. Any variations from the original application will need to be brought before the Council for approval prior to payment of incentive. Payout will be at the time that Certificate of Occupancy is issued and approved by Council.

City Administrator Day presented information on the Community Development Distributions from last year and asked for any questions on the budgeted amount for FY23. The council had approved \$110,000 for FY23, and decided to keep that amount.

Matt Wildman from HR Green gave an update on the Sewer Master Plan and feedback from the EPA. He walked the council through the 10 year Sewer Projects Plan that HR Green has created. He was given direction from Council to bring back the scope of the project and a contract for Council to review at the next meeting.

DPW Sands was approached by Bruce Piper to reinstall the gate that had been between the Sewer Plant and his property. It was taken out when the Plant was updated because it was no longer needed to move equipment onto Piper's land. The new fence is configured in such a way that the gate is unnecessary. Sands will visit again with Bruce Piper and return with an agreeable plan, and the Council to decide on how to proceed.

Motion by Anderson, second by Bohi to approve Resolution #2022-21 Setting Public Hearing for Final Adoption of the FY2023 Budget  
AYE: Bohi, Walton, Husted, Howard, Anderson NAY: None Motion carried.

Motion by Howard, second by Walton to Approve Resolution #2022-22 Appointing Diana Upton-Hill to the Historic Preservation Commission, Term to Expire March 2025  
AYE: Anderson, Howard, Bohi, Walton, Husted NAY: None Motion carried.

Motion Husted, second by Walton to Approve the 2021 Certified Local Government Annual Report  
AYE: Howard, Husted, Walton, Bohi, Anderson NAY: None Motion carried.

Diana Upton-Hill presented an update on the Historic Preservation Commission Activities. She is very pleased with the current group. They have been reviewing the chapter in the Ordinances that pertain to Historic Preservation, and will be bringing suggestions to the Council. Current Commissioners plan to continue projects that were started in 2021. This includes the restoration 112 and 113 S Madison St. The Commission meets on the 2nd Monday of each month at 6:15pm in the Library.

City Administrator Day spoke to the Council regarding the Electric Rate being charged. She has noticed that some months the City actually pays more for Electricity than we collect in revenue. She will work with DPW Sands and create a plan of action to bring to the Council.

DPW Sands reported that he has been working with the DNR to find a new location for the Tree Dump. The new location has been approved with the following stipulations: It will be fenced and gated, only open at certain times (to be determined), it will be a no burn sight until permission is granted by the DNR, there will be no wood chips or grass clippings (Per DNR) allowed. The City will inform the citizens when the new Tree Dump is ready for operation.

Code Enforcer discussed a Building Project that has not been approved through the Building Permit process. He asked the Council how they would like to proceed with the situation. The party involved has been told to stop construction until further notice. Code Enforcer will speak with them again regarding a plan of action for them to follow.

Motion by Bohi, second by Husted to have the concerned party stop construction until a permit to take out unauthorized work is obtained. A new Building Permit will need to be submitted to encompass all work within the scope of the project. A fine will also be issued per the Ordinance.

AYE: Walton, Anderson, Bohi, Husted NAY: Howard Motion carried.

Motion by Bohi, second by Walton to Approve Renewal of Class C Beer Permit and Class B Wine Permit for Dollar General Store #2378

AYE: Walton, Bohi, Anderson, Husted NAY: Howard Motion carried.

Motion by Howard, second by Bohi to Approve Claims as Presented

AYE: Husted, Bohi, Anderson, Walton, Howard NAY: None Motion carried.

ACCO Unlimited Corp	TRAINING	\$285.00
Airgas USA LLC	RENTAL	\$69.80
Amazon Capital Services	Supplies	\$2,033.44
American Electric Power	Solar	\$9,257.85
Bloomfield Auto Parts	Parts	\$1,205.31
Bloomfield Communications	Newspaper	\$329.39
Blfd True Value Hardware	Supplies	\$409.83
Brown Supply Cp	Equipment	\$1,300.00
Cemetery Preservation LLC	Grave Opening	\$950.00
Cintas Corp #762	Uniforms	\$31.90
Cintas First Aid	Supplies	\$160.04
City of Bloomfield	Utilities, Payroll	\$1,075.75
S & G Harvieux Inc	Services	\$105.00
CMTEL	Telephone	\$261.15
Curt's Yard'n Gard'n LLC	Equipment	\$1,073.99
Rheanna Day	Insurance Reimbursement	\$72.24
DC Hospital	Services	\$501.00
DC Auditor	Utilities, Meals	\$1,950.48

DC Treasurer	Supplies	\$107.95
Duval Ford	Vehicles	\$92,268.00
Lane Fenter	Supplies	\$32.09
Fletcher-Reinhardt Co.	Supplies	\$1,057.40
Gempler's	Equipment	\$192.56
Gordon Flesch Company Inc	Services	\$958.99
Barbara Gravett	Services	\$38.50
Hall's Safety Equipment Inc	Safety overcharge	-\$94.65
Hamilton Produce Co.	Supplies	\$769.44
Harrison, Moreland & Webber PC	Professional Services	\$1,822.25
Hill Productions & Media Group	Services	\$164.00
Horn's Sales & Services	Supplies	\$52.80
I. C. A. P.	Services	\$963.00
IAMU	Dues	\$9,788.00
IMFOA	Membership	\$50.00
Iowa Workforce Development	Insurance	\$1,829.22
J'S One Stop	Fuel	\$1,283.29
Keystone Labs	Services	\$746.00
Trent Mathews	Training	\$426.30
Menards	Supplies	\$662.81
Merschman Fertilizer LLC	Supplies	\$3,771.00
MFA Oil Co	Fuel	\$4,478.52
Municipal Supply Inc	Supplies	\$379.00
Norris Asphalt Paving Co	Supplies	\$1,481.80
Novacare Rehabilitation	Services	\$200.00
Ottumwa Courier	Subscription	\$61.53
Pathfinders RC&D inc	Services	\$1,500.00
Pitney Bowes	Postage	\$161.48
Postmaster	Postage	\$630.34
Rootx	Supplies	\$1,986.38
RT Auto	Parts	\$114.19
Sandry Fire Supply LLC	Equipment	\$1,897.95
Rusty Sands	Training Services	\$2,625.00
Sensit Technologies	Services	\$232.15
Sinclair Tractor	Parts	\$109.03
Southern Iowa Electric	Utilities	\$879.61
SPEE*DEE	Shipping	\$193.66
Spilman Auto Parts Inc	Parts	\$90.00
Staples Advantage	Supplies	\$524.27
DC Success Bank	Taxes	\$15,515.33
The Des Moines Register	Subscription	\$56.76

The Hitching Post	Clothing	\$337.55
Toyne	Supplies	\$1,637.10
Treasurer State of Iowa	Payroll Taxes	\$2,680.00
USA Blue Book	Parts	\$629.68
VISA	Supplies	\$3,069.24
Robert Von Bon	Services	\$60.00
Mark Wagler	Reimbursement	\$350.00
Jeremy Walker	Reimbursement	\$327.98
Wells Hometown Drug	Wellness	\$34.00
Janet Woolard	Services	\$38.50
Yutzy Repair	Services	\$1,192.12
Zoro Tools Inc	Supplies	\$509.84
Accounts Payable Total		\$181,920.35
PAYROLL CHECKS		
General		\$21,424.57
Road Use Tax		\$4,546.02
Water		\$5,564.78
Sewer		\$5,772.16
Electric		\$7,372.81
Gas		\$6,809.22
TOTAL PAYROLL PAID		\$51,489.56
REPORT TOTAL		\$233,409.91
FUND NAME		
001 General		\$87,004.26
110 Road Use Tax		\$19,233.17
112 Employee Benefits		\$386.00
335 Capital ARPA Funds		\$51,000.00
600 Water		\$11,939.62
610 Sewer		\$15,007.89
630 Electric		\$32,003.74
640 Gas		\$16,835.23

Jeff McClure, Fairboard President, informed the Council that the Trades Program will be repairing benches at the fairgrounds as a project. He wanted to let the Council know that he suggested to the school that maybe the students could help with the work on the pool bathrooms that were vandalized. A school representative may try to contact the Council.

## Reports

**City Administrator:** Day gave the Council a copy of the Budget for FY2023 so that everyone could look it over. She invited anyone who had questions or comments to let her know before the Public Hearing scheduled for **Mar 17, 2022** .

**Director of Public Works:**

- Sands informed the Council that his crew is working on getting all of the gas lines and storm drains ready before the DOT comes through with the Highway Project in 2023.
- The traffic lights on Hwy 63 can all be synced together for about \$1000. Sands told the council to think about that and decide if they would like that to happen.
- Bogle Realty removed the parking lines on the South side of his lot at the corner of Hwy 63 and Jefferson per a conversation he had with former DPW. Sands will look into this and report back to the Council. Bogle wants the south side of his lot to be parking so that his customers do not have to enter from the highway and can use the side lot as an entrance.

Council: Bohi requested an update from French-Reneker regarding the Cemetery Road and the land owned by the City on the west side of the cemetery on Madison St. These will both be added to the next meeting agenda

Motion by Anderson, second by Walton to adjourn the meeting at 8:37pm.

AYE: Bohi, Walton, Howard, Husted, Anderson. NAY: None Motion carried.

ATTEST:

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Chris Miller, Mayor

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Kyle McClure, Deputy Clerk