

## CODE OF CONDUCT

### **PURPOSE**

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with the procurement policy and other applicable federal and state standards, regulations, and laws.

### **APPLICATION**

This Code of Conduct applies to all officers, employees, or agents of the City of Bloomfield, Iowa, engaged in the award or administration of contracts supported by federal grant funds.

### **REQUIREMENTS**

No officer, employee, or agent of the City of Bloomfield shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
- b. Any member of his/her immediate family;
- c. His/her partner; or
- d. An organization which employs, or is about to employ any of the above; or, has a financial or other interest in the firm selected for award.

The City of Bloomfield officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

### **FRAUD, WASTE AND ABUSE**

The City of Bloomfield has zero tolerance for the commission or concealment of acts of fraud, waste, or abuse. All officers, employees, or agents shall notify the City of Bloomfield of suspected actions. Allegations of such acts will be investigated and pursued to their logical conclusion, including legal action where warranted. Concerns may be reported to the City Clerk at 111 W. Franklin St., Bloomfield, IA 52537 or by phone at (641) 664-2260.

### **REMEDIES**

To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against the City of Bloomfield's officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST

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*Chris Miller, Mayor*

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*Sandy Jones, City Clerk*