

City of Bloomfield – Job Description

Position: Utility Worker

Reports to: DPW

FLSA Status: Non-Exempt

Approved: 10/20/2022

JOB SUMMARY

Under the direction of the DPW, utility workers will provide support to all departments of the public works division as needed. Becomes familiar with jobs of all departments and safely operates all equipment.

ESSENTIAL JOB FUNCTIONS

1. Ability to make fast mental decisions and ensure safety of all involved personnel.
2. Removes snow and ice from the streets using snow plow, v-plow, sander and other equipment.
3. Repairs streets by filling and patching potholes.
4. Able to perform locates for all departments.
5. Works cooperatively with other public works employees to keep shops and all equipment clean and in good working order.
6. All other duties as assigned which may require helping other departments.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

The individual must possess the following knowledge, skills and abilities or be able to explain and demonstrate that the individual can safely perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skills and abilities.

1. Ability to follow written, verbal or diagrammatic instructions.
2. Ability to read and interpret gauges and meters.
3. Ability to copy figures from one record to another.
4. Ability to safely operate all equipment in the public works department.
5. Ability to work independently.
6. Ability to establish effective and courteous relationships with co-workers and the public.
7. Ability to perform outdoor manual labor for extended periods of time under adverse weather conditions.
8. Willingness and ability to attend relevant training, in some cases requiring travel.

PHYSICAL DEMANDS

“X” indicates the amount of time the employee spends performing job functions:

N = None or 0%

F = Frequently or 34-66% (3-6 hours)

S = Seldom or 1-6% (up to ½ hour)

C = Constantly or 67-100% (6-8+ hours)

O = Occasionally or 7-33% (up to 3 hours)

	N	S	O	F	C		N	S	O	F	C
BODY POSITIONS						ENVIRONMENTAL					
Standing						Dust					
Sitting						Noise					
Walking						Vibrations					
Kneeling						Chemical Agents					
MOVEMENTS						Biological Agents					
Bending/Stooping						Excessive Heat					
Twisting						Excessive Cold					
Crawling						Traffic Hazards					
Squatting						Moving equipment/machinery					
Balancing						Trip and Fall obstacles					
Reaching Overhead						JOB SPECIFIC					
Reaching Forward						Indoors					
Climbing – Stairs, etc.						Outdoors					
Neck Flexion/Extension						Driving - Vehicle/Equipment					
USE OF HANDS						Office Equipment					
Grasping/Handing						Sight					
Powerful Grasp						Hearing					
Fine Manipulation						Talking					
Keyboarding/VDT 6 hrs/day						Other					
LIFT/CARRY						PUSH/PULL					
0-10 lbs. Carry 300 ft						0-10 lbs using tools/equip					
11-25 lbs. Carry 300 ft						11-25 lbs using tools/equip					
26-50 lbs. Carry 300 ft						26-50 lbs move supplies/equip					
51-75 lbs. Carry 25 ft						51-75 lbs move materials/equip					
76-100 lbs. Carry 6-10 ft						76-100 lbs move equipment					
Over 100 lbs. Carry 0 ft						Over 100 lbs move equipment					

Required Personal Protective Equipment:

Safety glasses, Hearing protection, Hard hat, Safety shoes, Gloves, Coveralls, Safety vest, Chemical goggles, Disposable respirator, Seat belt, Dust mask

EDUCATION, TRAINING AND EXPERIENCE

- Required Education:**
- High School Diploma
- Work Experience:**
- An equivalent combination of education, training and experience that provides the knowledge, skills and abilities to perform the essential functions of the position.
- Required Licenses, Registrations and Certifications:**
- Valid Driver's License
 - CDL with an air brakes endorsement
- Required Testing:**
- Post-Offer physical exam, drug test and functionality test
 - Random drug/alcohol testing

The City of Bloomfield is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage employees and prospective employees to discuss needed accommodations with the appropriate City representatives.