

UNAPPROVED
January 19, 2023

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor	Chris Miller
Council	Jake Bohi, Earl Howard, Josh Husted, Jennifer Spargur, Don Walton
Deputy Clerk	Kyle McClure
Interim Police Chief	Zach Dunlavy
Fire Chief/Code Enforcer	Jeff McClure
Comm. Develop	Tammy Roberts
City Attorney	Gayla Harrison

Mayor Miller called the meeting to order and welcomed those present.
Everyone stood and recited the pledge of allegiance.

Motion by Howard, second by Bohi to approve the agenda with item "O" removed.
AYE: Spargur, Husted, Bohi, Walton, Howard NAY: None Motion carried.

UPDATES

Police

- Got dog tags in and are getting them registered.

Fire

- Getting more Haz-Mat calls.
- Having meetings on 1st and 3rd Tuesdays. 2nd and 4th Tuesdays have been having work nights.

Code Enforcement

- Have been sending notes to people with bulk items on the curb. WM will not pick them up. Need to take it to the recycle center. Should have a punch card to take with the items. 6 punches per year.

Recreation Director

- Had a net income over \$15,000.
- Insurance up over 25% from last year. Renewal rate is \$10,709. Will check into other providers to see if there is a better rate.
- Co-Ed basketball starting.
- First and Second grade Bitty Ball is currently going.
- Hosting Madrigal Dinner Sunday.
- Received a \$1000 grant from ICAP.

Main Street

- Investment Drive is going good. Businesses are giving more this year. Already halfway to goal.
- Sat in on presentations of FFA student presentations of opening a business in town. Was interesting to hear what students thought our community wants or needs.
- Will be attending IA Farmers Market meeting
- One more Winter Market and then will start planning for the Summer Market.

Motion by Bohi, second by Husted to approve consent agenda. Meeting minutes 1/4/2023 and 1/5/2023.
AYE: Walton, Howard, Husted, Bohi, Spargur NAY: None Motion carried.

Matt Wildman from HR Green presented recaps of the sewer testing and assessments. The results were all prioritized and some projects were broken down as to costs if the city contracted out or if the city did the work. Matt also presented the Sanitary Sewer Master Plan Amendment that he is sending to the EPA. The City meets the criteria to have our Consent Order removed. Once the EPA reviews our information, Matt will pass the information to us regarding our status with the EPA.

Motion by Bohi, second by Spargur to approve Sanitary Sewer Master Plan Amendment to be sent to the EPA.

AYE: Howard, Walton, Bohi, Husted, Spargur NAY: None Motion carried.

Motion by Bohi, second by Walton to approve HR Green Invoice #159016 in the amount of \$7,825.00 for the Lift Station Design and Sewer Study.

AYE: Walton, Howard, Husted, Bohi, Spargur NAY: None Motion carried.

Motion by Spargur, second by Bohi to approve HR Green Invoice #158606 in the amount of \$3,623.84 for Construction Phase Services on the Sponsored Project.

AYE: Spargur, Husted, Bohi, Walton, Howard NAY: None Motion carried.

The new owners of the trailer park on Gregory Lane, Ryan and Nate, asked if the City would be willing to help with the cost of updating the electricity. They stated that the quotes they are getting are high, and they are running into trouble finding anyone who would be willing to do the work. Mayor Miller requested that the owners call City Hall and get a list of local electricians. This may help with the cost. This item will be revisited when more financial information is presented to the Council.

Two quotes were presented for landscaping the Bio-Retention Cells on Franklin St.. Cam's Lawn & Landscape for \$4777.99 and Mj's CountryScapes for \$6235.00.

Motion by Howard, second by Husted to accept quote from Cam's Lawn & Landscape for planting and maintaining bioretention cells on Franklin St. per the WQI Grant requirements.

AYE: Walton, Husted, Bohi, Howard, Spargur NAY: None Motion carried.

City Attorney, Gayla, presented the Sidewalk Maintenance Easement to the Council. This will need to be signed by all property owners who will be receiving pavers as part of the Sidewalk Improvement Project. Motion by Bohi, second by Husted to approve permeable paver maintenance easement for Sidewalk Improvement Project on the square.

AYE: Howard, Walton, Spargur, Husted, Bohi NAY: None Motion carried.

Motion by Howard, second by Bohi to approve payment to Davis County Development Corporation in the amount of \$2500 for 4th Quarter funding.

AYE: Husted, Howard, Spargur, Walton, Bohi NAY: None Motion carried.

Motion by Bohi, second by Husted to approve Mayor's appointment of Harrison, Moreland, Webber & Simplot PC as City Attorneys.

AYE: Bohi, Husted, Howard, Spargur, Walton NAY: None Motion carried.

Motion by Husted, second by Walton to approve the following appointments by the Mayor:

Mayor Pro Tem: Earl Howard

City Clerk: Sandy Jones

Chief of Police: Shawn Armstrong

Interim Chief of Police: Zach Dunlavy

Fire Chief: Jeff McClure

Official Newspaper: Bloomfield Democrat

AYE: Bohi, Howard, Spargur, Husted, Walton NAY: None Motion carried.

Motion by Bohi, second by Walton to approve Mayor’s appointment of Board Liaisons.
 AYE: Bohi, Walton, Spargur, Howard, Husted NAY: None Motion carried.

Library Board	Husted, Miller
Historic Preservation Commission	Howard, Miller
Mutchler Center Commission	Walton, Miller
Airport Commission	Bohi, Miller
Main Street Board of Directors	Walton, Miller
DCDC Board	Bohi, Miller
DCDC Revolving Loan Committee	Bohi, Miller
DC E911 Board	Armstrong, Howard Alternates: Dunlavy, Bohi
Area 15 Regional Planning Commission	Spargur, Miller
DC Regional Service Agency	Husted, Miller
DC Public Safety	Howard, Bohi, Miller
Annexation Committee	Bohi, Miller, Howard

Motion by Walton, second by Bohi to approve Mayor’s appointment of Department Liaisons.
 AYE: Spargur, Walton, Howard, Husted, Bohi NAY: None Motion carried.

Water Liaison	Walton
Wastewater Liaison	Walton
Police Liaison	Howard
Fire Liaison	Spargur
Electric Liaison	Miller
Gas Liaison	Howard
Streets Liaison	Spargur

Motion by Howard, second by Bohi to approve Mayor’s appointment of Internal Committees.
 AYE: Husted, Spargur, Bohi, Howard, Walton NAY: None Motion carried.

Audit/Accounting Liaison	Walton, Husted
EL Distribution Apprenticeship Liaison	Sands, Bohi, Miller
Union Liaison	Spargur, Miller
Safety Committee Liaison	Sands, McClure, Miller

Motion by Walton, second by Bohi to approve Mayor’s re-appointment of Ron Henkenius to the Cemetery Board of Trustees.
 AYE: Bohi, Walton, Howard, Husted, Spargur NAY: None Motion carried.

Motion by Howard, second by Bohi to approve claims as presented.

AYE: Spargur, Howard, Bohi, Husted, Walton NAY: None Motion carried.

AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	\$273.00
AIRGAS USA LLC	RENTAL	\$72.01
AMAZON CAPITAL SERVICES	CLOTHING, SUPPLIES	\$160.01
AMERICAN ELECTRIC POWER	SOLAR	\$4,292.30
AMERICAN LIBRARY ASSOCIATION	MEMBERSHIP	\$236.00
AREA XV REGIONAL PLANNING COMM	PROFESSIONAL SERVICES	\$4,697.38
CITY OF BLOOMFIELD	PROJECT SHARE	\$100.00
BAILEY OFFICE OUTFITTERS	SUPPLIES	\$24.52
BLOOMFIELD AUTO PARTS LLC	PARTS	\$1,002.31
BLOOMFIELD COMMUNICATIONS	LEGALS	\$604.81
BLOOMFIELD RENT-ALL INC.	RENTAL	\$137.84
BLOOMFIELD TRUE VALUE HARDWARE	SUPPLIES	\$195.92
BROTHERS MARKET	SUPPLIES	\$35.09
CEMETERY PRESERVATION LLC	SERVICES	\$1,300.00
CENTER POINT PUBLISHING	SUPPLIES	\$75.95
CENTRAL PUMP & MOTOR LLC	SERVICES	\$808.00
CINTAS CORP #762	UNIFORMS	\$16.77
CITY OF BLOOMFIELD	PAYROLL, UTILITIES	\$13,627.02
S & G HARVIEUX INC	WELLNESS	\$90.00
CLAYTON ENERGY CORPORATION	GAS	\$31,184.61
CITIZENS MUTUAL TELEPHONE COOP	TELEPHONE	\$270.76
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$221.53
SETH CRANE	EQUIPMENT	\$800.00
DAVIS COUNTY HOSPITAL	WELLNESS	\$36.00
DAVIS COUNTY AUDITOR	UTILITIES	\$1,841.75
DAVIS COUNTY DEVELOPMENT CORP.	QTRLY FUNDING	\$2,500.00
DAVIS COUNTY TOURISM CORP.	MEMBERSHIP	\$75.00
DITCH WITCH - IOWA, INC.	PARTS	\$294.48
FRENCH-RENEKER ASSOCIATES INC.	PROFESSIONAL SERVICES	\$9,174.00
GINGERICH LOGGING SUPPLY LLC	PARTS	\$219.93
BARBARA ANN GRAVETT	SERVICES	\$35.75
CITY OF BLOOMFIELD	PROJECT SHARE	\$100.00
GROEBNER & ASSOCIATES INC	PARTS	\$350.64
HAMILTON PRODUCE CO.	SUPPLIES	\$367.81
HEATH CONSULTANTS, INC.	LABOR & FREIGHT	\$503.91
HORN'S SALES & SERVICE	PARTS	\$277.71
HR GREEN INC.	PROFESSIONAL SERVICES	\$11,448.84
I. C. A. P.	BOND	\$2,297.00
IAMU	TRAINING	\$3,600.00
IMWCA	INSURANCE	\$2,543.00
ISU-REGISTRATION SERVICES	TRAINING	\$64.00
J'S ONE STOP	FUEL	\$1,156.68
MICROBAC LABORATORIES INC.	SERVICES	\$135.75

CITY OF BLOOMFIELD	PROJECT SHARE	\$100.00
MENARDS - OTTUMWA	SUPPLIES	\$129.61
MERSCHMAN FERTILIZER LLC	SUPPLIES	\$8,264.00
MFA OIL COMPANY	FUEL	\$3,166.01
MINCKS HEATING & AC	EQUIPMENT	\$2,520.00
MUNICIPAL SUPPLY, INC	EQUIPMENT	\$879.45
CITY OF BLOOMFIELD	PROJECT SHARE	\$100.00
OMNI-SITE	MAINTENANCE	\$2,320.00
PATHFINDERS RC&D, INC.	SERVICES	\$1,000.00
PLUMB SUPPLY COMPANY - OT	PARTS	\$170.50
POSTMASTER	POSTAGE	\$680.11
PITNEY BOWES BANK INC.	POSTAGE	\$600.00
RACOM CORPORATION	FCC APPLICATION FEE	\$400.00
RDG PLANNING & DESIGN INC	SERVICES	\$2,166.76
ROUTE #63 QUIK SHOP	SUPPLIES	\$102.00
SCHUMACHER ELEVATOR CO	SERVICES	\$989.40
SOUTHERN IOWA ELECTRIC COOP	UTILITIES	\$661.62
STAPLES	SUPPLIES	\$380.19
D C SUCCESS BANK	TAXES	\$17,735.36
COLE SWAIM	SUPPLIES	\$8.00
CITY OF BLOOMFIELD	PROJECT SHARE	\$100.00
MACQUEEN EQUIPMENT	PARTS	\$1,441.95
TREASURER, ST OF IA-PAYROLL	TAXES	\$2,947.00
TRUCK EQUIPMENT INC.	SUPPLIES	\$275.81
TRURO PUBLIC LIBRARY	SUPPLIES	\$15.00
U.S. BANK	PEFA	\$12,613.13
USDI	SUPPLIES	\$2,527.10
VISA	SUBSCRIPTION, SUPPLIES	\$365.95
WAGLER METALS	SUPPLIES	\$25.50
WASTE MANAGEMENT	SERVICES	\$19,557.50
WINGER CONTRACTING COMPANY	SUPPLIES	\$80.00
JANET E. WOOLARD	SERVICES	\$35.75
YUTZY REPAIR	PARTS	\$10.95
Accounts Payable Total		\$179,616.73
Payroll Checks		
GENERAL		\$31,589.68
ROAD USE TAX		\$4,796.20
WATER		\$6,334.04
SEWER		\$6,078.84
ELECTRIC		\$6,318.35
GAS		\$5,802.43
Total Payroll Paid		\$60,919.54
REPORT TOTAL		\$240,536.27
Fund Name		
001 GENERAL		\$80,363.74

110 ROAD USE TAX		\$18,574.78
112 EMPLOYEE BENEFITS		\$126.00
167 TRUST AND AGENCY		\$43.01
329 COURTHOUSE SQUARE		\$5,555.93
334 FY21 STREET IMPROVEMENT		\$775.00
335 CAPITAL ARPA FUNDS		\$4,920.00
337 CITY PLAYGROUND		\$916.50
338 REC CENTER HVAC		\$744.95
600 WATER		\$14,426.82
610 SEWER		\$19,729.88
611 SEWER PLANT UPGRADE		\$7,825.00
612 SRF SPONSORED PROJECT		\$3,623.84
630 ELECTRIC		\$21,921.03
640 GAS		\$60,989.79

PUBLIC COMMENTS

- Connie Small asked for her fine for not having a building permit prior to rebuilding her deck to be revoked. The Mayor will speak with the DPW who was not at the meeting and get back to her.

REPORTS

Community Development Director

- Working on filing for Solar Tax Credits. We have applied and are able to get them, just need to file before 1/30/2023. Will have a gentleman from Kalona help do this year's filing. He charges \$100/hour and estimates 15 hours

Motion by Walton, second by Howard to have Tammy get help with filing for these tax credits.

AYE: Spargur, Husted, Bohi, Walton, Howard NAY: None Motion carried.

Council Updates

- Spargur asked if there are ordinances in place regarding citizens parking in their yards. Code Enforcer will look into and get back to Council.
- Bohi was approached by Ron Henkenius to make sure that is it ok for the cemetery committee to drill holes in the bases to place Veteran markers, Gayla will look into and get back to Council.
- Husted met with the Library. They are wanting to set up a 360 virtual tour of the Library. Husted is in contact with the school to see if this is something that the students could do in a class project or silver cord hours.
- Howard informed the Council that HPC is still working on the guidelines. There will be a program for the public in April regarding guidelines.

Motion by Howard, second by Walton to adjourn at 8:27pm.

AYE: Howard, Walton, Bohi, Husted, Spargur NAY: None Motion carried.

ATTEST:

Chris Miller, Mayor

Kyle McClure, Deputy Clerk