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State Historical Society of Iowa

2022 CLG Annual Report

Bloomfield Historic Preservation Commission / Diana Upton-Hill
402 Goode Street
Bloomfield, IA 52537, United States
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bloomfieldhpc@gmail.com

Forms [Edit](#)

Certified Local Government Annual Report

* indicates a required field

Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the CLG program.

This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.

We look forward to hearing from each CLG this year!

1. Name of the city, county, or land use district:

Please choose the name from the drop down table.

2.

Did your commission undertake any survey, evaluation and/or registration/nomination projects in this calendar year?

CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:

- 1) The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
- 2) The CLG will review National Register nominations on any property that lies in the jurisdiction of its historic preservation commission.

Please upload any Iowa Site Inventory Forms or other survey materials produced during the year. Please do not upload any projects that were funded with a CLG or HRDP grant, mandated by the Section 106 review and compliance process, or National Register nominations as we already have these documents in our files.

no

3.

Were any National Register of Historic Places (NRHP) properties in your jurisdiction altered, moved, or demolished in this calendar year?

yes

3.1.

Please identify the property (historic name and address) and the action (altered, moved, demolished).

Three buildings, located at 112, 113 and 114 South Madison, are nearing the end of a substantial total building rehabilitation. As noted in our 2021 report, the facades (and much of the interior it was found) were in a dangerous state of near-collapse due to years of neglect. The Goodhill Company (owned and operated by local residents of Bloomfield) are the stewards and visionaries of restoring these three buildings - historically known as the Hill Block - to it's former, continuous triple-storefront glory.

4. Does your local government designate local landmarks or local districts?

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

Yes

5.

If you answered yes to the previous question, in this calendar year, what properties did your city place on its list of locally designated historic landmarks and/or historic districts? Please provide the historic name and address of each property

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

There were no new properties placed on the City's list of locally designated historic landmarks and/or historic districts in calendar year 2022.

5.1.

Please attach a copy of the final designation nomination(s) and ordinances(s) for these properties

6.

In this calendar year, what were the actions to revise, amend, change, or de-list a locally designated property? Please provide the name and address of the property(ies) and the action. If no action was taken, enter N/A

N/A

7.

Has your city or county passed other ordinances that directly or indirectly affect historic preservation?

no

8.

Did your city, county, LUD or its historic preservation commission undertake any of the following activities in this calendar year? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!

CLG Standards found in CLG Agreement and National Historic Preservation Act:

- 1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.
- 2) The CLG shall provide for adequate public participation in the local historic preservation programs.

a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc. | b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc. | c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc.

8.1.

Describe the city, county, LUD, and/or historic preservation commission's historic preservation planning activities in this calendar year.

Our group developed a work plan for 2022 and we accomplished a great deal of the items included in the plan (see supporting document). The work plan was shared among commissioners and presented to the City Council early in the year.

8.2.

Describe the city, county, LUD, and/or historic preservation commission's assistance on preservation issues or projects in this calendar year. Please be specific (address(es) of property(ies), what was the issue(s), what technical assistance was provided?).

***Assistance to community members/property owners:

- Jake Bohi, Weaver House - Seeking grants and/or Historic Tax Credits for foundation repair
- Garry Klicker, 107 E. Franklin - Seeking grants for facade masonry
- Anonymous - Seeking guidance re: new possible business venture to be located in a prospective historic district property (105 W. Jefferson, formerly French's Hamburger Inn)

-Bloomfield Methodist Church - General inquiry re: MPA building possible repainting, signage, etc. (202 S. Madison)

***COAs (all approved):

-Lynch Realty - projecting signage (106 S. Madison)

-Playdate Boutique & Friends - storefront signage (104 S. Washington)

-Endless Embers - storefront signage (108 E. Franklin)

-A&D Bargains - storefront signage and mailbox (111 E. Franklin)

-First Resources - storefront signage (107 E. Franklin)

-City of Bloomfield - lamp posts around perimeter of square

-City of Bloomfield - sidewalk replacement along south side Hill block (bldgs located at 112-114 S. Madison, sidewalk borders Franklin St.)

- Main Street - new benches throughout district

-Josh Sprague - 114 E. Jefferson - masonry work and new window on rear facade

-City of Bloomfield - sidewalk project along Madison St.

8.3.

Describe the city, county, LUD, and/or historic preservation commission's public education programs in this calendar year.

Please provide specific details such as date of event, description of the event, how many people participated, whether the commission partnered with other organizations)

During May Preservation Month, we hand-delivered our first ever annual letter to business/building owners, mailing to any who we didn't catch in person as well as those property owners who live elsewhere.

Felicia and Diana guested on local radio KUDV "Main Street Community Connections" show, speaking about HPC May Preservation Month activities.

In August and September, Felicia participated in a Bloomfield Public Library strategic planning session.

On October 10, we hosted a public information session to discuss the process and what, ultimately, having Design Guidelines will mean for our community.

In November, our commission compiled a packet outlining information about the HPC to be included in Bloomfield Main Street's welcome packets to new businesses.

8.4.

If answer includes d. New or revised design standards and/or guidelines were developed and adopted during the calendar year,

Please upload the document here.

9.

Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year?

Now that our commission is more active, we are finding ourselves approached by business and building owners as they prepare for changes to their facade or signage much more regularly than previous years. We are also serving as consultants to the City on decisions regarding sidewalk improvements, lamp post selection, etc. It is very encouraging!

We were completely over the moon to receive \$30,000 in support from the City for our 2022/2023 activities - the majority of which will be applied toward our new, custom Design Guidelines being developed by RDG.

Another huge success for us this year was submitting a nomination for the recent adaptive reuse rehabilitation of The Fenton Building (a midcentury building located in the Main Street district) for a Preserve Iowa Preservation at its Best Award; the building won in its category!

10.

What partnerships did your commission form or continue with other entities? (examples include local main street office, local school, historical society, library, museum, service club, etc.) If none, enter N/A

Our commission and City continues to utilize resources provided by the local and state Main Street programs, the Davis County Historic Commission, and the Davis county Historical Society. A number of volunteers are involved in more than one organization, and we are pleased that there remains a solid, symbiotic relationship among the entities.

11.

Did your historic preservation commission receive any grants (other than CLG or HRDP) this year? If so, please describe. If none, enter N/A.

Yes - our commission has received a \$2,000 grant from the Davis County Community Foundation to assist in printing and distribution of our Design Guidelines (set to be completed this spring), as well as toward bringing Molly Myers-Naumann to our community for a Preservation 101 workshop.

12. Does your commission have a website?

No

13. Does your commission have a Facebook page?

No

14.

List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled).

CLG Standards found in CLG Agreement and National Historic Preservation Act:

- 1) The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- 2) The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- 3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- 4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

2/14/22

3/14/22

4/11/22

5/9/22

6/13/22

6/27/22

7/11/22

8/8/22

9/12/22

10/10/22

10/27/22

11/14/22

12/12/22

15.

We recommend that the local government provide the commission a budget with a minimum of \$750 to pay for training and other commission expenses. In this calendar year, what was the dollar amount for the historic preservation commission's annual budget?

\$30,000 (2022/2023)

16. Where are your official CLG files located?

Certified Local Government files must be stored at city hall (for city commissions) or the county courthouse (for county commissions).

City Hall
111 W. Franklin Street
Bloomfield, IA 52537

17.

Please list the names of the Historic Preservation Commissioners who served during this calendar year.

Felicia Walker
Diana Upton-Hill
Kerry Johnson
Nathan Thordarson
Earl Howard

18.

Each CLG was asked to provide a work plan last year. Please provide a self-assessment of your progress on the initiatives and programs you identified last year. Were you able to accomplish much of what you set out to do? If not, what would help you fulfill this next year's work plan?

We were able to accomplish most of our goals outlined in our 2022 work plan. Our biggest obstacle is the fact that the majority of our commissioners have school-aged children and full-time jobs, simply causing issues with finding enough time to accomplish everything we would like to!

19.

Each commission should develop a work plan for the coming year. This work plan should include the project(s), initiatives and programs you plan to begin or complete. Also discuss your plan for obtaining historic preservation training in 2023. Please attach your work plan to your annual report.

[2023 Bloomfield HPC Work Plan - Sheet1.pdf](#)

20. Please update contact information about your 2023 Chief Elected Official.

Note: This is beginning January 2023. Please provide the information for the Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees.

First and Last Name	Mailing Address	Phone Number	Email Address
Chris Miller	111 W. Franklin, Bloomfield, IA 52537	515-971-6777	chris.miller@cityofbloomfield.org

21.

Please update contact information about your Staff Person for the Historic Preservation Commission.

This is a local government staff member and is required. Electronic and mailed communication is sent to the staff person and chair of the commission who will forward to the rest of the commission members.

First and Last Name	Job Title	Mailing Address	Phone Number	Email Address
Tammy Roberts	Community Development Director	111 W. Franklin, Bloomfield, IA 52537	641-664-9653	tammy.roberts@cityofbloomfield.org

22.

Please complete the following and provide contact information about your 2023 Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the chair who will forward the information to the rest of the commission members.

First and Last	Mailing Address	Home Phone	Work Phone	Email Address
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Name	Number	Number	
Diana Upton-Hill	402 Goode St	641-919-2608	641-664-1216 dianaupthonhill@gmail.com

22.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

22.2. Specify the month, day, and year that the commissioner's term will end.

03/01/2025

22.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

Yes

23.

Please complete the following and provide information about your 2023 Vice Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

24.

Please complete the following and provide information about your 2023 Secretary/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Felicia Walker	301 E. Poplar, Bloomfield, IA 52537	641-242-2510	641-664-1216	feliciawalker005@gmail.com

24.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

24.2. Specify the month, day, and year that the commissioner's term will end.

03/01/2024

24.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

25.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
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Kerry Riley	610 N. Washington, Bloomfield, IA 52537	641-242- 1063	kerrbearbaby@yahoo.com
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25.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

25.2. Specify the month, day, and year that the commissioner's term will end.

03/01/2023

25.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

26.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Earl Howard	807 S. Columbia, Bloomfield, IA 52537	641- 664- 1922		earl.howard@cityofbloomfield.org

26.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

26.2. Specify the month, day, and year that the commissioner's term will end.

03/01/2024

26.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

27.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Nathan Thordarson	208 W. North, Bloomfield, IA 52537	641-680-0156		nthordarson@gmail.com

27.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

27.2. Specify the month, day, and year that the commissioner's term will end.

03/01/2024

27.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

28.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

29.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

30.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

31.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

32.

Please attach biographical sketches for commissioners who were newly appointed in 2022.

Please be sure newly appointed commissioners sign and date their statement. The form to use for this can be found in the "Attachments" section. You will need to upload in both locations.

<https://drive.google.com/file/d/1GDBtPLv2an2sXho54yJfZRT13bwL4RFZ/view>

33.

Does your commission have any vacancies? If so, how many? If you have no vacancies, enter N/A.

Yes, we have one vacancy at this time.

34. Please complete the Commission Training Table.

An important requirement of the Certified Local Government program is annual state-sponsored (such as the Preserve Iowa Summit) or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Event	Sponsor Organization	Location	Date	Names of Attendees
Preserve Iowa Summit	City of Bloomfield	Mason City	June 3-5, 2022	1

35.

Who of your commission members, staff, and/or elected officials attended the Preserve Iowa Summit? If so, please provide their names.

Please note this must be completed. If no one attended, enter none.

Now is also a good time to start planning to attend the 2023 Preserve Iowa Summit in Sioux City June 1-3, 2023.

Diana Upton-Hill

36. Signature page

The form to use for this can be found in the "Attachments" section. You will need to upload in both locations.

The form can be downloaded from here: <https://drive.google.com/file/d/1YcetiR-inEjVfvoUWn3A5czCeim2m-XC/view?usp=sharing>

[Annual Report Certification-blank.pdf](#)

37. Suggestions for improvement.

The CLG program is here to support the Historic Preservation Commissions across Iowa. Do you have any suggestions for how we can improve our services to your commissions?

Perhaps this is already in existence... it would be great to have some fact sheets / templates that we could use in our communication with building and business owners; particularly facts, figures, and stats.

38.

What training topics would be most helpful for your Historic Preservation Commission?

We will use this information to help design the CLG Round Table at the Preserve Iowa Summit and potentially other training opportunities throughout 2023.

- Debunking the myths of historic preservation (namely, expense)
- PR for HPCs

ATTACHMENTS [Edit](#)

Ordinances/Resolutions

[no file]

Survey Materials

[no file]

Work plan



2023 Bloomfield HPC Work Plan - Sheet1.pdf

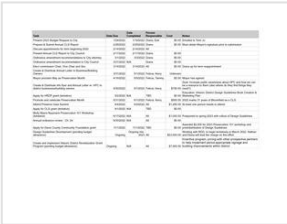
Biographical Sketches for New

[no file]

Commissioners

[no file]

Supplementary Material



2022 Bloomfield HPC Work Plan - Sheet1.pdf

Supplementary Material 2

[no file]

Supplementary Material 3

[no file]

Elected Official's Signature Page



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