

APPROVED 4/6/2023  
March 16, 2023

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor	Chris Miller
Council	Jake Bohi, Earl Howard, Josh Husted, Jennifer Spargur, Don Walton
City Administrator	Tomi Jo Day (by phone)
DPW	Rusty Sands
City Clerk	Sandy Jones
Interim Police Chief	Zach Dunlavy
Fire/Code Enforcer	Jeff McClure
Comm. Develop	Tammy Roberts
Rec Director	Taylor Sessions
City Attorney	Gayla Harrison (by phone)

Mayor Miller called the meeting to order and welcomed those present.  
Everyone stood and recited the pledge of allegiance.

Motion by Bohi, second by Walton to approve the agenda with the following changes:

- New Business, Item B: move to top of agenda
- New Business, Item K: remove from agenda

AYE: Spargur, Walton, Howard, Bohi  
NAY: None

Budget Consultant, Cindy Kendall, presented Council with information concerning the FY2024 budget. Due to a legislative error in the rollback factor, cities in Iowa will receive less property tax money for the FY2024 budget. Combine this with the decreased property valuation, the City will receive \$250,685 less in property taxes for the next year. Kendall gave the Council three options in order to balance next year's budget. The first two options had the property taxes increased approximately \$4.00. The third option had an increase of only .98¢. Kendall advised Council that they should spend the next two years being very frugal and not doing any big projects.

Motion by Bohi, second by Walton to choose the 3rd option which increases property tax .98¢ by using LOST funds to pay for debt service this year only, FY2024. City will also take out the debt service levy and the emergency levy in order to decrease the tax asking.

AYE: Spargur, Howard, Bohi, Walton  
NAY: None

Mayor Miller announced now is the time and place fixed for a Public Hearing for the purpose of discussing utility rate increases.

Motion by Walton, second by Spargur to open the Public Hearing.

AYE: Howard, Bohi, Walton, Spargur  
NAY: None

The Mayor called for any public comments.

- Josh Husted, council member, joined the meeting at 7:20pm by phone. Husted asked if it would be possible to stagger the increases so they don't all become effective at the same time. Mayor Miller replied that yes that would be a possibility if that is what the Council decides to do.

The City Clerk reported that no written objections or comments thereto had been filed.

Motion by Walton, second by Bohi to close the Public Hearing.

AYE: Howard, Spargur, Bohi, Walton, Husted

NAY: None

Motion by Bohi, second by Walton to raise utility rates effective June 1, 2023 as follows:

- Water: Facility Charge \$30.00 per month; Usage Charge: No charge for the first 1000 gallons used. Then \$10.50 per 1000 gallons
- Sewer: Facility Charge \$50.00 per month; Usage Charge: No charge for the first 2,000 gallons used. Then \$12.50 per 1,000 gallons for usage over 2,000 gallons.
- Gas: Availability Charge \$15.00 per month; Usage Charge: \$4.00 per 1000 cubic feet (MCF), plus the actual cost to the City for the City's purchase of gas and the actual cost of transportation of purchased gas to the City's border station.
- Electric:
  - Residential: Facility Charge \$20 per month; Usage Charge: \$0.1350 per kWh
  - Rural: Facility Charge \$25 per month; Usage Charge: \$0.1550 per kWh
  - Commercial: Facility Charge \$35 per month; Usage Charge: \$0.1250 per kWh
  - Industrial: Facility Charge \$50 per month; Usage Charge: \$0.075 per kWh; Demand Charge: \$12.00 per kW Demand

AYE: Howard, Spargur, Walton, Bohi, Husted

NAY: None

## **UPDATES**

### **Police**

- Officers have received training on the usage of Narcan. They will begin carrying it at all times.

### **Fire**

- FD will begin carrying Narcan in all of the trucks.
- New people are doing well. Very enthusiastic.

### **Code Enforcement**

- Spring is coming. Will begin issuing citations to clean up properties.

### **Main Street**

- They had 18 participants at the recent grant writing seminar.
- This year's Farmers Market will also include a "Mini Market" for kids.

### **DCDC**

- Not present.

Motion by Howard, second by Bohi to approve consent agenda.

AYE: Spargur, Walton, Husted, Howard, Bohi

NAY: None

Several questions need answered by Council before attorney can finish the agreement with Davis County Little League.

- Little League will pay for 100% of the dumpsters.
- Usage season will be limited to April thru the end of July. Anyone interested in using the fields must contact Little League for availability and rules.

- Anyone wishing to use the fields outside of the April - July window, i.e., travel ball, will need to contact City Hall.
- Agreement will have to be renewed every year.
- Anyone using the field must provide proof of liability insurance.
- City contact will be the Parks and Rec Director.

Motion by Howard, second by Bohi to approve the second reading of an ordinance amending Chapter 17.06 of the City of Bloomfield Code of Ordinances by increasing the compensation of Council members and establishing an effective date.

AYE: Husted, Spargur, Bohi, Howard

NAY: Walton

No action was taken on sewer forgiveness for 305 East Franklin. Even though Council had a letter from the owner, members wanted the owner present to answer questions and discuss the issue.

Motion by Bohi, second by Spargur to approve Change Order #2 from RG Construction for Blackboard Printing facade in the amount of \$1,437.50.

AYE: Howard, Walton, Husted, Spargur, Bohi

NAY: None

Motion by Howard, second by Walton to approve Change Order #3 from RG Construction for Blackboard Printing facade in the amount of (\$5,500.00).

AYE: Spargur, Husted, Bohi, Howard, Walton

NAY: None

Motion by Howard, second by Walton to approve Change Order #4 from RG Construction for Image Shapers facade in the amount of \$402.50.

AYE: Bohi, Spargur, Husted, Howard, Walton

NAY: None

Motion by Howard, second by Bohi to approve payment of Pay Application #1 to RG Construction in the amount of \$102,418.85 for work completed on the Facade Grant 20-CVN-035.

AYE: Walton, Spargur, Husted, Bohi, Howard

NAY: None

Motion by Bohi, second by Spargur to approve payment of invoice #8374075 to Altec in the amount of \$147,067.05 for the Electric Department Bucket Truck #2.

AYE: Husted, Walton, Howard, Bohi, Spargur

NAY: None

Motion by Howard, second by Spargur to approve purchase of gas meter, regulator, manifold, and parts for installation at 10 Quigley Street in the amount of \$12,802.35. City will bill the business for payback of the purchase.

AYE: Walton, Husted, Spargur, Bohi, Howard

NAY: None

Motion by Howard, second by Walton to approve final payment to Bloomfield Main Street in the amount of \$5,397.70 for FY2023 matching funds request and \$4,000 for CY2023 for Hotel/Motel reimbursement.

AYE: Bohi, Husted, Howard, Spargur, Walton

NAY: None

Motion by Howard, second by Bohi to approve closing the West and South sides of the square for Hairy Nation Days in June.

AYE: Spargur, Walton, Husted, Bohi, Howard

NAY: None

Motion by Bohi, second by Howard to purchase downtown lights, bases, and electrical parts for the sidewalk project on an as needed basis.

AYE: Walton, Howard, Husted, Spargur, Bohi

NAY: None

Council directed DPW to have the engineering started for the sewer main project between Columbia and Davis Streets. The project is estimated to cost approximately \$200,000.

Motion by Bohi, second by Spargur to approve renewal of Class C Retail Alcohol License for the Bloomfield Country Club.

AYE: Husted, Walton, Bohi, Spargur

NAY: Howard

Motion by Bohi, second by Walton to approve hiring Jodi Lindberg as the Pool Manager for the 2023 Summer Season.

AYE: Spargur, Husted, Howard, Walton, Bohi

NAY: None

Motion by Walton, second by Howard to approve hiring Molly Greiner as the Concessions Manager for the 2023 Summer Season.

AYE: Husted, Spargur, Bohi, Walton, Howard

NAY: None

Motion by Walton, second by Bohi to approve hiring Jodi Lindberg as the Water Safety Instructor for the 2023 Summer Season.

AYE: Howard Walton, Bohi, Spargur, Husted

NAY: None

Motion by Bohi, second by Howard to approve claims as presented.

AYE: Husted, Walton, Spargur, Bohi, Howard

NAY: None

Airgas USA LLC	Rentals	\$69.58
Altec Industries, Inc	Capital Equipment	\$147,067.05
Amazon Capital Services	Miscellaneous Supplies	\$491.78
American Electric Power	Solar	\$8,900.02
Bailey Office Outfitters	Miscellaneous Supplies	\$389.90
Bloomfield Auto Parts LLC	Miscellaneous Parts	\$1,560.08
Bloomfield Communications	Legal Notices	\$493.02
Bloomfield Main Street	Hotel/Motel Funding	\$9,397.70
Bloomfield Public Library	Postage	\$146.07
Bloomfield True Value Hardware	Miscellaneous Supplies	\$290.30

Cemetery Preservation LLC	Services	\$300.00
Center Point Publishing	Books	\$44.94
Cintas Corp #762	Uniforms	\$33.54
City of Bloomfield	Utilities	\$10,998.94
Clayton Energy Corporation	Services	\$22,075.93
Citizens Mutual Telephone Coop	Services	\$256.21
Collection Service Center	Services	\$221.53
Curt's Yard'n Gard'n LLC	Supplies	\$39.98
Davis County Hospital	Services	\$63.00
Davis County Auditor	Services	\$2,163.38
Electrical Engineering & Equipment	Supplies	\$611.52
Fletcher-Reinhardt Co	Supplies	\$880.00
French-Reneker-Associates Inc	Services	\$6,763.61
Frontline Plus Fire & Rescue	Services	\$3,219.90
Galls LLC	Uniforms	\$312.74
Gingerich Logging Supply LLC	Services	\$165.49
Gordon Flesch Company Inc	Equipment	\$9,879.96
Hamilton Produce Co	Miscellaneous Supplies	\$263.56
Harrison Moreland Webber & Simplot PC	Services	\$2,072.00
Hill Productions & Media Group	Services	\$99.00
Donald E Huggins	Services	\$156.50
Treasurer State of Iowa	Taxes	\$17,523.09
IAMU	Employee Training	\$4,704.62
Ingram Library Services	Books	\$72.32
J's One Stop	Fuel	\$870.14
Maple Valley Communications	Services	\$1,101.28
Menards - Ottumwa	Miscellaneous Supplies	\$827.96
MFA Oil Company	Fuel	\$2,804.40
Midwest Breathing Air LLC	Services	\$189.00
Postmaster	Postage	\$116.84
Debra Saner	Services	\$550.00
RG Construction LLC	Services	\$102,418.85
Sinclair Tractor	Parts	\$265.29
Southern Iowa Electric Coop	Purchased Power	\$118,317.13
Staples	Credit on Account	-\$40.58
Success Bank	FICA Tax	\$14,772.50
Anne Tews	Reimbursement	\$144.10
Treasurer State of Iowa	Withholding Tax	\$2,183.69
Troy Elevator Inc	Supplies	\$32.00
US Bank	PEFA	\$11,772.25
VISA	Training	\$1,769.42
Wagler Metals	Supplies	\$81.12
Waste Management	Services	\$20,415.27

Yoder Lumber	Supplies	\$120.20
<b>Accounts Payable Total</b>		<b>\$530,438.12</b>

<b>Payroll Checks</b>		
General		\$20,598.42
Road Use Tax		\$4,693.48
Water		\$6,345.20
Sewer		\$6,157.81
Electric		\$6,617.62
Gas		\$5,895.70
<b>Total Payroll Paid</b>		<b>\$50,308.23</b>

<b>Report Total</b>		<b>\$580,746.35</b>
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<b>FUND NAME</b>		
001 General		\$87,270.61
110 Road Use Tax		\$8,702.48
122 Hotel/Motel		\$4,000.00
329 Courthouse Square		\$102,992.35
600 Water		\$15,851.35
610 Sewer		\$14,739.57
630 Electric		\$295,136.09
640 Gas		\$52,053.90

**REPORTS**

**Director of Public Works**

- Attended an SIEC meeting today. They reviewed the results of a Load Shedding Study.
- They now have a plan in place for Early Alerts. They will give us 24 hour notice if we need to run the engines to produce power in an emergency.
- Electric department now has two new bucket trucks.
- Working on the new playground.
- We have allowed more time to move structures on the North Washington property the City just purchased. Fire department will perform a practice burn on the house when it is ready.

**Community Development Director**

- Currently working on the solar tax credits. We have to determine what percentage the City owns of the solar field.

Motion by Walton, second by Bohi to adjourn the meeting at 8:22 pm.

Attest:

  
 Sandy Jones, City Clerk

  
 Chris Miller, Mayor