

UNAPPROVED

June 22, 2023

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor	Chris Miller
Council	Jake Bohi, Earl Howard, Josh Husted, Don Walton
City Administrator	Tomi Jo Day (by phone)
DPW	Rusty Sands
City Clerk	Kyle McClure
Fire Chief/Code	Jeff McClure
Comm. Develop	Tammy Roberts
City Attorney	Gayla Harrison

Mayor Miller called the meeting to order and welcomed those present. Everyone stood and recited the Pledge of Allegiance.

Motion by Bohi, second by Howard to approve agenda.
AYE: Howard, Bohi, Walton, Husted NAY: None Motion carried.

Mayor Miller announced this is the time and place fixed for a Public Hearing for the purpose of approving and adopting the Budget Amendment for FY2023.

Motion by Bohi, second by Walton to open the Public Hearing.
AYE: Husted, Walton, Howard, Bohi NAY: None Motion carried.

The Mayor called for any public comments. No oral objections or comments were offered and the Clerk reported that no written objections or comments thereto had been filed.

Motion by Walton, second by Bohi to close the Public Hearing.
AYE: Howard, Walton, Husted, Bohi NAY: None Motion carried.

Motion by Howard, second by Husted to approve Resolution No. 2023-24 to Adopt Budget Amendment for FY2023.
AYE: Bohi, Husted, Walton, Howard NAY: None Motion carried.

Mayor Miller announced this is the time and place fixed for a Public Hearing for the purpose of updating the status of funding for the Bloomfield Commercial Facades Improvements Project.

Motion by Bohi, second by Husted to open the Public Hearing.
AYE: Walton, Bohi, Howard, Husted NAY: None Motion carried.

Due to technical difficulties, Kyle McClure, City Clerk, read the report prepared by Chris Bowers from Area XV. Chris was available by phone to listen and answer any questions.

CITY OF BLOOMFIELD – PUBLIC HEARING
CDBG – 20-CVN-035 Façade Improvements Project

PROCEEDINGS OF PUBLIC HEARING FOR STATUS OF CDBG FUNDED ACTIVITIES

A public hearing was held on 06/22/2023, at 7:00 PM at the Public Library in Bloomfield, Iowa, for to update the public on the status of the Bloomfield Façade Improvements Project funded, in part, by the Community Development Block Grant (CDBG) program from the non-entitlement COVID-19 pandemic response fund.

Chris Bowers, the grant administrator from Area 15 Regional Planning Commission, reported that The City received a CDBG grant from the Iowa Economic Development Authority (IEDA) in May 2022 for façade improvements to commercial buildings.

The City qualified for the grant based on the HUD National Objective to “prevent or eliminate slums or blight”. A slum & blight inventory survey was performed by TE Forensics in September 2021. To be eligible for funding, the buildings must be designated as in fair or poor condition. All properties were designated as “fair or poor”.

The original scope of work for the project was to rehabilitate fourteen (14) facades on eight (8) buildings. Major work items included: masonry repair, upper-level window repair/replacement, painting, and storefront repair/replacement. The City applied for \$1,039,071 and received a reduced award of \$400,000 for four (4) facades on four (4) buildings. The city was required to match the grant with at least \$52,602 in local funds to come from the participating property owners. The four buildings include: 104 East Jefferson, 107 ½ West Jefferson, 207 South Madison, and 208 East Franklin.

Construction bids were let by the City in October 2022. Two bids were received. RG Construction (Ottumwa, Iowa) was the lowest bidder and was accepted at \$462,706 in November. Work started in February 2023 and is still in progress. Approved change orders have increased the cost of construction by \$21,289.95. The overall total project cost is currently \$538,130, including construction, grant administration, architect, and fees for asbestos testing, easement recording, and public notices. Construction is 83% complete based on billed expenses. Architect work is 82% complete and grant administration is 55%.

The original grant contract end date was May 31, 2023. Substantial completion date was May 12, 2023. The grant contract was recently amended by IEDA with a new end date of May 31, 2024 to allow time to be completed. This project is expected to finish before August 31, 2023.

Open for comments, concerns, and questions.

Approximately 11 people were in attendance.

Project Cost and Spending

Address	Spent (to date)	CDBG (to date)	Local (to date)	Total Contract
104 E. Jefferson	\$96,057.18	\$84,199.92	\$11,857.26	\$109,791.63
107.5 W. Jeff	\$72,493.26	\$68,811.39	\$3,681.87	\$85,243.98
207 S. Madison	\$133,309.87	\$82,514.34	\$50,795.53	\$154,909.60
208 E. Franklin	\$96,716.39	\$73,680.62	\$23,035.77	\$132,725.74
TOTAL	\$398,576.70	\$309,206.27	\$89,370.43	\$482,670.95

The Mayor called for any public comments. No oral objections or comments were offered and the Clerk reported that no written objections or comments thereto had been filed.

Motion by Walton, second by Bohi to close the Public Hearing.

AYE: Husted, Bohi, Walton, Howard NAY: None Motion carried.

UPDATES

Police

- Chief Dunlavy was not present, but had sent an update by email to all Council members.

Fire

- Had confined space training this week.

Code Enforcement

- Question regarding pool fence height. Will double check on the ordinance, but felt the fence in question was within the current ordinance guidelines.

Motion by Bohi, second by Howard to approve the consent agenda.

1. Approve Minutes from 6/8/2023 meeting
2. Approve Claims as presented

AYE: Walton, Howard, Husted, Bohi NAY: None Motion carried.

ACCO UNLIMITED CORP	POOL SUPPLIES	\$6,815.79
AFLAC	INSURANCE	\$869.84
AIRGAS USA LLC	TANK RENT	\$75.16
KHALED AL-KHANFAR	REIMBURSE SUPPLIES	\$346.64
AMAZON CAPITAL SERVICES	SUPPLIES	\$1,269.26
ARROWHEAD SCIENTIFIC INC.	DNA KIT	\$92.68
COCA-COLA ATLANTIC BOTTLING CO	POOL CONCESSIONS	\$292.15
BAILEY OFFICE OUTFITTERS	OFFICE SUPPLIES	\$71.62
BARCO MUNICIPAL PRODUCTS INC	POSTS	\$19,924.95
BLOOMFIELD AUTO PARTS LLC	PARTS	\$34.77
BLOOMFIELD COMMUNICATIONS	NOTICE, ADS	\$1,262.06
BLOOMFIELD TRUE VALUE	SUPPLIES	\$328.95
BROTHERS MARKET	POOL CONCESSIONS	\$81.26
CARROLL CONSTRUCTION SUPPLY	EQUIPMENT	\$4,459.32
CEMETERY PRESERVATION LLC	GRAVE OPENING	\$650.00

CENTER POINT PUBLISHING	BOOKS	\$46.74
CINTAS CORP #762	SUPPLIES	\$394.84
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	\$40.53
CITY OF BLOOMFIELD	PAYROLL, SUPPLIES	\$16,340.90
CLAYTON ENERGY CORPORATION	GAS	\$1,650.00
CITIZENS MUTUAL TELEPHONE COOP	COMMUNICATIONS	\$257.77
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$200.00
CURT'S YARD'N GARD'N LLC	PARTS	\$173.99
DAVIS COUNTY TIRE INC.	PARTS	\$1,301.71
DAVIS COUNTY TREASURER	FUEL FIRE DEPT	\$521.17
DUTCH COUNTRY LIVING LLC	TRAINING	\$44.89
EMPLOYEE BENEFIT SYSTEMS	INSURANCE	\$370.08
ELECTRICAL ENGINEERING & EQUIP	SUPPLIES	\$16,760.77
ENDLESS EMBERS	SUPPLIES	\$789.84
EQUIPMENT MANAGEMENT CO.	REPAIRS	\$768.00
RYAN FLEMING	CLOTHING	\$972.11
FRENCH-RENEKER ASSOCIATES INC.	PROFESSIONAL SERVICES	\$630.00
JARED FRYMOYER	CLOTHING	\$299.97
GORDON FLESCH COMPANY INC	COPIES	\$683.89
GRAINGER	POOL PARTS	\$303.53
BARBARA ANN GRAVETT	SERVICES	\$35.75
GULLETT FENCE COMPANY	POOL REPAIR	\$650.00
HAMILTON PRODUCE CO.	PARTS AND SUPPLIES	\$301.39
HARRISON MORELAND & WEBBER PC	PROFESSIONAL SERVICES	\$1,036.00
LISA HASTINGS	CLOTHING	\$70.00
HICKENBOTTOM INC	PARTS	\$1,293.96
HR GREEN INC.	PROFESSIONAL SERVICES	\$1,616.64
TREASURER STATE OF IOWA	TAXES	\$11,312.29
IA LAW ENFORCEMENT ACADEMY	TRAINING	\$125.00
IA ONE CALL	LOCATES	\$110.70
IDEAL READY MIX COMPANY, INC	SUPPLIES	\$675.00
INGRAM LIBRARY SERVICES	BOOKS, FILMS	\$224.67
IOWA BASE INC.	PARTS	\$8,748.00
IPERS	IPERS	\$22,236.72
IRBY TOOL & SAFETY	CLOTHING	\$190.00
KOHL WHOLESALE	POOL CONCESSIONS	\$1,043.12
LICK CREEK ENTERPRISES LLC	PARTS	\$3,802.88
LINCOLN FINANCIAL GROUP	INSURANCE	\$1,986.30
MATT PARROTT/STOREY KENWORTHY	ENVELOPES	\$3,282.00
JEFF MC CLURE	SUPPLIES, MILEAGE	\$1,432.09
MENARDS - OTTUMWA	SUPPLIES	\$1,550.98
MFA OIL COMPANY	FUEL	\$3,257.74
MID AMERICA TESTING & SUPPLY	SERVICES	\$910.50

MIDWEST BREATHING AIR LLC	TESTING	\$189.00
MOLLY MYERS NAUMANN	SERVICES	\$460.00
MUNICIPAL SUPPLY, INC	PARTS	\$4,870.29
NATIONAL OUTDOOR FURNITURE INC	POOL CHAIRS	\$2,004.00
NEEBZ GRAPHIX	SUPPLIES	\$334.00
AARON GINGERICH	SERVICES, SUPPLIES	\$3,800.00
OMNI-SITE	DEACTIVATED SERVICE	-\$436.98
PEPSI COLA - MEMPHIS BOTTLING	POOL CONCESSIONS	\$363.10
POSTMASTER	POSTAGE	\$693.95
PITNEY BOWES BANK INC.	POSTAGE	\$1,200.00
RACOM CORPORATION	EQUIPMENT	\$972.10
RDG PLANNING & DESIGN INC	PROFESSIONAL SERVICES	\$433.00
ROYAL PUBLISHING	SUBSCRIPTION	\$80.00
SANDRY FIRE SUPPLY, L.L.C.	EQUIPMENT	\$1,001.50
SIGOURNEY TRACTOR & IMPLEMENT	SUPPLIES	\$93.75
SOUTHERN IOWA ELECTRIC COOP	UTILITIES	\$352.16
SONETICS CORPORATION	SAFETY GEAR	\$6,831.88
STAPLES	SEPLIES	\$591.61
D C SUCCESS BANK	TAXES	\$16,218.63
COLE SWAIM	LICENSE	\$63.04
THE HITCHING POST	CLOTHING	\$139.00
MACQUEEN EQUIPMENT	PARTS	\$429.58
TREASURER, ST OF IA-PAYROLL	TAXES	\$2,229.63
TREETOP PRODUCTS INC.	EQUIPMENT	\$6,645.98
FIRST UNUM LIFE INS CO	INSURANCE	\$727.21
U.S. BANK	PEFA 2023 - 258271003 MAY 23	\$3,945.68
USA BLUE BOOK	SUPPLIES	\$65.40
VERIZON WIRELESS	COMMUNICATIONS	\$40.03
VISA	SUBSCRIPTION, SUPPLIES, CERTIFICATIONS	\$2,915.39
WASHER SYSTEMS OF IOWA	EQUIPMENT	\$8,800.00
WASTE MANAGEMENT	SERVICES	\$20,687.60
WELLMARK BLUE CROSS & SHIELD	INSURANCE	\$52,968.09
WINGER CONTRACTING COMPANY	SERVICES	\$1,918.76
JANET E. WOOLARD	SERVICES	\$35.75
WTI MOBILE WELDING	SERVICES	\$5,517.00
YODER LUMBER	SUPPLIES, EQUIPMENT	\$2,509.18
Accounts Payable Total		\$294,688.22
Payroll Checks		
GENERAL		\$27,783.17
ROAD USE TAX		\$4,563.01
WATER		\$6,208.32
SEWER		\$6,103.83
ELECTRIC		\$6,515.13

GAS		\$6,169.16
Total Payroll Paid		\$57,342.62
REPORT TOTAL		\$352,030.84
Fund Name		
001 GENERAL		\$127,324.72
110 ROAD USE TAX		\$58,141.20
112 EMPLOYEE BENEFITS		\$21,234.88
329 COURTHOUSE SQUARE		\$25,953.30
600 WATER		\$30,662.55
610 SEWER		\$26,590.65
612 SRF SPONSORED PROJECT		\$1,616.64
630 ELECTRIC		\$31,346.34
640 GAS		\$29,160.56

Motion by Howard, second by Walton to authorize the Mayor to sign the Davis Co Trails Easement with the Davis Co Schools and Davis Co Ag Society.

AYE: Howard, Husted, Bohi, Walton NAY: None Motion carried.

Motion by Howard, second by Bohi to approve Mayor to sign the Resolution of Support for the Davis Co Trails.

AYE: Husted, Walton, Howard, Bohi NAY: None Motion carried.

Motion by Bohi, second by Howard to authorize the City and Trails Council to submit the SRT Grant Application.

AYE: Walton, Bohi, Howard, Husted NAY: None Motion carried.

Motion by Howard, second by Bohi to approve Invoice #2023-6090 from IA Base in the amount of \$8,748.00 for lighting on the East and South sides of the Square.

AYE: Walton, Howard, Husted, Bohi NAY: None Motion carried.

Motion by Howard, second by Walton to approve Invoice #8202474 from 3E in the amount of \$16,728.00 for lighting on the East and South side of the Square.

AYE: Howard, Walton, Bohi, Husted NAY: None Motion carried.

Motion by Walton, second by Husted to approve purchase of pressure washer for Streets in the amount of \$8,800.00.

AYE: Bohi, Walton, Howard, Husted NAY: None Motion carried.

Motion by Howard, second by Walton to approve Invoice #163759 in the amount of \$1,616.64 from HR Green for SRF Project 190761.01.

AYE: Husted, Walton, Howard, Bohi NAY: None Motion carried.

Motion by Howard, second by Bohi to approve Mayor to accept Statement of Completion for the SRF Sponsored Project.

AYE: Walton, Husted, Howard, Bohi NAY: None Motion carried.

Motion by Bohi, second by Walton to approve opening a tax exempt charge account at Harbour Freight.

AYE: Bohi, Walton, Husted, Howard NAY: None Motion carried.

Motion by Howard, second by Bohi to approve Lemonade Stand in Bogle Realty.

AYE: Husted, Walton, Howard, Bohi NAY: None Motion carried.

Motion by Bohi, second by Husted to approve Special Class B Retail Native Wine License for J's One Stop.

AYE: Husted, Bohi, Walton NAY: Howard Motion carried.

Councilman Bohi is working with Attorney Harrison and Police Chief Dunlavy regarding the Noise and Disorderly Conduct rules to come up with a better format for the Police Department to work with. They will report back to the council at a later date.

Councilman Walton updated the Council on the MCC. The rec center is compiling a list of capital improvements that are needed during the next 3-4 years. They have looked into having the ability to automatically renew memberships, fixed the broken sign and some landscaping issues.

Motion by Howard, second by Walton to set Public Hearing for Thursday, July 6, 2023 at 7pm to reinstate fees and procedures for electric service inadvertently repealed.

Public Comments

- Don Walton said that the pool season attendance has been very good. The Mayor also thanked the Pool Manager, Jodi Lindberg, for her efforts at the pool.

REPORTS

City Administrator

- Asked if there were any issues that needed to go on the election ballot. The Council will think about making all Council seats at-large positions. This item will be added to the next meeting agenda.

Director of Public Works

- Howard Street culvert is in progress.
- The DOT will begin patching the highway June 27th. Scarification will begin July 5th.

Community Development Director

- Hill facade coming down June 23.

Mayor Comments

- Come out for Hairy Nation Day on Saturday.

Motion by Walton, second by Bohi to adjourn the meeting at 7:52pm.

AYE: Howard, Walton, Bohi, Husted NAY: None Motion carried.

Chris Miller, Mayor

ATTEST:

Kyle McClure, City Clerk