

UNAPPROVED  
October 19, 2023

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor	Chris Miller
Council	Jake Bohi, Earl Howard, Jennifer Spargur, Don Walton
City Administrator	Tomi Jo Day
DPW	Rusty Sands
City Clerk	Kyle McClure
Police Chief	Zach Dunlavy
Fire Chief/Code	Jeff McClure
City Attorney	Gayla Harrison

Mayor Miller called the meeting to order and welcomed those present. Everyone stood and recited the Pledge of Allegiance.

Motion by Bohi, second by Walton to approve agenda.  
AYE: Spargur, Bohi, Walton, Howard NAY: None Motion carried.

## UPDATES

### Police

- Elementary Trick-or-Treat on October 26.
- Trick-or-Treat on the square October 31.
- Chief Dunlavy will attend Advanced CPTED training next week.

### Fire

- Had first tour of the fire station. Was a success. Kids asked lots of questions.
- Been steady with fire calls.

### Code Enforcement

- Going smoothly.

### Mutchler Center

- **Projects:**
  1. **Chalk Wall:** Would use people using the MCC for the pictures. Whitney will donate her photography and BPC will donate the printing.
  2. **Landscaping:** Project complete. City approved \$5,000, County approved \$5,000 MCC will pay the difference. Taylor will water.
  3. **HVAC Repair** – All systems are up and running.
  4. **Front Desk Membership Check-In:** Kyle Miller working with Taylor on developing the new check-in system.
  5. **The Paint Iowa Beautiful Project:** Will apply for again for larger maintenance projects: Sandblast and paint fire escape, Sandblast and paint iron railing, Clean & paint gym walls.
  6. **MCC Trunk or Treat:** Saturday, October 28, 2023, in the MCC parking lot. Community members park and dress up vehicles and/or decorate trunks. Kids trick or treat. Competition for the best-decorated vehicle.
- **Contracts:** Working with Christ Community Church on a contract for a year-long rental space.
- **Insurance:** Exterior repaired. Services not covered by insurance donated by Mike Payne.
- **Human Resources/Office:**

1. County will pay quarterly \$40,000 – (4) payments of \$10,000
2. City will pay initial payment of \$20,000, additional payment of \$20,000 after 90 days when improvements are done.

- **Meetings:**

Held Tuesday, October 10, 2023. Finalized MCC Director Job Description. Tabled 28E Agreement.

- **Maintenance Items:**

Three lists made: Capital Expenses, General Maintenance, and Large Maintenance.

- **Community Programs:**

**Flag football, Soccer sign-ups** 82 kids for soccer, 61 flag football. Enough volunteers for coaches.

**Co-Ed Adult Volleyball League:** League starts Sunday, October 22, 2023.

### Main Street

- Annual meeting well attended.
- Don Walton volunteer of the year.
- Benches arrived and will be installed with plaques.
- Farmer’s Market increased income for the Market and Vendors.
- Christmas planning in full swing

Motion by Bohi, second by Spargur to approve the consent agenda.

1. Approve Minutes from 10/05/2023 meeting.
2. Approve Claims as presented.

AYE: Howard, Bohi, Spargur, Walton NAY: None Motion carried.

AFLAC	INSURANCE	\$809.14
AIRGAS USA LLC	TANK RENT	\$96.68
AMAZON CAPITAL SERVICES	SPEAKERS POOL	\$135.99
BAILEY OFFICE OUTFITTERS	SUPPLIES	\$309.98
BEHLE INC.	POOL REPAIR	\$12,087.50
BLOOMFIELD AUTO PARTS LLC	PARTS	\$293.92
BLOOMFIELD COMMUNICATIONS	LEGAL NOTICES	\$455.06
BLOOMFIELD MAIN STREET	COMM. DEV. FUNDS	\$5,000.00
BLOOMFIELD PUBLIC LIBRARY	POSTAGE	\$137.68
BLOOMFIELD RENT-ALL INC.	EQUIPMENT RENTAL	\$137.00
BLOOMFIELD TRUE VALUE HARDWARE	PARTS, SUPPLIES	\$231.17
CAM'S LAWN & LANDSCAPE	SERVICES	\$1,716.00
CARROLL CONSTRUCTION SUPPLY	SUPPLIES	\$854.20
CHRISTNER CONTRACTING INC	HVAC	\$39,781.74
CKENDALL CONSULTING LLC	CONSULTATION	\$262.50
CINTAS FIRST AID & SAFETY	SUPPLIES	\$73.01
CITY OF BLOOMFIELD	UTILITIES	\$1,126.50
S & G HARVIEUX INC	ANNUAL FEE	\$370.00
CLAYTON ENERGY CORPORATION	PURCHASED GAS	\$8,505.00
CITIZENS MUTUAL TELEPHONE COOP	COMMUNICATIONS	\$256.45
DAKOTA SUPPLY	SUPPLIES	\$1,201.64
TOMI JO DAY	TRAINING	\$168.69
DAVIS COUNTY AUDITOR	LAW CENTER	\$1,669.04
DAVIS COUNTY DEVELOPMENT CORP.	QTR FUNDING	\$3,750.00

DAVIS COUNTY RECORDER	RECORDING FEE	\$17.00
DAVIS COUNTY TIRE INC.	SERVICES	\$247.45
DEMCO INC.	SUPPLIES	\$125.88
DOWELL REAL ESTATE LLC	TIF	\$4,430.52
ELECTRONIC ENGINEERING	REPAIRS	\$1,201.41
ELLIOTT OIL	FUEL	\$53.39
ERB TURF EQUIPMENT INC.	PARTS	\$739.80
FRENCH-RENEKER ASSOCIATES INC.	SERVICES	\$707.50
GINGERICH LOGGING SUPPLY LLC	PARTS	\$21.00
GINGERICH STOVES & PLUMBING	PARTS	\$438.57
BARBARA ANN GRAVETT	SERVICES	\$33.00
GREINER IMPLEMENT CO INC	PARTS	\$690.75
GIS WORKSHOP LLC	LICENSE FEE	\$8,991.00
HAWKEYE HEAT & AIR	EQUIPMENT	\$9,922.70
HAWKEYE TRUCK EQUIPMENT	EQUIPMENT	\$10,509.00
HICKENBOTTOM INC	PARTS	\$629.65
HOG SLAT, INC.	PARTS	\$35.00
IAMU	TRAINING	\$1,200.00
IDEAL READY MIX COMPANY, INC	SUPPLIES	\$276.63
INTEGRITY SURVEILLANCE GROUP	SUBSCRIPTION	\$499.00
IPERS	IPERS	\$21,113.02
J'S AUTO	SUPPLIES	\$150.00
J'S ONE STOP	FUEL	\$1,596.33
CHAD & DONITA LEFFLER	SERVICES	\$92,631.65
LEXIPOL, LLC	TRAINING	\$4,781.64
LINCOLN FINANCIAL GROUP	INSURANCE	\$1,091.72
MCCLURE & CO. CONCRETE INC.	SERVICES	\$2,374.54
MENARDS - OTTUMWA	PARTS	\$112.06
MFA OIL COMPANY	FUEL	\$4,341.68
MOBILE LOCKSMITH	SERVICES	\$604.00
NORTH SIDE INSURANCE INC.	INSURANCE	\$2,406.00
LOGICAL CONCEPTS INC.	SERVICE FEE	-\$211.45
POSTMASTER	POSTAGE	\$753.98
WES SCHWANKE	TRAINING, CLOTHING	\$520.99
SCOTT-MERRIMAN INC.	SUPPLIES	\$945.00
THE SHERWIN-WILLIAMS CO	SUPPLIES	\$2,099.40
SHORTY'S PORTYS	RENTAL	\$170.00
SIEDA	REFUND	\$460.41
SIGOURNEY TRACTOR & IMPLEMENT	PARTS	-\$18.00
SOUTHERN IOWA ELECTRIC COOP	UTILITIES	\$319.09
STAPLES	SUPPLIES	\$204.82
D C SUCCESS BANK	TAXES	\$13,050.94
ANNE TEWS	SUPPLIES	\$59.03
TREASURER, ST OF IA-PAYROLL	TAXES	\$1,924.40
TRI-COUNTY SHOPPER INC	NOTICES	\$435.75

FIRST UNUM LIFE INS CO	INSURANCE	\$236.32
UPHDM OCCUPATIONAL MEDICINE	WELLNESS	\$376.50
U.S. BANK	PEFA	\$14,341.80
USDI	NOTICES	\$1,189.18
VERMEER SALES & SERVICE INC	PARTS	\$473.12
VISA	SUPPLIES, TRAINING, CLOTHING	\$3,103.79
WASTE MANAGEMENT	SERVICES	\$21,238.89
WELLMARK BLUE CROSS & SHIELD	INSURANCE	\$6,296.14
ERIC & JENI WILEY	SERVICES	\$1,500.00
WINGER CONTRACTING COMPANY	SERVICES	\$638.65
JANET E. WOOLARD	SERVICES	\$33.00
YODER EQUIPMENT	SUPPLIES	\$822.00
ZORO TOOLS INC.	SUPPLIES	\$214.60
<b>Accounts Payable Total</b>		<b>\$322,583.70</b>
Payroll Checks		
GENERAL		\$18,188.97
ROAD USE TAX		\$4,664.98
WATER		\$5,335.98
SEWER		\$5,471.67
ELECTRIC		\$5,855.00
GAS		\$5,446.44
<b>Total Payroll Paid</b>		<b>\$44,963.04</b>
<b>REPORT TOTAL</b>		<b>\$367,546.74</b>
<b>Fund Name</b>		
001 GENERAL		\$100,070.73
110 ROAD USE TAX		\$24,502.51
112 EMPLOYEE BENEFITS		\$74.00
128 TIF REBATES		\$4,430.52
329 COURTHOUSE SQUARE		\$93,119.96
335 CAPITAL ARPA FUNDS		\$707.50
338 REC CENTER HVAC		\$39,781.74
600 WATER		\$16,739.83
610 SEWER		\$18,162.27
630 ELECTRIC		\$29,040.48
640 GAS		\$40,917.20

Motion by Howard, second by Bohi to approve street closure for Christmas 5k Run and Parade Route on December 2, 2023.

AYE: Walton, Bohi, Spargur, Howard NAY: None Motion carried.

Motion by Bohi, second by Walton to approve Madison street closure (Jefferson to Franklin) for Trick or Treat.

AYE: Spargur, Howard, Bohi, Walton NAY: None Motion carried.

One bid was presented for Rebecca Dr/Nevelle Ave Street Improvement Project. Bid by Norris Asphalt in the amount of \$139,200 with completion date of 12/15/2023.

Motion by Bohi, second by Walton to award bid for Rebecca Dr/Nevelle Ave Street Improvement Project to Norris Asphalt.

AYE: Howard, Spargur, Walton, Bohi NAY: None Motion carried.

Motion by Bohi, second by Spargur to approve payment for Draw #5 HVAC Grant 20-CVN-037 in the amount of \$33,456.13.

AYE: Walton, Bohi, Howard, Spargur NAY: None Motion carried.

Motion by Walton, second by Bohi to approve payment for Draw #6 HVAC Grant 20-CVN-037 in the amount of \$6,325.61.

AYE: Spargur, Walton, Howard, Bohi NAY: None Motion carried.

Motion by Spargur second by Walton to approve Special Class B Retail Native Wine License for Image Shapers for 2023-2024.

AYE: Spargur, Walton, Bohi NAY: Howard Motion carried.

Motion by Bohi, second by Spargur to approve Invoice #2019-18869 from gWorks in the amount of \$8,991.00 for Annual License Fee and Support Agreement.

AYE: Howard, Walton, Spargur, Bohi NAY: None Motion carried.

Main Street was under the understanding that HPC would provide \$5000 towards the Awning Grant. Next year, the grant application will be processed differently to account for HPC portion. Motion by Bohi, second by Walton to approve transferring \$5,000 in Community Dev Funds to Main St from HPC.

AYE: Spargur, Bohi, Walton, Howard NAY: None Motion carried.

Motion by Walton, second by Howard to approve and authorize the Mayor to sign the Program Agreement with Main Street.

AYE: Walton, Spargur, Howard, Bohi NAY: None Motion carried.

Motion by Walton, second by Bohi to approve and accept the FY23 Annual Financial Report for date ending June 30, 2023.

AYE: Bohi, Walton, Spargur, Howard NAY: None Motion carried.

Motion by Bohi, second by Howard to approve Pay App #1 to Leffler Dirtworks in the amount of \$92,631.65 for the South Sidewalk WQI Grant.

AYE: Walton, Bohi, Howard, Spargur NAY: None Motion carried.

Motion by Walton, second by Bohi to approve Attorney Harrison to rework Chapter 69.07(1).

AYE: Howard, Walton, Spargur, Bohi NAY: None Motion carried.

Motion by Bohi, second by Howard to work with Streets Dept and Police Dept to rework Chapter 65.01 and 65.02. regarding stopping points.

AYE: Walton, Bohi, Spargur, Howard NAY: None Motion carried.

No Public Comments were offered.

## **REPORTS**

### **Director of Public Works**

- Sidewalks are progressing nicely.
- Inside of pool house done. Pool deck should be done by Tuesday
- Redid fence at the old tree dump.
- 75% of the highway sidewalks done.
- Found an engineer to come and give a suggestion on what infrastructure needs done for the electricity for the distribution system and power plant.

### **Mayor Comments**

- Kudos to Tomi Jo and the office staff. Their work is complicated and work intensive. Thank you.

Motion by Walton, second by Bohi to adjourn the meeting at 7:27 pm.

AYE: Howard, Walton, Bohi, Spargur NAY: None Motion carried.

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Chris Miller, Mayor

ATTEST:

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Kyle McClure, City Clerk