

**UNAPPROVED**

January 4, 2024

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor	Chris Miller
Council	Jake Bohi, Earl Howard, Josh Husted, Jennifer Spargur (by phone), Don Walton
City Administrator	Tomi Jo Day
DPW	Rusty Sands
City Clerk	Kyle McClure
Police Chief	Zach Dunlavy
Fire Chief/Code	Jeff McClure

Mayor Miller called the meeting to order and welcomed those present. Everyone stood and recited the Pledge of Allegiance.

Motion by Bohi, second by Husted to approve agenda.  
AYE: Howard, Walton, Bohi, Husted, Spargur NAY: None Motion carried.

**UPDATES**

**Police**

- Wrapping up 2023.
- Working on training for 2024.

**Fire**

- Starting new training hours for 2024. Required to have 24 hours of training.

**MCC**

- Starting Yoga, Sound Therapy, and Men’s league.
- Angie Cheney is taking over Brian Yearling’s seat on the Board since his term is up.

**Main Street**

- Starting Investment Drive. Hoping to have at least 5% increase over last year.
- Having a 1st Quarter workshop.
- Gathering projects to enter for the Main Street Awards.

Motion by Howard, second by Bohi to approve the consent agenda.

1. Approve Minutes of 12/21/2024 meeting.
2. Approve Claims as presented.

AYE: Bohi, Howard, Spargur, Walton, Husted NAY: None Motion carried.

AFLAC	AFLAC	\$1,179.20
ALEX AIR APPARATUS 2 LLC	EQUIPMENT	\$3,000.00
AMAZON CAPITAL SERVICES	SUPPLIES	\$299.01
ANDERSON, LARKIN & CO. P.C.	PROFESSIONAL SERVICES	\$9,750.00
BELL'S GRAVE SERVICE	SERVICES	\$750.00
BLOOMFIELD AUTO PARTS LLC	PARTS	\$397.27
BLOOMFIELD MAIN STREET	REBATE	\$100.00

BLOOMFIELD TRUE VALUE HARDWARE	SUPPLIES	\$167.23
CAM'S LAWN & LANDSCAPE	SERVICES	\$3,877.99
CINTAS CORP #762	SUPPLIES	\$243.75
CINTAS FIRST AID & SAFETY	SUPPLIES	\$44.42
CITY OF BLOOMFIELD	PAYROLL	\$140.00
CITY OF OTTUMWA	SERVICES	\$3,400.53
CITIZENS MUTUAL TELEPHONE COOP	COMMUNICATIONS	\$1,396.72
DAKOTA SUPPLY	PARTS	\$1,456.78
DAVIS COUNTY HOSPITAL	WELLNESS	\$33.00
DAVIS COUNTY AUDITOR	ELECTION	\$1,353.45
DAVIS COUNTY TOURISM CORP.	CY23 HOTEL MOTEL PAYMENT	\$5,450.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE	\$486.44
ELECTRIC PUMP INC.	SOFTWARE	\$2,340.00
GRAINGER	PARTS	\$400.39
HALL'S SAFETY EQUIPMENT INC	SUPPLIES	\$75.00
HAMILTON PRODUCE CO.	PARTS, SUPPLIES	\$646.84
HEARTLAND AVIATION	PARTS	\$101.40
HEATH CONSULTANTS, INC.	SUPPLIES	\$1,022.44
HILL PRODUCTIONS & MEDIA GROUP	SERVICES	\$217.00
TREASURER STATE OF IOWA	TAXES	\$4,280.96
IA ONE CALL	LOCATES	\$102.00
IPERS	IPERS	\$20,170.10
MICROBAC LABORATORIES INC.	TESTING	\$814.00
KOLLISION KORNER	SERVICES	\$801.39
CHAD & DONITA LEFFLER	CONTRACT SERVICES	\$54,299.15
LINCOLN FINANCIAL GROUP	INSURANCE	\$1,801.63
LOGAN CONTRACTORS SUPPLY, INC.	CREDIT	-\$203.40
MAST OVERHEAD DOORS INC.	SERVICES	\$151.87
MODERN MARKETING	SUPPLIES	\$1,066.27
MUNICIPAL SUPPLY, INC	SUPPLIES	\$658.65
LOGICAL CONCEPTS INC.	SERVICES	\$1,135.84
DEBRA SANER	SERVICES	\$600.00
PITNEY BOWES BANK INC.	POSTAGE	\$600.00
RATHBUN REGIONAL WATER ASSOC.	PURCHASED WATER	\$20,717.40
RT AUTO	PARTS	\$1,071.96
SIGOURNEY TRACTOR & IMPLEMENT	PARTS	\$424.17
SNYDER PARADISE MARKET LLC	SUPPLIES	\$26.00
SOUTHERN IOWA ELECTRIC COOP	PURCHASED POWER	\$122,897.42
CHARLES ANTHONY SPARGUR	SERVICES	\$2,916.66
STAPLES	SUPPLIES	\$199.32
D C SUCCESS BANK	TAXES	\$12,911.63
TREASURER, ST OF IA-PAYROLL	TAXES	\$1,910.56
FIRST UNUM LIFE INS CO	INSURANCE	\$667.41

US CELLULAR	COMMUNICATIONS	\$474.99
VERIZON WIRELESS	COMMUNICATIONS	\$40.01
WELLMARK BLUE CROSS & SHIELD	INSURANCE	\$52,044.07
YODER LUMBER	SUPPLIES	\$128.07
ZORO TOOLS INC.	PARTS	\$1,244.79
<b>Accounts Payable Total</b>		<b>\$342,263.78</b>
Payroll Checks		
GENERAL		\$17,929.81
ROAD USE TAX		\$4,764.82
WATER		\$5,308.17
SEWER		\$5,395.56
ELECTRIC		\$5,750.57
GAS		\$5,419.44
<b>Total Payroll Paid</b>		<b>\$44,568.37</b>
<b>REPORT TOTAL</b>		<b>\$386,832.15</b>
<b>Fund Name</b>		
001 GENERAL		\$53,753.76
110 ROAD USE TAX		\$11,245.42
112 EMPLOYEE BENEFITS		\$23,662.92
122 HOTEL/MOTEL TAX		\$5,450.00
167 TRUST AND AGENCY		\$1,066.27
329 COURTHOUSE SQUARE		\$54,339.49
600 WATER		\$44,224.50
610 SEWER		\$26,394.39
630 ELECTRIC		\$144,192.26
640 GAS		\$22,503.14

Motion by Bohi, second by Husted to set Public Hearing for January 18, 2024 regarding updating Ordinance Chapters 4, 92, 99, 106, 110 and 111 clarifying Iowa Setoff requirements. AYE: Spargur, Walton, Husted, Bohi, Howard NAY: None Motion carried.

Motion by Walton, second by Husted to set Public Hearing for January 18, 2024 regarding easement on #5, #6, and #7 Deborah Dr. AYE: Walton, Husted, Bohi, Spargur, Howard NAY: None Motion carried.

After the water meter testing procedure was explained to the resident of 107 Short Street, it was left up to the resident whether or not to proceed with testing. No decision was made regarding the high water usage pending results from the meter testing if the resident so chooses.

Motion by Husted, second by Walton to have the City Attorney send Davis County a letter of indemnity pertaining to Public Safety employees since the City has no say in hiring, firing, and disciplining of the dispatchers at the law center. AYE: Howard, Walton, Spargur, Bohi, Husted NAY: None Motion carried.

Motion by Bohi, second by Husted to approve quote from Wesco in the amount of \$8,406.00 for crossarms and braces for the Electric Department.

AYE: Spargur, Husted, Walton, Howard, Bohi NAY: None Motion carried.

Two quotes were received for the replacement of two storm drains.

Leffler Dirtworks quoted \$17,000.00 and Wettstein Concrete quoted \$15,700.00.

Motion by Howard, second by Walton to approve the quote from Wettstein Concrete in the amount of \$15,700.00.

AYE: Walton, Spargur, Bohi, Husted, Howard NAY: None Motion carried.

Motion by Howard, second by Husted to approve Pay Estimate #4 to Leffler Dirtworks LLC in the amount of \$54,299.15 for work done on the South Sidewalk Improvement Project.

AYE: Bohi, Walton, Spargur, Howard, Husted NAY: None Motion carried.

Motion by Walton, second by Husted, to approve Invoice #64560 to Anderson Larkin for 6/30/23 Audit in the amount of \$9,750.00.

AYE: Spargur, Husted, Walton, Howard, Bohi NAY: None Motion carried.

## **REPORTS**

### **City Administrator**

- Reviewed the guidelines for distribution of Hotel/Motel Funds. Guidelines state that at least 50% goes to recreation. City of Bloomfield policy written in 2007 states that 50% will go towards recreation, 25% to economic development, and 25% to tourism. Requests are due to City Hall by 4 pm on 2/13/2024. Awards will be given at Council Meeting on 3/7/2024.
- Met with Matt Walker of French-Reneker regarding West and North Sidewalks. Discussed using the vibration monitors again. It was decided to not use them
- Continuing on FY25 Budget. Have Gas and Electric to do yet.
- W-2's done. Will go out with pay stubs next week.
- Citizen called Administrator and asked that she remind citizens that the yellow stripes are no parking zones. Please do not park in front of someone's driveway and park facing the correct way on the street.

### **Director of Public Works**

- In response to the question by Councilman Walton, the light bases on the west and north sidewalks will be poured flush to the sidewalks so that will eliminate the need to cover them up once the poles are mounted. This will be added into the bids for the project.

### **Council Updates**

- Walton stated that he has a citizen ask about the City's involvement in Spring Clean-Up. He will address this at the next meeting.
- Husted gave a quick overview of the educational trip that he has done in the past and is currently in the process of planning now for students in 6-8 grade. If anyone is interested in helping the kids with their fundraising, please get in touch with him.

Motion by Howard, second by Bohi to adjourn the meeting at 7:36pm.

AYE: Howard, Walton, Bohi, Husted, Spargur NAY: None Motion carried.

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Chris Miller, Mayor

ATTEST:

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Kyle McClure, City Clerk