

Task	Date Due	Date Completed	Person Responsible	Cost	Notes
Present 2023/2024 Budget Request to City	3/7/2024		Felicia; Earl	\$0.00	
Prepare & Submit Annual CLG Report	2/29/2024		Diana	\$0.00	Must obtain Mayor's signature prior to submission
Discuss appointments for term beginning 2024	3/11/2024		All	\$0.00	
Present Annual CLG Report to City Council	2/15/2024		Diana	\$0.00	
Ordinance amendment recommendations to City Council	7/31/2024		Diana	\$0.00	
Elect commission Chair, Vice Chair and Sec.	3/11/2024		All	\$0.00	
Create & Distribute Annual Letter to Business/Building Owners	5/31/2024		All	\$50.00	Goal: Increase public awareness about HPC and how we can be a resource to them (also where do they find things they need?)
Mayor proclaim May as Preservation Month	4/18/2024		Felicia; Tammy	\$0.00	
Promote and celebrate Preservation Month	5/31/2024		All	\$500.00	2023 marks 32 years of Bloomfield as a CLG; Social posts, various activities
Attend Preserve Iowa Summit	6/8/2024		All	\$1,000.00	At least one person needs to attend.
Apply for CLG grant (tentative)	9/1/2024		TBD	\$0.00	
Apply for Davis County Community Foundation grant (tentative)	11/1/2024		TBD	\$0.00	
Design Guidelines Development, Printing, Promotion and Distribution	3/7/2024		All	\$25,000.00	
Partner in the mplementation of Historic District Sign & Awning Grant Program with Bloomfield Main Street (pending budget allowance)	Ongoing		All	\$5,000.00	Incentive program, joining with other prospective partners to help implement period-appropriate signage and building improvements within district
Vacant Building Display Boards Design & Print (tentative)	6/30/2024			\$3,000.00	Estimate 20 - 25 hr design time, around \$2000. \$500 printing. https://www.vistaprint.com/signs-posters/foam-board-signs , 10 stands cost is \$250. https://www.vistaprint.com/signs-posters/accessories/easels?qty=1&Easel%20Type=Table%20Top%20Easel&utm_id=2B10491285920080026774&coupon=&partner=google&ps_vtp=16192639625 134896040282 pla-1662130891323 c 9018584 g&ps_vtp2=g 581748469120 pla 1662130891323 easels 11732&gclid=Cj0KCQjwnvOaBhDTARIsAJf8eVOz2ol8utdGNsLB0NLRtSoPss039NEwUOVTJPYJj4xKJ7M9uOib-3gaAtN-EALw_wcB