

UNAPPROVED

March 14, 2024

The Bloomfield City Council met in regular session at 7:00pm at the Bloomfield Public Library with the following members present:

Mayor	Chris Miller
Council	Jake Bohi, Earl Howard, Josh Husted (by phone), Jennifer Spargur, Don Walton
City Administrator	Tomi Jo Day
DPW	Rusty Sands
City Clerk	Kyle McClure
Police Chief	Zach Dunlavy
Fire Chief	Jeff McClure (Code Enforcement)
Comm. Develop	Tammy Roberts (by phone)
City Attorney	Gayla Harrison

Mayor Miller called the meeting to order and welcomed those present. Everyone stood and recited the Pledge of Allegiance.

Motion by Bohi, second by Walton to approve agenda.  
AYE: Spargur, Bohi, Walton, Howard NAY: None Motion carried.

Mayor Miller announced this is the time and place fixed for a Public Hearing for the purpose of approving Resolution 2024-17 approving bid packets and requesting bids for the North and West Sidewalk Project on the Square.

Motion by Bohi, second by Spargur to open the Public Hearing.  
AYE: Bohi, Walton, Howard, Spargur NAY: None Motion carried.

The Mayor called for any public comments. No oral objections or comments were offered and the Clerk reported that no written objections or comments thereto had been filed.

Motion by Howard, second by Bohi to close the Public Hearing.  
AYE: Howard, Spargur, Walton, Bohi NAY: None Motion carried.

Motion by Bohi, second by Walton to approve the First Reading of resolution 2024-17 approving bid packets and requesting bids for the North and West Sidewalk Project on the Square.  
AYE: Spargur, Walton, Howard, Bohi NAY: None Motion carried.

Motion by Howard, second by Walton to waive Second and Third Readings of resolution 2024-17 approving bid packets and requesting bids for the North and West Sidewalk Project on the Square.  
AYE: Walton, Spargur, Bohi, Howard NAY:None Motion carried.

## UPDATES

### Police

- Officers are enjoying the new schedule. They are getting every other weekend off.
- Busy with investigations.
- Kids, Cops, and Kindness program is going well. A lot of good feedback.

### Fire

- Good response for the Taco Salad Friday fundraiser. Sold over 200 salads, raised \$2200 for the Friends of the Fire Department.

### Code Enforcement

- Reminder to park vehicles in driveways only. The state law is that all vehicles must be parked on gravel or concrete.
- Any new homes or mobile homes need to have an inspection and certificate of occupancy.

### MCC

- 163 new members and renewals since January.
- The new electronic check in system should be up and running in 2 months.

### Main Street

- Attended the Iowa Conference.
- Working with City Administrator and DPW regarding transformation strategies to ensure that Main Street and the City are all working towards the same goal.
- Main Street Iowa visit next month.
- New HVAC system is done.
- Have been having good responses to the seminars for citizens and business owners.

Motion by Bohi, second by Spargur to approve the consent agenda.

1. Approve Minutes of 2/15/2024 meeting.
2. Approve Claims as presented.

AYE: Husted, Bohi, Spargur, Howard, Walton NAY: None Motion carried.

ACCO UNLIMITED CORP	POOL SUPPLIES	\$290.30
AFLAC	INSURANCE	\$1,214.34
AIRGAS USA LLC	TANK RENT	\$97.58
AMAZON	SUPPLIES	\$542.58
APGA SECURITY & INTEGRITY	MEMBERSHIP	\$1,064.44
AREA XV REGIONAL PLANNING COMM	PROFESSIONAL SERVICES	\$13,274.74
BAILEY OFFICE OUTFITTERS	SUPPLIES	\$583.39
BELL'S GRAVE SERVICE	SERVICES	\$1,450.00
BLACKBOARD PRINTING COMPANY	SUPPLIES	\$1,976.50
BLOOMFIELD AUTO PARTS LLC	PARTS	\$919.82
BLOOMFIELD COMMUNICATIONS	LEGAL NOTICES	\$967.75
BLOOMFIELD RENT-ALL INC.	RENTAL	\$276.00
BLOOMFIELD TRUE VALUE HARDWARE	SUPPLIES	\$528.61
CAM'S LAWN & LANDSCAPE	SERVICES	\$4,162.99
CINTAS CORP #762	SUPPLIES	\$307.45
CINTAS FIRST AID & SAFETY	SAFETY	\$669.99
CITY OF BLOOMFIELD	PAYROLL, UTILITIES	\$34,698.30

CLAYTON ENERGY CORPORATION	PURCHASED GAS	\$48,433.22
CITIZENS MUTUAL TELEPHONE COOP	COMMUNICATION	\$8,835.08
NUTRIEN AG SOLUTIONS, INC.	SUPPLIES	\$32.93
CURT'S YARD'N GARD'N LLC	PARTS	\$30.10
JACOB DAVIDSON	TRAINING	\$16.55
DAVIS COUNTY AUDITOR	LAW CENTER	\$1,989.03
DAVIS COUNTY RECORDER	LEGAL FEES	\$452.00
DOUDS STONE LLC	SUPPLIES	\$976.31
EMPLOYEE BENEFIT SYSTEMS	INSURANCE	\$298.12
EBS	MEDICAL CLAIMS	\$1,175.08
ELECTRICAL ENGINEERING & EQUIP	SUPPLIES	\$1,389.00
EMERGENCY APPARATUS MAINT INC	PARTS	\$2,528.53
FLETCHER-REINHARDT CO.	PARTS	\$680.80
SPECIAL LITE PRODUCTS LLC	PARTS	\$78.75
FRENCH-RENEKER ASSOCIATES INC.	PROFESSIONAL SERVICES	\$13,561.39
GEOTECH MATERIALS INC	CONCRETE	\$320.00
GINGERICH LOGGING SUPPLY LLC	EQUIPMENT	\$1,362.49
CARLY GOODSON	TRAINING	\$32.29
GORDON FLESCH COMPANY INC	SERVICES	\$660.50
BARBARA ANN GRAVETT	SERVICES	\$35.75
GREINER IMPLEMENT CO INC	PARTS	-\$400.70
GROEBNER & ASSOCIATES INC	SUPPLIES	\$958.76
HAMILTON PRODUCE CO.	PARTS, SUPPLIES	\$701.81
HICKENBOTTOM INC	SUPPLIES	\$642.10
HILL PRODUCTIONS & MEDIA GROUP	SERVICES	\$517.00
HOG SLAT, INC.	SUPPLIES	\$41.65
TREASURER STATE OF IOWA	TAXES	\$20,286.19
IAMU	SAFETY TRAINING	\$3,862.50
IPERS	IPERS	\$19,897.98
J'S ONE STOP	FUEL	\$1,133.58
THOMAS G. JUHL, OD	SAFETY	\$250.00
MICROBAC LABORATORIES INC.	SERVICES	\$912.25
KYLE MC CLURE	CLOTHING	\$62.68
LAWSON PRODUCTS, INC.	SUPPLIES	\$675.70
CHAD & DONITA LEFFLER	SERVICES	\$19,915.95
LINCOLN FINANCIAL GROUP	INSURANCE	\$1,758.01
LOGAN CONTRACTORS SUPPLY, INC.	SUPPLIES	-\$203.40
MENARDS - OTTUMWA	SUPPLIES	\$1,306.47
MFA OIL COMPANY	FUEL	\$2,208.86
MIDWEST BREATHING AIR LLC	TESTING	\$193.45
MPA COMPUTERS	SERVICES	\$1,135.20
MUNICIPAL SUPPLY, INC	PARTS	\$1,552.50
NORRIS ASPHALT PAVING CO	SUPPLIES	\$1,126.95

OFFICIAL PEST CONTROL INC	SERVICES	\$80.00
PDI	MEMBERSHIP	\$375.00
PLUMB SUPPLY COMPANY - OT	PARTS	-\$9.03
POSTMASTER	POSTAGE	\$763.26
POWER LINE SUPPLY	SAFETY	\$70.10
POWER PLANT COMPLIANCE	PROFESSIONAL SERVICES	\$1,000.00
DEBRA SANER	JANITORIAL SERVICES	\$546.50
RATHBUN REGIONAL WATER ASSOC.	PURCHASED WATER	\$18,767.10
ALISHA ROOK	CLOTHING	\$163.00
TODD SCHUMAKER	SUPPLIES	\$89.42
WES SCHWANKE	CLOTHING	\$15.00
SIGOURNEY TRACTOR & IMPLEMENT	PARTS	\$555.52
SNYDER PARADISE MARKET LLC	SUPPLIES	\$62.00
SOUTHERN IOWA ELECTRIC COOP	UTILITIES	\$657.82
SOUTHERN IOWA ELECTRIC COOP	PURCHASED POWER	\$111,759.03
CHARLES ANTHONY SPARGUR	SERVICES	\$2,916.66
STAPLES	SUPPLIES	\$38.54
D C SUCCESS BANK	TAXES	\$25,770.35
STITCH DOCTOR INC.	CLOTHING	\$17.50
TREASURER, ST OF IA-PAYROLL	TAXES	\$3,825.49
FIRST UNUM LIFE INS CO	INSURANCE	\$667.41
U.S. BANK	PEFA	\$33,565.56
US CELLULAR	COMMUNICATIONS	\$665.40
VISA	TRAINING, SUBSCRIPTION	\$816.76
WASTE MANAGEMENT	SERVICES	\$21,534.82
WELLMARK BLUE CROSS & SHIELD	INSURANCE	\$49,201.67
WESCO RECEIVABLES CORP.	SUPPLIES	\$117.12
JANET E. WOOLARD	SERVICES	\$35.75
YUTZY REPAIR	PARTS	\$638.23
<b>Accounts Payable Total</b>		<b>\$501,115.74</b>
Payroll Checks		
GENERAL		\$17,975.72
ROAD USE TAX		\$4,782.12
WATER		\$5,343.67
SEWER		\$5,416.17
ELECTRIC		\$5,761.67
GAS		\$5,442.01
Total Paid On: 2/22/24		\$44,721.36
GENERAL		\$19,039.76
ROAD USE TAX		\$4,841.19
WATER		\$5,610.30
SEWER		\$5,549.29
ELECTRIC		\$5,145.06

GAS		\$5,469.53
Total Paid On: 3/07/24		\$45,655.13
<b>Total Payroll Paid</b>		<b>\$90,376.49</b>
<b>REPORT TOTAL</b>		<b>\$591,492.23</b>
<b>Fund Name</b>		
001 GENERAL		\$113,690.73
110 ROAD USE TAX		\$23,252.96
112 EMPLOYEE BENEFITS		\$21,282.07
329 COURTHOUSE SQUARE		\$24,647.75
335 CAPITAL ARPA FUNDS		\$14,785.82
337 CITY PLAYGROUND		\$6,036.52
338 REC CENTER HVAC		\$3,372.65
600 WATER		\$51,964.68
610 SEWER		\$43,590.85
630 ELECTRIC		\$167,968.48
640 GAS		\$120,899.72

Owner of 704 W Walnut Street asked for forgiveness of the sewer and water charges. He stated that the water pipes burst and flooded the pool room. The water does not drain into the sewer in that room.

Motion by Bohi, second by Spargur to forgive all sewer charges at 704 W Walnut Street except for the \$50.00 minimum sewer charge. No water charges will be forgiven.

AYE: Walton, Husted, Howard, Bohi, Spargur NAY: None Motion carried.

Motion by Howard, second by Bohi to have Tom Bridgman pay \$1000.00 towards replacing the light pole knocked over while removing snow. One of the old style poles will be used to match the other three poles on that block. The pole will not be replaced until the sidewalk project is underway. In the meantime, the base will be capped off so that it is safe.

AYE: Spargur, Husted, Bohi, Walton, Howard NAY: None Motion carried.

Motion by Walton, second by Howard to award Tourism Hotel/Motel Funds as follows. Pottorff Service Station, \$1,135.00; DC Tourism, \$3,365.00; Bloomfield Main Street, \$4,000.00; DC Historical Society, \$4,000.00.

AYE: Spargur, Bohi, Walton, Husted, Howard NAY: None Motion carried

Motion by Howard, second by Bohi to award Economic Development Hotel/Motel Funds as follows. Bloomfield Main Street, \$8,000.00; Well's Pharmacy, \$2,500.00; DC Agriculture Society, \$2,000.00. If Well's Pharmacy does not use their money by October 1, 2024, the money will be given to the DC Agriculture Society.

AYE: Bohi, Walton, Spargur, Husted, Howard NAY: None Motion carried.

Motion by Bohi, second by Walton to award Recreation Hotel/Motel Funds as follows. DC Little League, \$7,500.00; Bloomfield Country Club, \$3,000.00; Mutchler Community Center, \$4,500.00; Dc Trails, \$10,000.00

AYE: Spargur, Bohi, Howard, Walton, Husted NAY: None Motion carried

Motion by Howard, second by Walton to authorize the Mayor to sign additional Easements for the North and West Sidewalk Project on the Square.

AYE: Howard, Husted, Walton, Spargur, Bohi NAY: None Motion carried.

Motion by Bohi, second by Walton to approve amended minutes for 2/1/2024 meeting to clarify FY25 Tax Levy. Changed to say "Motion by Husted, second by Bohi to increase the FY25 Tax Levy by \$1.35 from 18.28643 to 19.63643".

AYE: Walton, Bohi, Spargur, Husted, Howard NAY: None Motion carried.

Motion by Bohi, second by Howard to allow food trucks and sidewalk sales at any Farmer's Market from May 25, 2024 through October 5, 2024 9 am to noon.

AYE: Spargur, Husted, Walton, Bohi, Howard NAY: None Motion carried.

Motion by Bohi, second by Walton to allow food trucks during Hairy Nation Days (June 22nd) and Fall Festival (September 21st).

AYE: Howard, Walton, Husted, Bohi, Spargur NAY: None Motion carried.

Motion by Bohi, second by Spargur to authorize the Mayor to sign the Engineering Agreement for the IOOF North Road.

AYE: Walton, Bohi, Howard, Husted, Spargur NAY: None Motion carried.

Motion by Walton, second by Spargur to approve Class B Retail Alcohol License for Family Dollar.

AYE: Walton, Bohi, Husted, Spargur NAY: Howard Motion carried.

Motion by Bohi, second by Spargur to approve Class C Retail Alcohol License for Tequila Grill Bloomfield, LLC.

AYE: Bohi, Walton, Husted, Spargur NAY: Howard Motion carried.

City Administrator Day asked the council to approve the following change in how employees can use their vacation. Employees may carry over up to one week (40 hours) of vacation if it is unused by your anniversary date, so that you don't lose it... anything over 40 hours will be forfeited. OR Employees may cash in up to one week (40 hours) of vacation per year (based on anniversary date) - to be added to a regularly scheduled payroll. OR Both.

Motion by Bohi, second by Howard to approve the use of vacation time as listed above.

AYE: Spargur, Husted, Walton, Howard, Bohi NAY: None Motion carried.

No action taken on the easement with the Trails Council until the City Council receives a letter from the Trails.

Motion by Bohi, second by Howard to approve ICAP Insurance Renewal in the amount of \$169,647 for annual renewal for 4/1/2024 - 3/31-2025.

AYE: Walton, Bohi, Husted, Howard, Spargur NAY: None Motion carried.

Motion by Howard, second by Bohi to approve invoice to Leffler Dirtworks in the amount of \$15,564.02 for Howard and Walnut St improvements.

AYE: Howard, Spargur, Husted, Bohi, Walton NAY: None Motion carried.

Motion by Bohi, second by Spargur to approve invoice to French Reneker in the amount of \$12,100.00 for the North/West Sidewalk Project on the Square.

AYE: Walton, Bohi, Spargur, Husted, Howard NAY: None Motion carried.

### **Public Comments**

- Citizen Tony Spargur asked if it was ok for the City to give away the old light poles to the County and not put them up for bid. The poles were given to the county to use as replacement parts for the poles that are on the courthouse lawn. The parts are obsolete, and the City is not going forward with the same style. City Attorney Harrison did clarify that the City is able to give items to governmental entities without putting those items up for bid. The question was then asked if Davis County Hospital is considered a governmental entity because Tony said the hospital had also gotten some of the poles. DPW Sands clarified that the City gave the poles to the County, and the County is the one who gave poles to the Hospital. City Administrator Day stated that if an item has any resale value, it is put up for auction, usually on Purple Wave.

### **REPORTS**

#### **City Administrator**

- Reminder given that the Tax Levy hearing will be at 6:30 pm in the Council Chambers at City Hall on March 28, 2024
- The regular council meeting will follow the Tax Levy Hearing at 7:00 pm.
- Office staff have been working to collect bad debt.

Motion by Bohi, second by Walton to adjourn the meeting at 8:10 pm.

AYE: Howard, Walton, Bohi, Husted, Spargur NAY: None Motion carried.

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Chris Miller, Mayor

ATTEST:

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Kyle McClure, City Clerk