

ENGINEERING SERVICES AGREEMENT

French-Reneker-Associates, Inc., Engineers & Surveyors of Fairfield, Iowa, (hereinafter referred to as the ENGINEER) hereby offers engineering services to the City of Bloomfield, Iowa (hereinafter referred to as the OWNER) in connection with improvements to Madison Street from Locust Street to Walnut Street, Jefferson Street from Columbia Street to Highway 63, and Franklin Street from Columbia Street to Highway 63.

The project will consist of pavement scarification, pedestrian ramp improvements, PCC patching, a 3-inch HMA overlay, and pavement markings.

I. SCOPE OF SERVICES

The ENGINEER agrees to provide engineering services in connection with the proposed project as set forth in the elements shown below.

A. Preliminary Services

Services to be provided relating to engineering and technician needs during the preliminary project phase are as follows:

1. Work with the OWNER to determine the general features of the project and to define the project concept.
2. Make field surveys upon which to base the design.
3. Drill six (6) cores in the existing pavement to determine the pavement composition. (The OWNER will assist with the traffic control.)
4. Prepare preliminary drawings and a cost estimate and submit these to the OWNER for review and comment.

B. Design Services

Services to be provided relating to engineering and technician needs during design are as follows:

1. Make detailed designs.
2. Prepare detailed drawings, specifications, and contract documents and submit them to the OWNER for review and comment.
3. Alert the utilities to the upcoming project.
4. Compute and tabulate estimates of project quantities and probable construction cost.

5. Furnish drawings, specifications, and contract documents, upon request from potential bidders, for their use in preparing and submitting bids.
6. Assist the OWNER in securing bids from bidders, in analyzing such bids, and in processing agreements.

C. Engineering Services During Construction

Services to be provided relating to engineering and technician needs during construction are as follows:

1. Set up and conduct a preconstruction conference.
2. Establish basic survey control for construction staking and set construction stakes.
3. Perform observation of the various elements of the project during the construction process to determine compliance with the drawings and specifications. (Nothing in this Agreement shall be construed to mean that the ENGINEER will direct the Contractor's operation, guarantee the Contractor's faithful performance, or guarantee to detect faulty construction if it occurs.)
4. Explain and interpret drawings and specifications.
5. Set up procedures and monitor materials quality control.
6. Prepare and submit proposed construction Contract change orders when applicable.
7. Review the Contractor's monthly payment requests and make recommendations to the OWNER regarding payment.

D. Other Services

In addition to the foregoing, other services are available from the ENGINEER as the need is verified and upon authorization by the OWNER. Among these are the following:

1. Property, boundary, and right-of-way surveys.
2. Consultations regarding soils and subsurface conditions.
3. Consultations and testing for materials quality control.
4. Changes in approved drawings and specifications.
5. Other engineering services specifically requested by the OWNER.

II. REMUNERATION

The ENGINEER shall submit a monthly invoice for payment for work performed under this Agreement for which the ENGINEER believes payment is due.

Upon review and approval of the invoice by the OWNER, payment will be made promptly in the amount of 100% of the work covered by the invoice. The payment due the ENGINEER shall be made prior to the end of the month if the invoice is received by the tenth (10th) of the month.

Payments not received within 30 days of receipt of the invoice will be considered delinquent and will be subject to a late charge of 10% per annum calculated from the 31st day after the date of the original invoice.

The OWNER agrees to pay all costs of collection, including attorney fees, which may be incurred in the collection of the sums due to the ENGINEER pursuant to this Agreement.

The engineering fee for the services in Sections IA and IB is a lump sum of \$65,000, payable in monthly installments in an amount based upon the percentage of the total work completed during the month.

The billing for services under Sections IC and ID shall be the sum of the professional service charges plus expenses as defined below:

Professional Service Charges.....	Hours worked multiplied by individual Charge Rates
Outside Expenses.....	Actual Amount
Outside Consultant and Testing Expenses.....	Actual Amount

Charge Rates are defined in the 2025 Schedule of Charge Rates included as Attachment A to this Agreement.

The term Outside Expenses means non-payroll costs incurred directly in connection with the assignment, such as travel expenses, materials, supplies, etc.

The term Outside Consultant and Testing Expenses means the cost associated with hiring various outside consultant and testing services necessary to complete the work under this Agreement.

An engineering budget of \$53,000 has been established for Sections IC and ID proportioned approximately as shown below. This budget has been estimated to cover the cost of the engineering services envisioned for those sections in this Agreement. The budget for Section IC includes an estimated 35 days of construction observation. If at any time during the course of the work, it appears the unexpended portion of the budget is not

sufficient, the ENGINEER shall make a report to the OWNER, requesting direction as to how the remaining portion of the budget is to be expended.

Agreement Section I

Engineering Budget

C

\$ 53,000

D

To be determined as needed by the OWNER

The total engineering budget for this Agreement is a combination of the above-stated amounts which is \$118,000.

III. SALES TAX AND/OR VALUE-ADDED TAX

Sales tax or value-added tax is not included in the fees described above. If any sales tax or value-added tax for professional services is imposed by any governmental entity, federal, state, or local, the amount of said tax shall be considered a project extra, shall be identified as such on the statements for professional services, and shall be paid in addition to the fees described above.

IV. SCHEDULE

The following project schedule has been established to aid the coordination of the project and to encourage timely completion. The ENGINEER will endeavor to complete his work within the schedule.

It is understood that the achievement of this project schedule will be dependent upon timely reviews, timely Notices to Proceed to the ENGINEER, weather conditions, OWNER's needs, and other activities beyond the control of the ENGINEER.

Approval of Engineering Services Agreement and Issue Notice to Proceed	February 6, 2025
Drawings and Specifications Placed on File	May 15, 2025

V. OWNERSHIP AND REUSE OF INSTRUMENTS OF SERVICE

All computer files, field data, notes, or other documents prepared by the ENGINEER pursuant to this Agreement are instruments of service and are not intended or represented to be suitable for the reuse by the OWNER or others. They shall remain the property of the ENGINEER who shall retain all common law statutory and other reserved rights, including the copyright thereto.

The ENGINEER will make additional paper copies of all maps, specifications, or drawings furnished as a part of this Agreement available to the OWNER for the normal and customary cost of reproduction.

Any reuse of documents shall be at the OWNER's sole risk and without liability or legal exposure to the ENGINEER. The OWNER shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting therefrom.

VI. INDEMNIFICATION AND LIMITATION OF LIABILITY

The ENGINEER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, against all damages, liabilities, or costs, including reasonable attorney's fees and defense costs, to the extent caused by the ENGINEER's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the ENGINEER is legally liable.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the ENGINEER against all damages, liabilities, or costs, including reasonable attorney's fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the project and the acts of its contractors, subcontractors, or other consultants or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the ENGINEER will be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

To the maximum extent permitted by law, the OWNER agrees to limit the ENGINEER's liability for the OWNER's damages to the sum of \$50,000 or the ENGINEER's fee, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

VII. DURATION OF AGREEMENT

This Agreement will remain in full force and effect until terminated. It may be terminated by either party upon two weeks written notice and payment by the OWNER for the work done at the rate set forth in Section II.

FRENCH-RENEKER-ASSOCIATES, INC.
(ENGINEER)

Date: FEBRUARY 3, 2025

Signed: 

Stephen W. Hausner, President
French-Reneker-Associates, Inc.
1501 South Main Street
Fairfield, IA 52556

The above Agreement is hereby accepted by the City of Bloomfield, Iowa.

ATTEST:

CITY OF BLOOMFIELD, Iowa
(OWNER)

Kyle McClure, City Clerk

Signed: _____

Chris Miller, Mayor
City Hall
111 W Franklin Street
Bloomfield, IA 52537

Date: _____



ATTACHMENT A
SCHEDULE OF CHARGE RATES
FRENCH-RENEKER-ASSOCIATES, INC.
EFFECTIVE JANUARY 1, 2025

STAFF	Rate/Hour
1 Engineer I - Licensed	\$ 190.00
2 Engineer II - Licensed	\$ 175.00
3 Engineer III - Licensed	\$ 150.00
4 Engineer IV - Licensed	\$ 125.00
5 Engineer V - Engineering Intern	\$ 100.00
6 Land Surveyor - Licensed	\$ 155.00
7 Technician I	\$ 120.00
8 Technician II	\$ 100.00
9 Technician III	\$ 86.00
10 Technician IV	\$ 76.00
11 Technician V	\$ 61.00

REIMBURSABLE EXPENSES	Cost
1. Travel and Subsistence Costs:	
- Mileage	Federal Mileage Rate
- Lodging and meals associated with overnight stays.	Actual Cost
2. Cost of outside consultation, inspection, sampling, testing, and laboratory; and other outside services.	Invoice Cost + 5%
3. Prints	Invoice Cost + 5%
4. Bid Document Downloads	Invoice Cost + 5%
5. Postage	Invoice Cost + 5%
6. Survey and Field Supplies	Invoice Cost + 5%
7. Use of ATV, computer, survey instruments, and other equipment.	No Charge
8. State sales tax and/or value added tax.	If required.
9. General Liability Certificate of Insurance:	
- Additional Insured	Actual Cost
- Certificate of Waiver of Subrogation	Actual Cost
- Proof of Insurance	No Charge

THE ABOVE RATES ARE EFFECTIVE DURING THE TERM OF THE AGREEMENT TO WHICH IT IS ATTACHED OR UNTIL DECEMBER 31, 2025, WHICHEVER OCCURS LATER.